



Santee School District

SCHOOLS:
 Cajon Park
 Carlton Hills
 Carlton Oaks
 Chet F. Harritt STEAM
 Hill Creek
 Pepper Drive
 PRIDE Academy
 at Prospect Avenue
 Rio Seco
 Sycamore Canyon
 Alternative
 Success Program

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 April 19, 2022**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

Page #:
6

A. OPENING PROCEDURES – 6:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

1. SSD Proud Moments 7
2. Superintendent's Report
 - 2.1. Developer Fees and Collection Report 8
 - 2.2. Use of Facilities Report 10
 - 2.3. Enrollment Report 11
 - 2.4. Claim Against the District 12
4. 2022-23 Local Control Accountability Plan Goals and Action Service Steps Presentation 13
5. Panorama Survey Follow-up

C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded. 15

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance. 16

Superintendent

- 1.1. **Approval of Minutes** 17
 It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. Approval/Ratification of Travel Requests** 29
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 31
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of March 2022.
- 2.3. Approval/Ratification of Purchase Orders** 33
It is recommended that the Board of Education approve and ratify purchase orders for the month of March 2022 as presented in the item.
- 2.4. Authorization to Sell/Dispose of Surplus Items** 46
It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$2,104.35, and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.5. Acceptance of Donations, Grants, and Bequests** 49
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. Approval/Ratification of General Services Agreements** 50
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.7. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation** 52
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.8. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 53
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of February 2022.
- 2.9. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 58
It is recommended that the Board of Education approve the quarterly report for the period ending March 31, 2022, required by the Williams Settlement.
- 2.10. Results of Bus Camera Request for Proposal** 59
It is recommended that the Board of Education authorize administration to discontinue the RFP process for bus cameras in order to consider other options.

Educational Services

- 3.1. Approval of Services Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program** 60
It is recommended that the Board of Education approve the Services Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program.
- 3.2. Approval of Individual Service Agreement with Sierra School of San Diego for Nonpublic School Services** 61
It is recommended that the Board of Education approve the Individual Service Agreement with Sierra School of San Diego for Nonpublic School Services.

- 3.3. **Approval of Memorandum of Understanding with Auburn University for Clinical Practicum of Speech-Language Pathology Students** 62
It is recommended that the Board of Education approve the Memorandum of Understanding with Auburn University for Clinical Practicum of Speech-Language Pathology Students.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 68
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Medi-Cal Administrative Activities (SMAA) Agreement with Orange County Office of Education** 71
It is recommended that the Board of Education approve the agreement with the Orange County Department of Education for SMAA program support services.
- 4.3. **Ratification of Services Agreement for the Friday Night Live Program and San Diego County Office of Education** 96
It is recommended that the Board of Education ratify the services agreement for the Friday Night Live Program and San Diego County Office of Education.
- 4.4. **Approval of Short-Term Services Agreement** 108
It is recommended that the Board of Education approve the short-term services agreement.
- 4.5. **Approval of Shared Classroom Teaching Assignments for the 2022 – 2023 School Year** 109
It is recommended that the Board of Education approve the shared classroom teaching assignments for the 2022 – 2023 school year.

- E. **DISCUSSION AND/OR ACTION ITEMS** 110
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Official Dedication of Grass Field at Cajon Park School** 111
It is recommended that the Board of Education officially dedicate the grass field at Cajon Park School.
- 1.2. **Approval of Revised Assistant Superintendent Job Descriptions** 112
It is recommended that the Board of Education approve the revised Assistant Superintendent job descriptions.
- 1.3. **Approval of Services Agreement with Leadership Associates to Conduct Assistant Superintendent Recruitment and Recruitment Timeline** 120
It is recommended that the Board of Education approve the Services Agreement with Leadership Associates to Conduct Assistant Superintendent Recruitment and Recruitment Timeline.

Business Services

- 2.1. Approval of Monthly Financial Report** 123
It is recommended that the Board of Education approve the Monthly Financial Report for February 2022.
- 2.2. Scope and Specifications for Security Camera and Access Control Lock Request for Proposal** 126
This is an information item. Action, if any, is at the discretion of the Board of Education.
- 2.3. Purchase of Hydrojetter and Vacuum Trailer** 128
It is recommended that the Board of Education authorize the purchase of a hydrojetter and vacuum trailer.

Educational Services

- 3.1. Approval of 2022-23 Contract with Afterschool Unlimited for ASSET 2.0 Series and Professional Development Services** 130
It is recommended that the Board of Education approve the 2022-23 Contract with Afterschool Unlimited for ASSET 2.0 Series and Professional Development.

Human Resource/Pupil Services

- 4.1. Approval of Teacher Induction Program Agreement with San Diego County Office of Education for 2022 – 2025** 132
It is recommended that the Board of Education approve the teacher induction program agreement with SDCOE.
- 4.2. Adoption of Resolution No. 2022-14, Declaring May 11, 2022 as Santee School District's Day of the Teacher** 144
It is recommended that the Board of Education adopt Resolution No. 2022-14 declaring May 11, 2022 as Santee School District's Day of the Teacher
- 4.3. Adoption of Resolution No. 2022-15, Declaring May 15 – 21, 2022 as Santee School District's Classified School Employees Week** 146
It is recommended that the Board of Education adopt Resolution No. 2022-15 declaring May 15 – 21, 2022 as Santee School District's Classified School Employees Week.

F. BOARD POLICIES AND BYLAWS 148

- 1.1. First Reading: Revised Board Policy (BP)** 149
- **BP 3350 – Travel Expenses**

Revised Board Policies/Administrative Regulations are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.

G. EMPLOYEE ASSOCIATION COMMUNICATION 153

H. ORGANIZATIONAL BUSINESS 153

I. BOARD COMMUNICATION 153

J. CLOSED SESSION

153

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
 - OAH#'s: 2021110745
2. **Public Employee Discipline/Dismissal/Release** (Gov't. Code § 54957)
3. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
 - Purpose:* Negotiations
 - Agency Negotiators:* Tim Larson, Assistant Superintendent
 - Employee Organizations:* Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
 - Superintendent*

K. RECONVENE TO PUBLIC SESSION

153

L. ADJOURNMENT

153

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on May 3, 2022, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Levens-Craig
- El-Hajj
- Fox
- Burns
- Ryan

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome

2. District Mission
 - *Providing an extraordinary education in an inspiring environment with caring people*

3. Pledge of Allegiance

4. Approval of Agenda for the April 19, 2022, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. SSD Proud Moments
2. Superintendent's Report
 - 2.1. Developer Fees and Collection Report
 - 2.2. Use of Facilities Report
 - 2.3. Enrollment Report
 - 2.4. Claim Against the District
3. LCAP Goals and Action Service Steps Presentation
4. Panorama Survey Follow-up

DEVELOPER FEES COLLECTION REPORT
2021-22
CUMULATIVE THROUGH APRIL 19, 2022

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X		8615 Placid View Dr	08/24/21	895	\$3,025.10	CFH
	X		313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court	09/01/21	20,388	\$68,911.44	RS
	X		8531 S Slope Dr	09/07/21	687	\$2,322.06	CFH
	X		10963 Columbus St	09/07/21	1,312	\$4,434.95	HC
X			8617 Cuyamaca St	09/13/21	4,127	\$1,692.07	PA
	X		8874 Ellsworth Circle	09/17/21	994	\$3,359.72	PA
	X		401, 405, 409, 413 Lake Shore Way	11/03/21	8,208	\$27,743.04	RS
	X		313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X		312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X		421, 425, 429 Lake Shore Way	11/03/21	6,238	\$21,084.44	RS
X			8701 Cuyamaca St	11/22/21	969	\$397.29	PA
	X		9223 Dalehurst Rd	11/24/21	715	\$2,416.70	SC
	X		1341 Clove St	12/02/21	510	\$1,723.80	PD
	X		10653 Holborn Ct.	12/03/21	749	\$2,531.62	HC
	X		10723 Valor Pl	12/21/21	522	\$1,764.36	HC
	X		8657 Rumson Dr	01/10/22	869	\$2,599.22	CO
	X		11305 Canyon Park Dr.	01/13/22	1,000	\$3,380.00	PD
	X		9369 Prospect Ave	01/14/22	1,000	\$3,380.00	PA
	X		9756 Domer Rd	01/25/22	623	\$2,105.74	SC
	X		11537 Woodside Terrace	01/26/22	1,924	\$6,503.12	PD
	X		10009 Beck Dr	01/31/22	568	\$1,919.84	RS
X			9310 Dalehurst Rd	02/15/22	2,500	\$1,025.00	SC
	X		303, 307, 311 Lagoon Way	02/16/22	6,238	\$21,084.44	RS
	X		312, 316, 320, 324, 328 Lagoon Way & 313, 317, 321, 325, 329 Waverunner Ct	02/16/22	20,388	\$68,911.44	RS
	X		1251 1/2 Bates Ln Adu	03/21/22	1,200	\$4,056.00	PD
	X		9388 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X		9372 Painted Trails Way	03/21/22	2,226	\$7,523.88	HC
	X		9356 Painted Trails Way	03/21/22	2,384	\$8,057.92	HC
	X		9340 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X		9324 Painted Trails Way	3/21/2022	2,226	\$7,523.88	HC
	X		9308 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X		9335 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
TOTAL PAGE 1						\$444,556.27	

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

**DEVELOPER FEES COLLECTION REPORT
2021-22
CUMULATIVE THROUGH APRIL 19, 2022**

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020
 Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020
 Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		9351 Painted Trails Way	03/21/22	2,384	\$8,057.92	HC
X		9367 Painted Trails Way	03/21/22	2,226	\$7,523.88	HC
X		9383 Painted Trails Way	03/21/22	2,384	\$8,057.92	HC
X		9384 Walker Way	03/21/22	2,016	\$6,814.08	HC
X		9368 Walker Way	03/21/22	2,226	\$7,523.88	HC
X		9352 Walker Way	03/21/22	2,384	\$8,057.92	HC
TOTAL					\$490,591.87	

*Additional square footage (total is over 500 square feet)
 **Fee Exempt - Senior / Elder Care Facility
 ***Fee Exempt - Less than 500 square feet
 ****Fee Exempt - Non-Habitable

Requests for Use of Facilities

<i>Fiscal Year:</i>		<i>Report For:</i>										<i>Week Starting</i>	
2021-2022		April 19, 2022											
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees	This Week	Board Meeting
Carlton Hills	PTA	Grass Field	4/23/2022	4/23/2022	Saturday	12:00 PM	8:00 PM	1					4/19/2022
District Office	City of Santee	Parking Lot	7/4/2022	7/4/2022	Monday	2:30 PM	9:30 PM	1					4/19/2022
PRIDE Academy	PTA	Upper Field	3/26/2022	3/26/2022	Saturday	5:30 PM	9:30 PM	1					4/19/2022
Rio Seco	City of Santee	Parking Lot	7/4/2022	7/4/2022	Monday	2:30 PM	9:30 PM	1					4/19/2022
Sycamore Canyon	PTA	Dirt Field	3/18/2022	3/18/2022	Friday	4:00 PM	9:00 PM	1					4/19/2022

**Santee School District
ENROLLMENT REPORT
4/1/2022
Month 9 Week 2
School Week 33**

SCHOOL	REGULAR ED													SPECIAL ED								Total All											
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/01/22	3/19/2021*	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/01/22	3/19/2021*	# Diff	% Diff	04/01/22	03/25/22	# Diff	
Cajon Park		8	73	70	83	86	95	104	100	95	113	827	883	-56	-6.3%	9	6	6	6	6	11	5	9	6		64	68	-4	-5.9%	891	893	-2	
Carlton Hills	17	24	47	59	50	53	58	56	60	73	70	567	641	-74	-11.5%	9	8	3	8	5	4	3	2	4		46	32	14	43.8%	613	612	1	
Carlton Oaks			85	77	71	85	80	83	103	85	89	758	790	-32	-4.1%	7	6	7	7	12	6	10	8	5		68	74	-6	-8.1%	826	825	1	
Chet F. Harritt	19	12	61	65	69	69	69	52	78	46	46	586	594	-8	-1.3%	0	0	0	0	0	8	5	7	5		25	13	12	0.0%	611	611	0	
Hill Creek	17	22	71	79	79	76	80	68	59	53	59	663	715	-52	-7.3%	1	5	4	6	6	6	0	0	0	0		28	26	2	7.7%	691	687	4
Pepper Drive	18		57	70	65	83	88	95	85	84	123	768	806	-38	-4.7%	0	0	0	0	0	0	0	0	0	0		0	10	-10	-100.0%	768	770	-2
Pride Academy	23		72	77	81	45	50	70	66	54	52	590	518	72	13.9%	0	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	590	587	3
Rio Seco			96	95	87	83	97	113	89	114	101	875	880	-5	-0.6%	7	10	9	4	6	10	8	8	6		68	46	22	47.8%	943	941	2	
Sycamore Canyon	20		47	55	57	40	53	39	26	0	0	337	347	-10	-2.9%	1	0	0	0	0	0	0	0	0	0		1	10	-9	0.0%	338	338	0
SUBTOTAL	71	109	609	647	642	620	670	680	666	604	653	5971	6174	-203	-3.3%	1	38	34	31	31	35	39	31	34	26	300	279	21	7.5%	6271	6,264	7	
Alternative School		1	7	5	6	6	8	2	7	3	3	48	27	21	77.8%												0				48	49	-1
Santee Success											4	4	6	-2	-33.3%												0	0	0	0.0%	4	4	0
NPS												0	0			0	0	1	0	1	1	3	2	6		14	14	0	0.0%	14	13	1	
SUBTOTAL			7	5	6	6	8	2	7	3	7	52	33	19	57.6%	0	0	0	1	0	1	1	3	2	6	14	14	0	0.0%	66	66	0	
TOTAL	71	109	616	652	648	626	678	682	673	607	660	6023	6,207	-184	-3.0%	1	38	34	32	31	36	40	34	36	32	314	293	21	7.2%	6337	6330	7	

*Spring Break 20-21 3/22-4/2

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	891
Carlton Hills	0	7	620
Carlton Oaks	0	0	826
Chet F Harritt	0	4	615
Hill Creek	0	7	698
Pepper Dr	0	6	774
Pride Academy	0	0	590
Rio Seco	0	0	943
Sycamore Canyon	109	0	447
Total PK/EAK	109	24	133

Total Enrollment Including PK
6470

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Mission Gorge Road and Carlton Hills Boulevard	March 11, 2022	Property Damage/Personal Injury

Reports and Presentations Item B.4. 2022-23 Local Control Accountability Plan
Goals and Action Service Steps Presentation

Prepared by Dr. Stephanie Pierce
April 19, 2022

BACKGROUND:

This evening Karl Christensen, Assistant Superintendent of Business Services, and Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, will present an update on the 2022-23 Local Control Accountability Plan Goals and Action Service Steps.

Agenda Item B.4.

Reports and Presentations Item B.5.
Prepared by Dr. Kristin Baranski
April 19, 2022

Panorama Survey Follow-up

BACKGROUND:

2021-22 Trimester I District Assessment results were presented to the Board at the January 18, 2022, which included Panorama Survey results from the fall. Survey results showed a decrease in students feeling safe at school in grades 4 - 8, from the fall 2020.

At the request of the Board, Mike Olander, Director of Pupil Services, will address how these issues are being addressed.

Agenda Item B.5.

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
April 19, 2022

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- March 15, 2022, special and regular meeting minutes
- April 12, 2022, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 15, 2022
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

The meeting was called to order at 5:40 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. Conference with Legal Counsel – Existing Litigations (Gov’t. Code § 54956.9)

- OAH#’s: 2021100616, 2022020469, and 2022020324

The Board entered closed session at 5:40 p.m.

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 5:55 p.m. and reported disputes arose in regards to the special education program of three (3) students. It was moved by Member El-Hajj, to reach settlements in the three (3) pending litigations. The agreement involved a release of potential District liability.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

E. ADJOURNMENT

With no further business, the March 15, 2022, special meeting was adjourned at 5:55 p.m.

Ken Fox, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 15, 2022
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:02 p.m.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

President Levens-Craig reported the Board met in closed session prior this meeting for disputes regarding three (3) students' special education program. Member El-Hajj moved to reach settlement agreements in the litigations and release the District of potential liability.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

2. District Mission

President Levens-Craig welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Matt Marsman, Systems Analyst, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Levens-Craig presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Spotlight: Rise City Church

On behalf of the Board, President Levens-Craig expressed her gratitude and presented Rise City Church with a plaque for their recent donation of \$28,800 in Amazon gift cards for teachers working directly with students, and the donation of \$35,000 to Carlton Hills School. Representatives from Rise City Church, Connections Pastor Robert Pedroza and

Pastor Brandon Grant expressed their gratitude for the partnership with the District and said a prayer.

Eileen Henot, Constituent Outreach Coordinator & Community Representative from Supervisor Joel Anderson's, presented Rise City Church with a certificate of recognition for their contributions towards East County communities.

2. **SSD Proud Moments**

President Levens-Craig shared the following message and slide for those in attendance:



This week's SSD Proud Moment comes from Principal Johnston at Carlton Oaks. You can read all of the proud moments he shared tomorrow on our website, but tonight I will share the portion regarding their mentorship program.

Our wonderful counselor, Jennifer George has created a mentorship program on campus.

The purpose of this program is to increase feelings of school belonging and increase self-efficacy amongst mentors as well as increase a sense of community for both mentors and mentees.

All 7th and 8th grade students are eligible to participate in the program. Mentors meet with their mentor class three times a month.

They have the opportunity to lead a variety of activities such as outdoor games, reading books, drawing, assisting students with their homework, and creating encouraging posters to hang around school.

Here is what one mentor had to say about the program:

"It makes me feel very excited about mentoring when I actually bond and get to help people younger than I am. I know I struggled a lot when I was younger, I still struggle now, so when I'm able to help them it brings me joy and makes me feel useful. It's also a good feeling to try to make it seem like I'm also a safe place for them and it's exciting to hear what they talk about! It interests me to see how younger grades are now."

Thanks for the opportunity to share some of the great happenings and proud moments at Carlton Oaks School.

President Levens-Craig expressed her gratitude towards Carlton Oaks for sharing their proud moments.

3. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report

4. 2021-22 Trimester 2 Assessment Results

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, presented the 2021-22 Trimester 2 Assessment Results. The presentation included an overview of 2021-22 iReady Data for grades K-8; a mid-year diagnostics compared to the beginning of the year; and a mid-year diagnostic comparison to 2020-21 in reading and math.

Dr. Pierce shared a comparison of Trimester 1 and 2 SBAC Interim Assessment Block Data for English language arts and mathematics, for grades 3-8. Comparison showed a 5.4% increase in 3rd grade English language arts and a 5.4% increase in mathematics; a decline of 4.3% in 4th grade English language arts and a 2.1% increase in mathematics; a 2.5% decline in English language arts in 5th grade and a 2.0% increase in mathematics; 4.8% increase in 6th grade English language arts and a 11.0% increase in mathematics; a 2.1% increase in 7th grade English language arts and a 0.3% increase in mathematics; and a 2.7% increase in 8th grade in English language arts and a 2.9% increase in mathematics.

District		ELA IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
3rd Grade ELA IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
ELA Total		19.9%	49.4%	30.8%	25.3%	49.2%	25.4%	69.2%	74.6%	5.4%

District		Math IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
3rd Grade Math IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
Math Total		20.5%	50.9%	28.6%	28.1%	48.8%	23.1%	71.4%	76.9%	5.4%

District		ELA IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
4th Grade ELA IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
ELA Total		19.6%	54.6%	25.8%	18.3%	51.7%	30.1%	74.2%	69.9%	-4.3%

District		Math IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
4th Grade Math IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
Math Total		21.2%	48.2%	30.5%	25.4%	46.1%	28.4%	69.5%	71.6%	2.1%

District		ELA IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
5th Grade ELA IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
ELA Total		27.4%	51.6%	21.0%	25.1%	51.5%	23.4%	79.0%	76.6%	-2.5%

District		Math IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
5th Grade Math IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
Math Total		18.5%	46.4%	35.1%	20.1%	46.8%	33.1%	64.9%	66.9%	2.0%

District		ELA IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
6th Grade ELA IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
ELA Total		23.0%	49.9%	27.1%	24.7%	53.0%	22.3%	72.9%	77.7%	4.8%

District		Math IAB 2021-22 T1 Δ 2021-22 T2 Comparison								
		2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
6th Grade Math IAB		Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
Math Total		28.1%	38.3%	33.6%	36.1%	41.4%	22.5%	66.4%	77.5%	11.0%

District ELA IAB 2021-22 T1 Δ 2021-22 T2 Comparison									
7th Grade ELA IAB	2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
ELA Total	23.0%	56.6%	20.4%	26.6%	55.2%	18.2%	79.6%	81.8%	2.1%

District Math IAB 2021-22 T1 Δ 2021-22 T2 Comparison									
7th Grade Math IAB	2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
Math Total	20.4%	55.6%	24.0%	30.1%	46.2%	23.7%	76.0%	76.3%	0.3%

District ELA IAB 2021-22 T1 Δ 2021-22 T2 Comparison									
8th Grade ELA IAB	2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
ELA Total	20.3%	56.9%	22.8%	24.7%	55.2%	20.1%	77.2%	79.9%	2.7%

District Math IAB 2021-22 T1 Δ 2021-22 T2 Comparison									
8th Grade Math IAB	2021-22 1st Trimester			2021-22 2nd Trimester			T1	T2	Change
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
Math Total	27.0%	44.5%	28.5%	35.0%	39.4%	25.6%	71.5%	74.4%	2.9%

Next steps include assessing and continuing to learn from the data and applying the learning to curriculum and instructional planning; designing intervention systems to improve student learning in literacy and mathematics; intervention supplemental materials; iReady Reading and Math Instruction; and professional learning in Consulting for Assessment Alignment and Cognitive Guided Instruction (CGI). The Board expressed their gratitude for the report.

5. Presentation of Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement Between Santee School District and STA

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared STA’s initial proposal to modify Article XIII - Hours of Employment and Article XVI - Employee Benefits, of the collective bargaining agreement between Santee School District and STA.

C. PUBLIC COMMUNICATION

President Levens-Craig asked for a personal point of privilege and to ask the audience to please be respectful of the meetings. She noted the Board had demonstrated wanting to hear what speakers have to say, they listened respectfully, and have taken into account and acted upon many of the requests. She noted there had been issues with members of the audience yelling out during the time in which Board members are having discussions and requested that the same courtesy from the audience be shown to the Board. She asked that the those in attendance please refrain from yelling and using profanity, and to treat the Board and Executive Council members respectfully. President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There was one (1) request to speak.

Traci Thill, representing the East County Parent Alliance, extended an invitation to their Town Hall on March 30, from 6:00 – 8:00 pm,

D. PUBLIC HEARING

1. Public Hearing for Santee Teachers Association (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA

President Levens-Craig opened the public hearing for the Santee Teachers Association’s initial proposal to modify articles of the collective bargaining agreement between Santee School District and STA. She explained the public hearing is required by Section 3547 of the Government Code and noted copies of the proposal were posted for the public to read

at the Santee Chamber of Commerce, Santee City Hall, District Education Center, and all District site offices. President Levens-Craig noted there were no public comments. The public hearing was closed.

E. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Approval/Ratification of Expenditure Warrants
- 2.4. Approval/Ratification of Purchase Orders
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 2.7. Acceptance of Donations, Grants and Bequests
- 2.8. Authorization to Solicit Formal Bids for Asphalt Replacement Projects at Carlton Oaks and Hill Creek Schools
- 2.9. Approval of Agreement with Capitol Public Finance Group, LLC to Conduct a School Facilities Needs Analysis
- 2.10. Adoption of Resolution No. 2122-12 of the Board of Education of the Santee School district Supporting the City of Santee’s Resolution of Application Requesting that the Local Agency Formation Commission of the County of San Diego Initiate Proceedings for the Weston Boundary Cleanup Reorganization
- 3.1. Approval of Extended Field Trip for Pepper Drive Fifth Grade Safety Patrol Students to the San Diego Zoo – pulled for separate consideration
- 3.2. Approval of Nonpublic Master Contract with Fred Finch for Residential Treatment Center Services and Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Adoption of Revised Resolution No. 2022-11 for Non-Reelection of Temporary Certificated Non-Management Employees
- 4.3. Approval of Short-Term Positions
- 4.4. Approval to Accept the Grant for the Education for Homeless Children and Youth

Member Burns moved approval of Consent Items with the exception of Item 3.1. that was pulled for separate consideration.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

- 3.1. Approval of Extended Field Trip for Pepper Drive Fifth Grade Safety Patrol Students to the San Diego Zoo – pulled for separate consideration

Member Burns explained pulling the item for separate consideration to share his excitement to see students attending field trips and the return of some normalcy. He moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Appointment of Coordinator, Out-of-School Programs

Superintendent Baranski shared she was recommending the appointment of Jessica Carrillo, for Out-of-School Time program, effective March 31, 2022. She noted Ms. Carrillo has been serving as the Quality Programs Coordinator for the YMCA of San Diego County since November 2017. Prior to that, Jessica was a Youth Leader I for Copley Family YMCA; an Assistant Site Supervisor and Site Supervisor for South Bay Family YMCA. Ms. Carrillo holds a Bachelor of Arts in Psychology and currently working on a Masters in Counseling, Licensed Marriage & Family Therapist (LMFT), and Licensed Professional Clinical Counselor (LPCC). Member El-Hajj moved approval.

Ms. Carrillo introduced family in attendance and shared her excitement and gratitude for the opportunity to serve the students in Santee.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

1.2. Board's Legislative Goals for 2022

Superintendent Baranski presented the proposed 2022 legislative goals for the Board's consideration and direction.

1. Seek/support legislation to increase the base funding for the Local Control Formula in lieu of creating new categorical programs. Schools can simply not do more with new programs when they are already stretched thin trying to fund basic day-to-day operations.
2. Seek/support legislation to relieve the declining ADA impact due to COVID-19.
3. Seek/support legislation to expand options to modernize school facilities and build new classrooms without large District matching requirements.
4. Seek/support legislation to allow student and staff personal belief exemptions for the COVID-19 vaccine.

Upon review of the proposed goals, the Board asked that the goals be formatted in priority order and categorized; and a goal to seek/support legislation to fund STRS & PERS cost increases be added. Member Burns moved approval with the proposed changes.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Business Services

2.1. Authorization to Distribute Request for Proposal (RFP) for Installation of Camera Systems on District Busses

Karl Christensen, Assistant Superintendent of Business Services, explained that to enhance safety and provide documentation for incidents and accidents occurring with school district busses, Administration recommended equipping the busses with camera systems. He noted some of the new busses purchased within the last several years came equipped with these systems. Mr. Christensen shared this was an authorization for the distribution of a request for proposal (RFP) and that the award of the RFP would be brought back to a subsequent meeting for the Board's consideration. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Human Resource/Pupil Services

3.1. Approval of 2022-2023, 2023-2024, and 2024-2025 District School Calendars

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared the District Calendar Advisory Committee, comprised of representatives from employee associations, district administration, parents, and members of the Board, met to consider several options of school calendars for the upcoming three school years. He noted concerns addressed by the committee included meeting the needs of families with students in both elementary and high school districts and the placement of Parent-Teacher conferences.

Members El-Hajj and Ryan expressed concerns with the 2022-23 school year calendar and the return of students from winter break on a Thursday. Member Ryan noted it was not parent friendly and would be very challenging for parents for students to return mid-week. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

3.2. Ratification of Side Letter Agreement between Santee School District and Santee Teachers Association (STA)

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared the District and the Santee Teachers Association negotiated a side letter regarding a hiring bonus for hard-to-fill certificated non-management positions. He explained the side letter agreement provides a \$15,000 hiring bonus to be paid over the first three years of employment, at \$5,000 per year. Equal payments of \$2,500 shall be made on the December and June pay warrants each year. Mr. Larson noted the Santee Teachers Association leadership approved the side letter on February 24, 2022. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President Levens-Craig presented second readings of revised Board Policies (BP) 6112 – School Day and BP 6143 – Courses of Study. Member Burns moved approval.

1.1. Second Reading: Revised Board Policy (BP):

- BP 6112 – School Day
- BP 6143 – Courses of Study

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, shared attending the non-reelect meeting and noted all non-reelect employees were encouraged to apply for other positions currently open in the District. Mrs. Hirahara shared she has been offering support to teachers, in addition to dealing with obstacles, questions, and concerns with planning for next year and staffing and transfers.

H. ORGANIZATIONAL BUSINESS

Superintendent Baranski noted that in 2020, large gatherings were not allowed. In 2021, outdoor activities with large crowds were governed by a specific colored-coded grid by County. Schools were not allowed to hold lunch on the lawn or attend fieldtrips, and promotion attendance was limited. Superintendent Baranski shared the SAFE AT SCHOOL Reopening Plan had been updated to include information on outdoor activities and noted parents should plan for in-person promotions and the return of some other activities. Member Fox noted some of the positive experiences that occurred during the pandemic (i.e., drive-by promotions, promotion videos, etc.). Member El-Hajj inquired on 8th grade activities. Superintendent Baranski noted that each school is having an 8th grade excursion day. Member Burns asked for consistency throughout the schools for the 8th grade activity. Member Ryan asked the need for the Board meet with the Principals.

President Levens-Craig asked that discussion of parent volunteers on campus be brought forth for discussion at a future meeting.

Superintendent Baranski presented the promotion schedules for review. Member Ryan noted the schedules did not include the schedules for Alternative School and the Santee Success Program; and asked for a Board attendance history. Superintendent Baranski noted the information would return at a subsequent meeting for selection of schools.

Member Ryan shared the Board participated on the virtual CSBA Legislative Action Day and were able to meet with Senator Brian Jones. The Board commended President Levens-Craig for her great representation of the District. President Levens-Craig expressed her gratitude towards Mr. Christensen for providing statistics for discussion. Member Ryan noted the Coast 2 Coast Federal Advocacy was at capacity and suggested the Board attend on their own at a different time to talk to the California Delegation. Upon discussion, it was agreed to get possible meeting dates to travel to Washington, DC to meet with the California delegation.

I. BOARD COMMUNICATION

Member El-Hajj shared holding a discussion with parents after the last meeting and noted the importance of communication. She shared new parents to the District may not be aware of all the challenges the District endured in the past two years to get to this point and suggested the establishment of chronology of the pandemic. Member El-Hajj noted a few of the things such as on March 13 when all the other districts were closing, the Board and Administration were strategizing on to help working parents with keeping their students in schools the following week; receiving 650 emails when the Board was considering opening the schools in cohorts; 700 emails when they were discussing returning to full-day instruction; plexi-glass, masks, social distancing, etc. She noted being proud of the District's accomplishments. Member Burns noted Member El-Hajj's idea was one of the reasons he supported hiring Director of Communications and Community Engagement – to share information on the things happening within the District. He used the recently adopted legislative goals as an example and noted the Board adopts goals every year, but those meetings are not usually attended by the parents or community. Member El-Hajj shared that this Board was one of the first to meet in person and continue to meet in person with public in attendance. She noted meetings were better attended when they were online because of the challenges for parents to attend the meetings in person. Member El-Hajj suggested the Board consider the live streaming the meetings and continue allow in-person attendance. But noted those wishing to address the Board would have to be physically present at the meeting. Member Ryan suggested the meetings be recorded and uploaded to the website for viewing at their discretion.

Member El-Hajj shared the Communication Committee is being working on a parent survey and asked if it would be presented to the Board prior to it being sent. She suggested the survey have an open comment box.

Member El-Hajj noted misperceptions on the Board's processes and procedures and noted Board meetings are their only opportunity to meet and discuss District business. Member Ryan explained the lack of discussion may be due to items being placed on consent and noted that the Board should consider having more items for the Board to discuss in public.

J. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
*Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)*

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:56 p.m.

K. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 10:15 p.m. and reported no action was taken.

L. ADJOURNMENT

With no further business, the regular meeting of March 15, 2022, was adjourned at 10:15 p.m.

Ken Fox, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

April 12, 2022
MINUTES

Charles E. Skidmore
Administration Center
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

The meeting was called to order at 1:00 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

1. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 2:40 p.m.

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 2:40 p.m. and reported no action was taken.

E. ADJOURNMENT

With no further business, the April 12, 2022, special meeting was adjourned at 2:40 p.m.

Ken Fox, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
April 19, 2022

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$760.00 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - April 19, 2022											
Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
Thursday,	03/24/22		Bernard Yeo	Technology	International Security Conference	Las Vegas	\$0	*\$48	Technology	*Additional expenses incurred on previously approved travel requisition.	2
Thursday,	03/24/22		Bryce Storm	Maintenance/Operations	International Security Conference	Las Vegas	\$0	*\$48	Maintenance/Operations	*Additional expenses incurred on previously approved travel requisition.	2
Various,	03/30/22 - 06/30/22		Rachael Pabis	Pepper Drive School	A New Science of Learning Model	Online	\$0	\$31	Special Education	Review research of educational neuroscience for school-age SL deficits.	1
Various,	03/30/22 - 06/30/22		Rachael Pabis	Pepper Drive School	Assessing and Treating Selective Mutism	Online	\$0	\$69	Special Education	Review research on selective mutism & role of Speech-Language Pathologist.	1
Friday,	05/06/22		Holly Chisholm	Educational Services	Ventilator and Tracheostomy Training	La Mesa	\$0	\$80	Pupil Services	Practice to proficiency with ventilators, equipment, and airway devices.	2
Friday,	05/06/22		Jillaine Kwak	Educational Services	Ventilator and Tracheostomy Training	La Mesa	\$0	\$80	Pupil Services	Practice to proficiency with ventilators, equipment, and airway devices.	2
Tues-Fri,	10/11/22 - 10/14/22		Jenny Littrell	Special Education	CodeStack Conference	San Diego	\$0	\$500	Special Education	Conference will provide extensive information on SEIS, EdJoin, and more.	
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California											
(NONE)											

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.
 Prepared by Karl Christensen
 April 19, 2022

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of March 2022:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	02476 to 14879950	\$1,022,272.95
0900	N/A	N/A
1200	14871468 to 14872830	\$1,115.97
1300	02527 to 14879953	\$261,814.58
1400	02476 to 14870367	\$ 18,304.14
2109	N/A	N/A
2139 / 2108		
2518		
2538	14870368 to 14877632	\$5,816.55
3500		
4000	14879035	\$2,662.13
6300	14870334 to 14879942	\$7,714.66
TOTAL:		\$1,319,700.98

Student Body Warrants issued for the period of March 2022:

\$0

Payroll Warrants issued for the period of March 2022:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$6,062,820.74
12 00	\$32,326.26
13 00	\$143,315.22
14 00	\$0
25 18	\$0
63 00	\$212,307.40
	\$6,450,769.62

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of March 2022 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$1,319,700.98 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of March 2022:

AMOUNT	LOCATION
\$508,192.35	BUSINESS SERVICES
\$1,744.64	CAJON PARK SCHOOL
\$33,519.69	CARLTON HILLS SCHOOL
\$549.90	CARLTON OAKS SCHOOL
\$21,454.74	CHET F HARRITT SCH
\$23.36	DISTRICT LIBRARY
\$1,077.75	EDUCATIONAL PROJECTS
\$11,713.47	EDUCATIONAL SERVICES
\$80,807.11	HILL CREEK SCHOOL
\$5,953.40	HUMAN RESOURCES
\$149,869.32	MAINTENANCE
\$3,528.18	OPERATIONS/CUSTODIAL
\$5,725.23	PEPPER DRIVE SCHOOL
\$6,131.39	PROJECT SAFE
\$5,378.93	PROSPECT AVENUE SCH
\$4,489.05	PUPIL SERVICES
\$1,707.75	RIO SECO SCHOOL
\$11,966.13	SPECIAL EDUCATION
\$9,365.00	STATE PRE-SCHOOL
\$2,958.43	SYCAMORE CANYON SCH
\$19,632.58	TECHNOLOGY SERVICES
\$10,028.56	TRANSPORTATION
\$44,799.45	WAREHOUSE
\$940,616.41	Grand Total

RECOMMENDATION:

Administration recommends approval of purchase orders #0000013313 through 0000013514 issued March 1, 2022 through March 31, 2022.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$940,616.41 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

LOCATION LIST 2021-22

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

M = Monthly Blanket
A = Annual Blanket
L = Lottery

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF MARCH 2022**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
12163		0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	075	BUSINESS CARDS INCREASED ANNUAL AMOUNT	\$ 1,000.00
						\$ 500.00
					NEW TOTAL	\$ 1,500.00

**PURCHASE ORDER LISTING
MARCH 2022
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000013314	3/1/2022	CALSTRS - CENTRAL SERVICES	T. ABBOTT EXCESS SICK LEAVE	0100	590.89	064	BUSINESS SERVICES
0000013318	3/2/2022	COMPUTERSHARE CORPORATE TRUST	DEBT SERVICE PAYMENT	0100	411266.51	064	BUSINESS SERVICES
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	253.40	064	BUSINESS SERVICES
0000013342	3/4/2022	SUNBELT RENTALS	COVID RENTAL -EQUIPMENT RENTAL	0100	2265.41	064	BUSINESS SERVICES
0000013347	3/4/2022	SUNROAD AUTO LLC	F250 M&O	0100	55971.18	064	BUSINESS SERVICES
0000013352	3/7/2022	DAILY JOURNAL CORPORATION	BID & CUPCAAC ADVERTISEMENT	0100	109.20	064	BUSINESS SERVICES
0000013352	3/7/2022	DAILY JOURNAL CORPORATION	BID & CUPCAAC ADVERTISEMENT	0100	392.60	064	BUSINESS SERVICES
0000013373	3/9/2022	AMAZON.COM SERVICES, INC.	MEMBERSHIP FEE	0100	139.00	064	BUSINESS SERVICES
0000013389	3/10/2022	US BANK	ADMIN FEES	0100	500.00	064	BUSINESS SERVICES
0000013390	3/10/2022	EVE SHANNON RODDEN	RELEASE OF ALL CLAIMS	0100	64.64	064	BUSINESS SERVICES
0000013398	3/11/2022	FEDERAL EXPRESS CORPORATION	OVERNIGHT SHIPPING - AMEX	0100	25.58	064	BUSINESS SERVICES
0000013403	3/11/2022	SUPERINTENDENT OF SCHOOLS	DO SIGNS	0100	495.95	064	BUSINESS SERVICES
0000013404	3/11/2022	AMAZON.COM SERVICES, INC.	OFFICE SUPPLIES - BS	0100	21.44	064	BUSINESS SERVICES
0000013434	3/18/2022	AMAZON.COM SERVICES, INC.	MONEY BAGS - ALL SITES	0100	58.15	064	BUSINESS SERVICES
0000013456	3/23/2022	FEDERAL EXPRESS CORPORATION	OVERNIGHT SHIPPING COSTS	0100	22.55	064	BUSINESS SERVICES
0000013463	3/25/2022	AMAZON.COM SERVICES, INC.	TECHNOLOGY SUPPLIES - BS	0100	10.76	064	BUSINESS SERVICES
0000013463	3/25/2022	AMAZON.COM SERVICES, INC.	TECHNOLOGY SUPPLIES - BS	0100	26.60	064	BUSINESS SERVICES
0000013481	3/28/2022	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL SERVICE	0100	46.56	064	BUSINESS SERVICES
0000013483	3/28/2022	CSEBA	MEDICAL PREMIUMS - 2021	0100	19511.93	064	BUSINESS SERVICES
0000013492	3/29/2022	CAPITOL PUBLIC FINANCE GROUP	DEVELOPER FEE REVIEW	2518	11000.00	064	BUSINESS SERVICES
0000013493	3/29/2022	DALE SCOTT & CO., INC.	CONT. DISCLOSURE FEE & RESEARC	0100	5420.00	064	BUSINESS SERVICES
					508192.35		BUSINESS SERVICES Total
0000013356	3/7/2022	AMAZON.COM SERVICES, INC.	OUTDOOR PLAYGROUND EQUIPMENT	0100	129.24	006	CAJON PARK SCHOOL
0000013357	3/7/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	37.56	006	CAJON PARK SCHOOL
0000013363	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM INSTR., RECYCLING	0100	53.86	006	CAJON PARK SCHOOL
0000013363	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM INSTR., RECYCLING	0100	51.50	006	CAJON PARK SCHOOL
0000013363	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM INSTR., RECYCLING	0100	64.64	006	CAJON PARK SCHOOL
0000013363	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM INSTR., RECYCLING	0100	81.87	006	CAJON PARK SCHOOL
0000013379	3/9/2022	AMAZON.COM SERVICES, INC.	PENCILS	0100	15.69	006	CAJON PARK SCHOOL
0000013393	3/10/2022	AMAZON.COM SERVICES, INC.	SCHOOL SULPPLIES	0100	29.29	006	CAJON PARK SCHOOL
0000013454	3/23/2022	MAINTEX INC	CUSTODIAL SUPLIES - CP	0100	107.75	006	CAJON PARK SCHOOL
0000013454	3/23/2022	MAINTEX INC	CUSTODIAL SUPLIES - CP	0100	10.32	006	CAJON PARK SCHOOL
0000013458	3/24/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - CP	0100	172.36	006	CAJON PARK SCHOOL
0000013459	3/24/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - CP	0100	96.22	006	CAJON PARK SCHOOL
0000013500	3/30/2022	AMAZON.COM SERVICES, INC.	OUTDOOR FURNITURE - CP	0100	58.17	006	CAJON PARK SCHOOL
0000013501	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	210.97	006	CAJON PARK SCHOOL
0000013501	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	67.69	006	CAJON PARK SCHOOL
0000013501	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	150.81	006	CAJON PARK SCHOOL
0000013501	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	168.05	006	CAJON PARK SCHOOL
0000013502	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	53.75	006	CAJON PARK SCHOOL
0000013503	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CP	0100	29.87	006	CAJON PARK SCHOOL
0000013505	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CP	0100	155.03	006	CAJON PARK SCHOOL
					1744.64		CAJON PARK SCHOOL Total
0000013335	3/3/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	46.57	003	CARLTON HILLS SCHOOL
0000013350	3/4/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	87.86	003	CARLTON HILLS SCHOOL
0000013372	3/9/2022	STUDIO WC ARCHITECTURE	C.I.P. DESIGN COSTS	2538	16800.00	003	CARLTON HILLS SCHOOL

0000013410	3/17/2022	TREETOP PRODUCTS	OUTDOOR FURNITURE - CH	0100	4658.26	003	CARLTON HILLS SCHOOL
0000013425	3/18/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	367.21	003	CARLTON HILLS SCHOOL
0000013432	3/18/2022	AMAZON.COM SERVICES, INC.	OFFICE SUPPLIES - CH	0100	21.16	003	CARLTON HILLS SCHOOL
0000013432	3/18/2022	AMAZON.COM SERVICES, INC.	OFFICE SUPPLIES - CH	0100	25.86	003	CARLTON HILLS SCHOOL
0000013432	3/18/2022	AMAZON.COM SERVICES, INC.	OFFICE SUPPLIES - CH	0100	14.00	003	CARLTON HILLS SCHOOL
0000013432	3/18/2022	AMAZON.COM SERVICES, INC.	OFFICE SUPPLIES - CH	0100	15.07	003	CARLTON HILLS SCHOOL
0000013449	3/22/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	78.06	003	CARLTON HILLS SCHOOL
0000013449	3/22/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	628.88	003	CARLTON HILLS SCHOOL
0000013449	3/22/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	67.45	003	CARLTON HILLS SCHOOL
0000013449	3/22/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	51.66	003	CARLTON HILLS SCHOOL
0000013450	3/22/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	307.06	003	CARLTON HILLS SCHOOL
0000013450	3/22/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CH	0100	415.87	003	CARLTON HILLS SCHOOL
0000013453	3/23/2022	ULINE	OUTDOOR FURNITURE - CH	0100	1901.28	003	CARLTON HILLS SCHOOL
0000013453	3/23/2022	ULINE	OUTDOOR FURNITURE - CH	0100	1803.74	003	CARLTON HILLS SCHOOL
0000013469	3/25/2022	FLEET SCIENCE CENTER	FIELD TRIP - CH	0100	650.00	003	CARLTON HILLS SCHOOL
0000013475	3/28/2022	PEDROZA READY MIX	OUTDOOR LEARNING - CH	0100	1621.26	003	CARLTON HILLS SCHOOL
0000013482	3/28/2022	EWING IRRIGATION PRODUCTS	SPECIAL PROJECT - CH	0100	265.32	003	CARLTON HILLS SCHOOL
0000013495	3/29/2022	WIPEBOOK CORP.	EDUCATIONAL BOOKS - CH	0100	179.70	003	CARLTON HILLS SCHOOL
0000013495	3/29/2022	WIPEBOOK CORP.	EDUCATIONAL BOOKS - CH	0100	1776.74	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	27.35	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	131.41	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	129.29	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	42.83	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	20.89	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	41.56	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	193.92	003	CARLTON HILLS SCHOOL
0000013498	3/29/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CH	0100	18.41	003	CARLTON HILLS SCHOOL
0000013507	3/30/2022	B HEACOCK	MAINTENANCE SERVICES	0100	350.00	003	CARLTON HILLS SCHOOL
0000013511	3/30/2022	HOME DEPOT COMMERCIAL ACCOUNT	MAINTENANCE SUPPLIES	0100	667.80	003	CARLTON HILLS SCHOOL
0000013512	3/30/2022	HOME DEPOT COMMERCIAL ACCOUNT	MAINTENANCE SUPPLIES	0100	113.22	003	CARLTON HILLS SCHOOL
					33519.69		CARLTON HILLS SCHOOL Total
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	440.39	008	CARLTON OAKS SCHOOL
0000013504	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CO	0100	11.84	008	CARLTON OAKS SCHOOL
0000013504	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CO	0100	18.40	008	CARLTON OAKS SCHOOL
0000013504	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CO	0100	36.64	008	CARLTON OAKS SCHOOL
0000013504	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CO	0100	27.99	008	CARLTON OAKS SCHOOL
0000013504	3/30/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE SUPPLIES - CO	0100	14.64	008	CARLTON OAKS SCHOOL
					549.90		CARLTON OAKS SCHOOL Total
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	163.64	007	CHET F HARRITT SCH
0000013327	3/2/2022	THE BUTTERFLY PROJECT	BUTTERFLY KIT - CFH	0100	218.30	007	CHET F HARRITT SCH
0000013360	3/8/2022	AMAZON.COM SERVICES, INC.	BOOKCASE	0100	172.39	007	CHET F HARRITT SCH
0000013366	3/8/2022	NEXT LEVEL LIBRARIES LLC	STUDENT BOOKS	0100	1799.67	007	CHET F HARRITT SCH
0000013367	3/8/2022	AMAZON.COM SERVICES, INC.	SUPPLIES & MATERIALS	0100	42.41	007	CHET F HARRITT SCH
0000013375	3/9/2022	ULINE	SCHOOL FURNITURE	0100	2539.55	007	CHET F HARRITT SCH
0000013375	3/9/2022	ULINE	SCHOOL FURNITURE	0100	3972.14	007	CHET F HARRITT SCH
0000013382	3/10/2022	ULINE	SCHOOL FURNITURE	0100	0.00	007	CHET F HARRITT SCH
0000013382	3/10/2022	ULINE	SCHOOL FURNITURE	0100	3893.46	007	CHET F HARRITT SCH
0000013394	3/10/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	27.29	007	CHET F HARRITT SCH
0000013394	3/10/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	14.00	007	CHET F HARRITT SCH
0000013394	3/10/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	16.11	007	CHET F HARRITT SCH
0000013394	3/10/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	7.53	007	CHET F HARRITT SCH

0000013401	3/11/2022	ULINE	MPR CHAIRS - CFH	0100	8588.25	007	CHET F HARRITT SCH
					21454.74		CHET F HARRITT SCH Total
0000013399	3/11/2022	AMAZON.COM SERVICES, INC.	LOST BOOK - RS	0100	5.38	071	DISTRICT LIBRARY
0000013399	3/11/2022	AMAZON.COM SERVICES, INC.	LOST BOOK - RS	0100	17.98	071	DISTRICT LIBRARY
					23.36		DISTRICT LIBRARY Total
0000013490	3/29/2022	FOLLETT SCHOOL SOLUTIONS INC.	LOTTERY BOOKS - SC	0100	1077.75	068	EDUCATIONAL PROJECTS
					1077.75		EDUCATIONAL PROJECTS Total
0000013331	3/3/2022	FORDYCE CONSTRUCTION INC		0100	11700.00	066	EDUCATIONAL SERVICES
0000013466	3/25/2022	AL'S SPORT SHOP	BADGES - ERC	0100	13.47	066	EDUCATIONAL SERVICES
					11713.47		EDUCATIONAL SERVICES Total
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	544.47	010	HILL CREEK SCHOOL
0000013332	3/3/2022	APPLE INC	TECHNOLOGY EQUIPMENT	0100	192.87	010	HILL CREEK SCHOOL
0000013334	3/3/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMNT	0100	32.90	010	HILL CREEK SCHOOL
0000013344	3/4/2022	BARNES AND NOBLE BOOKSELLERS	BOOK ORDER - HC	0100	2421.01	010	HILL CREEK SCHOOL
0000013345	3/4/2022	SUPERINTENDENT OF SCHOOLS	PBIS POSTERS/SIGNS - HC	0100	581.85	010	HILL CREEK SCHOOL
0000013346	3/4/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - HC	0100	96.95	010	HILL CREEK SCHOOL
0000013346	3/4/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - HC	0100	301.51	010	HILL CREEK SCHOOL
0000013355	3/7/2022	SUNDANCE STAGE LINES	TRANSPORTATION FOR KNOTT'S	0100	3020.00	010	HILL CREEK SCHOOL
0000013358	3/8/2022	ULINE	SCHOOL FURNITURE - HC	0100	622.80	010	HILL CREEK SCHOOL
0000013358	3/8/2022	ULINE	SCHOOL FURNITURE - HC	0100	0.01	010	HILL CREEK SCHOOL
0000013358	3/8/2022	ULINE	SCHOOL FURNITURE - HC	0100	68.63	010	HILL CREEK SCHOOL
0000013361	3/8/2022	KNOTT'S BERRY FARM YOUTH SALES	KNOTT'S YOUTH PROGRAM	0100	0.00	010	HILL CREEK SCHOOL
0000013361	3/8/2022	KNOTT'S BERRY FARM YOUTH SALES	KNOTT'S YOUTH PROGRAM	0100	1980.00	010	HILL CREEK SCHOOL
0000013365	3/8/2022	ULINE	CONVERTIBLE BENCH	0100	578.00	010	HILL CREEK SCHOOL
0000013365	3/8/2022	ULINE	CONVERTIBLE BENCH	0100	0.00	010	HILL CREEK SCHOOL
0000013365	3/8/2022	ULINE	CONVERTIBLE BENCH	0100	68.63	010	HILL CREEK SCHOOL
0000013377	3/9/2022	BARNES AND NOBLE BOOKSELLERS	BOOK ORDER	0100	716.08	010	HILL CREEK SCHOOL
0000013464	3/25/2022	KENDALL HUNT PUBLISHING COMPANY	CLASSROOM SUPPLIES - HC	0100	11.80	010	HILL CREEK SCHOOL
0000013464	3/25/2022	KENDALL HUNT PUBLISHING COMPANY	CLASSROOM SUPPLIES - HC	0100	3.72	010	HILL CREEK SCHOOL
0000013464	3/25/2022	KENDALL HUNT PUBLISHING COMPANY	CLASSROOM SUPPLIES - HC	0100	4.79	010	HILL CREEK SCHOOL
0000013467	3/25/2022	SCHOLASTIC INC., EDUCATION	SCHOLASTIC SCOPE SUBSCRIPTION	0100	269.70	010	HILL CREEK SCHOOL
0000013468	3/25/2022	SCHOLASTIC INC., EDUCATION	SCHOLASTIC NEWS/SCIENCESPIN/SH	0100	229.02	010	HILL CREEK SCHOOL
0000013499	3/30/2022	PC SPECIALISTS INC.	PROMETHEAN BOARDS - HC	0100	41784.37	010	HILL CREEK SCHOOL
0000013499	3/30/2022	PC SPECIALISTS INC.	PROMETHEAN BOARDS - HC	0100	78.00	010	HILL CREEK SCHOOL
0000013499	3/30/2022	PC SPECIALISTS INC.	PROMETHEAN BOARDS - HC	0100	27200.00	010	HILL CREEK SCHOOL
					80807.11		HILL CREEK SCHOOL Total
0000013374	3/9/2022	SAVE-A-LIFE EDUCATORS INC	AED TRAINING	0100	100.00	065	HUMAN RESOURCES
0000013423	3/18/2022	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	8.00	065	HUMAN RESOURCES
0000013423	3/18/2022	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	342.64	065	HUMAN RESOURCES
0000013423	3/18/2022	DELL MARKETING L.P.	TECHNOLOGY EQUIPMENT	0100	2346.11	065	HUMAN RESOURCES
0000013462	3/25/2022	SCHOOL SERVICES OF CALIFORNIA	ANNUAL FISCAL/MANDATED CLAIM	0100	350.00	065	HUMAN RESOURCES
0000013484	3/28/2022	WESTERN GRAPHIX	HR BADGE SUPPLIES	0100	2806.65	065	HUMAN RESOURCES
					5953.40		HUMAN RESOURCES Total
0000013313	3/1/2022	INTERNATIONAL E-Z UP, INC.	CANOPIES - ALL SITES	0100	5585.09	075	MAINTENANCE
0000013317	3/2/2022	STANDARD ELECTRONICS	ELECTRICAL REPAIRS - M&O	0100	2770.25	075	MAINTENANCE
0000013329	3/3/2022	FERGUSON ENTERPRISES INC	RRMA - SNAKE & CAMERA - M&O	0100	37504.62	075	MAINTENANCE
0000013337	3/3/2022	HOLLAND'S CUSTOM CABINETS, INC.	HARDWARE SUPPLIES - M&O	0100	1232.00	075	MAINTENANCE
0000013341	3/3/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	131.12	078	MAINTENANCE
0000013343	3/4/2022	EPA K-9 & INVESTIGATIVE SERVICES, INC.	GUARDS FOR - CO	0100	224.00	075	MAINTENANCE
0000013362	3/8/2022	INTERSTATE BATTERY OF SAN DIEGO INC	MAINTENANCE REPAIR PARTS	0100	372.82	075	MAINTENANCE
0000013370	3/8/2022	ADVANCE PLUMBING CO	PLUMBING REPAIR	0100	2837.00	075	MAINTENANCE

0000013371	3/8/2022	ABILITY PLUMBING SERVICE & REPAIR	PLUMBING REPAIR	0100	3250.00	075	MAINTENANCE
0000013380	3/9/2022	HOME DEPOT COMMERCIAL ACCOUNT	MAINTENANCE SUPPLIES	0100	109.85	075	MAINTENANCE
0000013380	3/9/2022	HOME DEPOT COMMERCIAL ACCOUNT	MAINTENANCE SUPPLIES	0100	62.75	075	MAINTENANCE
0000013411	3/17/2022	STANDARD ELECTRONICS	RRMA - FACP REPAIR - CP	0100	7786.00	075	MAINTENANCE
0000013419	3/18/2022	STANDARD ELECTRONICS	RRMA - CELLULAR DIALER	0100	16450.00	075	MAINTENANCE
0000013436	3/21/2022	GREENSTONE LANDCARE, INC.	TREE TRIMMING & REMOVAL SVCS	0100	39575.00	080	MAINTENANCE
0000013437	3/21/2022	GILBERT CASTRO	FENCE REMOVAL - HC	0100	2800.00	075	MAINTENANCE
0000013476	3/28/2022	CITY ELECTRIC SUPPLY	DEFERRED MAINTENANCE	1400	1404.62	075	MAINTENANCE
0000013477	3/28/2022	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SURVEYS	0100	955.00	075	MAINTENANCE
0000013477	3/28/2022	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SURVEYS	0100	1120.00	075	MAINTENANCE
0000013478	3/28/2022	PACIFIC HVAC SERVICE	CONTRACT SERVICES HVAC	0100	525.00	075	MAINTENANCE
0000013478	3/28/2022	PACIFIC HVAC SERVICE	CONTRACT SERVICES HVAC	0100	300.00	075	MAINTENANCE
0000013478	3/28/2022	PACIFIC HVAC SERVICE	CONTRACT SERVICES HVAC	0100	375.00	075	MAINTENANCE
0000013479	3/28/2022	STANDARD ELECTRONICS	BACK BOARD REPLACEMENT - HC	0100	792.08	075	MAINTENANCE
0000013480	3/28/2022	AMERICAN FENCE COMPANY	FENCE REPAIR - CFH	0100	161.63	075	MAINTENANCE
0000013488	3/29/2022	APPLIED URETHANE SYSTEMS, INC.	RRMA - METAL DECK RE-ROOF - CO	0100	14916.00	075	MAINTENANCE
0000013489	3/29/2022	LOWE'S STORE #1661	COVID SUPPLIES - M&O	0100	16.13	075	MAINTENANCE
0000013508	3/30/2022	PACIFIC HVAC SERVICE	MAINTENANCE ON HVAC	0100	3938.00	075	MAINTENANCE
0000013509	3/30/2022	ADVANCE PLUMBING CO	MAINTENANCE REPAIR	0100	4202.00	075	MAINTENANCE
0000013510	3/30/2022	HOME DEPOT COMMERCIAL ACCOUNT	MAINTENANCE SUPPLIES	0100	374.84	075	MAINTENANCE
0000013513	3/30/2022	LOWE'S STORE #1661	MAINTENANCE SUPPLIES	0100	98.52	075	MAINTENANCE
					149869.32		MAINTENANCE Total
0000013354	3/7/2022	MAINTEX INC	VACUUM PARTS	0100	1512.29	074	OPERATIONS/CUSTODIAL
0000013395	3/11/2022	MAINTEX INC	CUSTODIAL SUPPLIES - M&O	0100	656.33	074	OPERATIONS/CUSTODIAL
0000013397	3/11/2022	MAINTEX INC	CUSTODIAL SUPPLIES - M&O	0100	656.33	074	OPERATIONS/CUSTODIAL
0000013397	3/11/2022	MAINTEX INC	CUSTODIAL SUPPLIES - M&O	0100	79.13	074	OPERATIONS/CUSTODIAL
0000013433	3/18/2022	AMAZON.COM SERVICES, INC.	M&O SUPPLIES	0100	14.00	074	OPERATIONS/CUSTODIAL
0000013433	3/18/2022	AMAZON.COM SERVICES, INC.	M&O SUPPLIES	0100	45.24	074	OPERATIONS/CUSTODIAL
0000013447	3/22/2022	MAINTEX INC	CUSTODIAL SUPPLIES	0100	19.14	074	OPERATIONS/CUSTODIAL
0000013447	3/22/2022	MAINTEX INC	CUSTODIAL SUPPLIES	0100	96.24	074	OPERATIONS/CUSTODIAL
0000013447	3/22/2022	MAINTEX INC	CUSTODIAL SUPPLIES	0100	21.21	074	OPERATIONS/CUSTODIAL
0000013514	3/30/2022	MAINTEX INC	CUSTODIALEQUIPMENT REPAIR	0100	428.27	074	OPERATIONS/CUSTODIAL
					3528.18		OPERATIONS/CUSTODIAL Total
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	684.08	002	PEPPER DRIVE SCHOOL
0000013348	3/4/2022	BEARCOM WIRELESS	SCHOOL SITE RADIOS - PD	0100	774.72	002	PEPPER DRIVE SCHOOL
0000013369	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	4.33	002	PEPPER DRIVE SCHOOL
0000013369	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	16.58	002	PEPPER DRIVE SCHOOL
0000013369	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	76.59	002	PEPPER DRIVE SCHOOL
0000013369	3/8/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES	0100	43.08	002	PEPPER DRIVE SCHOOL
0000013383	3/10/2022	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	355.54	002	PEPPER DRIVE SCHOOL
0000013383	3/10/2022	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	164.50	002	PEPPER DRIVE SCHOOL
0000013431	3/18/2022	JUNIOR ACHIEVEMENT	BIZ TOWN - PD	0100	2592.00	002	PEPPER DRIVE SCHOOL
0000013497	3/29/2022	BEST BUY FOR EDUCATION	CLASSROOM SUPPLIES - PD	0100	1013.81	002	PEPPER DRIVE SCHOOL
					5725.23		PEPPER DRIVE SCHOOL Total
0000013319	3/2/2022	CITI CARDS /	CREDIT CARD PURCHASES	6300	2381.74	072	PROJECT SAFE
0000013319	3/2/2022	CITI CARDS /	CREDIT CARD PURCHASES	6300	56.53	072	PROJECT SAFE
0000013319	3/2/2022	CITI CARDS /	CREDIT CARD PURCHASES	6300	448.47	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	19.38	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	94.07	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	14.00	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	54.09	072	PROJECT SAFE

0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	14.00	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	16.03	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	16.96	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	172.38	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	23.68	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	12.24	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	10.86	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	21.54	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	64.61	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	47.40	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	32.31	072	PROJECT SAFE
0000013322	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	3.63	072	PROJECT SAFE
0000013323	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM ACTIVITIES - OSTP	6300	53.85	072	PROJECT SAFE
0000013323	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM ACTIVITIES - OSTP	6300	62.39	072	PROJECT SAFE
0000013323	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM ACTIVITIES - OSTP	6300	39.81	072	PROJECT SAFE
0000013323	3/2/2022	AMAZON.COM SERVICES, INC.	CLASSROOM ACTIVITIES - OSTP	6300	185.31	072	PROJECT SAFE
0000013324	3/2/2022	DISCOUNT SCHOOL SUPPLY	YALE SUPPLIES	6300	17.23	072	PROJECT SAFE
0000013324	3/2/2022	DISCOUNT SCHOOL SUPPLY	YALE SUPPLIES	6300	17.23	072	PROJECT SAFE
0000013324	3/2/2022	DISCOUNT SCHOOL SUPPLY	YALE SUPPLIES	6300	17.23	072	PROJECT SAFE
0000013324	3/2/2022	DISCOUNT SCHOOL SUPPLY	YALE SUPPLIES	6300	35.55	072	PROJECT SAFE
0000013324	3/2/2022	DISCOUNT SCHOOL SUPPLY	YALE SUPPLIES	6300	17.26	072	PROJECT SAFE
0000013324	3/2/2022	DISCOUNT SCHOOL SUPPLY	YALE SUPPLIES	6300	17.23	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	29.03	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	12.60	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	18.02	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	21.47	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	15.07	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	11.84	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	11.40	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	8.10	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	20.04	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	12.91	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	25.58	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	21.10	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	39.65	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	5.37	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	30.15	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	15.06	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	7.65	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	15.06	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	28.98	072	PROJECT SAFE
0000013364	3/8/2022	AMAZON.COM SERVICES, INC.	Spring Break 2022 PSAFE	6300	84.69	072	PROJECT SAFE
0000013368	3/8/2022	SMART & FINAL	OST SUPPLIES	6300	75.00	072	PROJECT SAFE
0000013391	3/10/2022	AMAZON.COM SERVICES, INC.	OST SUPPLIES	6300	30.20	072	PROJECT SAFE
0000013391	3/10/2022	AMAZON.COM SERVICES, INC.	OST SUPPLIES	6300	18.31	072	PROJECT SAFE
0000013391	3/10/2022	AMAZON.COM SERVICES, INC.	OST SUPPLIES	6300	39.86	072	PROJECT SAFE
0000013391	3/10/2022	AMAZON.COM SERVICES, INC.	OST SUPPLIES	6300	68.08	072	PROJECT SAFE
0000013391	3/10/2022	AMAZON.COM SERVICES, INC.	OST SUPPLIES	6300	8.61	072	PROJECT SAFE
0000013391	3/10/2022	AMAZON.COM SERVICES, INC.	OST SUPPLIES	6300	11.46	072	PROJECT SAFE
0000013391	3/10/2022	AMAZON.COM SERVICES, INC.	OST SUPPLIES	6300	17.23	072	PROJECT SAFE
0000013392	3/10/2022	AMAZON.COM SERVICES, INC.	YALE FURNITURE	6300	228.39	072	PROJECT SAFE

0000013427	3/18/2022	SMART & FINAL	PROJECT SAFE FOOD SUPPLIES	6300	150.00	072	PROJECT SAFE
0000013429	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	217.74	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	30.16	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	28.00	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	10.02	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	18.25	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	9.68	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	58.53	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	25.84	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	7.53	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	22.84	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	17.19	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	9.26	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	11.26	072	PROJECT SAFE
0000013430	3/18/2022	AMAZON.COM SERVICES, INC.	CLASS SUPPLIES - OSTP	6300	60.34	072	PROJECT SAFE
0000013461	3/24/2022	AMAZON.COM SERVICES, INC.	CASSROOM SUPPLIES - OSTP	6300	35.62	072	PROJECT SAFE
0000013461	3/24/2022	AMAZON.COM SERVICES, INC.	CASSROOM SUPPLIES - OSTP	6300	22.84	072	PROJECT SAFE
0000013461	3/24/2022	AMAZON.COM SERVICES, INC.	CASSROOM SUPPLIES - OSTP	6300	34.37	072	PROJECT SAFE
0000013465	3/25/2022	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES - OSTP	6300	22.58	072	PROJECT SAFE
0000013465	3/25/2022	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES - OSTP	6300	24.18	072	PROJECT SAFE
0000013486	3/29/2022	LOWE'S STORE #1661	YALE SPECIAL BUDGET - OSTP	6300	61.35	072	PROJECT SAFE
0000013494	3/29/2022	SMART & FINAL	FOOD PURCHASES - OSTP	6300	200.00	072	PROJECT SAFE
0000013496	3/29/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	91.53	072	PROJECT SAFE
0000013496	3/29/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	20.46	072	PROJECT SAFE
0000013496	3/29/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	12.66	072	PROJECT SAFE
0000013496	3/29/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	31.24	072	PROJECT SAFE
					6131.39		PROJECT SAFE Total
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	209.46	005	PROSPECT AVENUE SCH
0000013388	3/10/2022	AMAZON.COM SERVICES, INC.	BOXES FOR SPRING BREAK	0100	62.23	005	PROSPECT AVENUE SCH
0000013405	3/11/2022	AMAZON.COM SERVICES, INC.	OFFICE SUPPLIES - PA	0100	101.18	005	PROSPECT AVENUE SCH
0000013408	3/16/2022	CONCEPTS SCHOOL & OFFICE FURNISHINGS	BOOKSTOP INSERTS FOR BOOKSHELF	2538	1995.80	005	PROSPECT AVENUE SCH
0000013424	3/18/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	2500.00	005	PROSPECT AVENUE SCH
0000013460	3/24/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - PA	0100	10.75	005	PROSPECT AVENUE SCH
0000013460	3/24/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - PA	0100	17.88	005	PROSPECT AVENUE SCH
0000013460	3/24/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - PA	0100	17.23	005	PROSPECT AVENUE SCH
0000013487	3/29/2022	FINELINE GRAFIX	BUMPER STICKERS - PA	0100	464.40	005	PROSPECT AVENUE SCH
					5378.93		PROSPECT AVENUE SCH Total
0000013325	3/2/2022	CORI, LLC	CLASSROOM SUPPLIES - PA	0100	3349.82	070	PUPIL SERVICES
0000013326	3/2/2022	SUPERINTENDENT OF SCHOOLS	COLLABORATIVE BANNER	0100	53.88	070	PUPIL SERVICES
0000013412	3/17/2022	HEALTH FIRST	EPIPENS - SPED	0100	345.46	070	PUPIL SERVICES
0000013446	3/22/2022	AUDIOMETRICS	REPLACE DISPLAY CALIBRATION	0100	739.89	070	PUPIL SERVICES
					4489.05		PUPIL SERVICES Total
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	506.16	009	RIO SECO SCHOOL
0000013351	3/4/2022	TWO WAY DIRECT	SCHOOL RADIOS - RS	0100	1061.65	009	RIO SECO SCHOOL
0000013386	3/10/2022	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	46.57	009	RIO SECO SCHOOL
0000013455	3/23/2022	SCHOOL HEALTH CORPORATION	AED SUPPLIES - RS	0100	93.37	009	RIO SECO SCHOOL
					1707.75		RIO SECO SCHOOL Total
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	46.32	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	46.32	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	48.48	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	38.78	067	SPECIAL EDUCATION

0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	24.77	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	26.93	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	29.08	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	26.93	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	29.08	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	26.93	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	19.40	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	18.31	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	44.18	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	23.69	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	23.65	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	39.86	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	26.93	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	21.54	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	21.54	067	SPECIAL EDUCATION
0000013321	3/2/2022	SOCIAL THINKING	PROTOCOLS - SPED	0100	26.93	067	SPECIAL EDUCATION
0000013328	3/2/2022	SCHOOL OUTFITTERS LLC	FURNITURE - SPED	0100	3965.09	067	SPECIAL EDUCATION
0000013353	3/7/2022	AMAZON.COM SERVICES, INC.	SUPPLIES FOR STUDENTS	0100	142.04	067	SPECIAL EDUCATION
0000013359	3/8/2022	CONNECT4KIDS PSYCHOLOGICAL SERVICES, INC	GSA PSYCHOLOGICAL SERVICES	0100	3710.00	067	SPECIAL EDUCATION
0000013376	3/9/2022	AMAZON.COM SERVICES, INC.	LEARNING RESOURCES	0100	260.00	067	SPECIAL EDUCATION
0000013378	3/9/2022	EPLASTICS	EDUCATIONAL SUPPLIES	0100	220.23	067	SPECIAL EDUCATION
0000013378	3/9/2022	EPLASTICS	EDUCATIONAL SUPPLIES	0100	21.55	067	SPECIAL EDUCATION
0000013387	3/10/2022	APPLE INC	APPLE TV	0100	192.87	067	SPECIAL EDUCATION
0000013406	3/11/2022	SAN DIEGO OCCUPATIONAL	GSA EVALUATION SERVICES	0100	1960.00	067	SPECIAL EDUCATION
0000013426	3/18/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	85.10	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	11.84	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	257.80	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	11.84	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	46.33	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	150.84	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	73.23	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	16.15	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	193.91	067	SPECIAL EDUCATION
0000013457	3/23/2022	AMAZON.COM SERVICES, INC.	SPED SUPPLIES	0100	37.66	067	SPECIAL EDUCATION
					11966.13		SPECIAL EDUCATION Total
0000013330	3/3/2022	FORDYCE CONSTRUCTION INC	DEMO 2 STORE ROOMS - M&O	1200	9365.00	012	STATE PRE-SCHOOL
					9365.00		STATE PRE-SCHOOL Total
0000013320	3/2/2022	OFFICE DEPOT INC	DEPARTMENT ORDERS	0100	121.13	004	SYCAMORE CANYON SCH
0000013349	3/4/2022	BEARCOM WIRELESS	RADIOS - SC	0100	457.94	004	SYCAMORE CANYON SCH
0000013349	3/4/2022	BEARCOM WIRELESS	RADIOS - SC	0100	64.65	004	SYCAMORE CANYON SCH
0000013349	3/4/2022	BEARCOM WIRELESS	RADIOS - SC	0100	2268.14	004	SYCAMORE CANYON SCH
0000013385	3/10/2022	CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	0100	46.57	004	SYCAMORE CANYON SCH
					2958.43		SYCAMORE CANYON SCH Total
0000013333	3/3/2022	APPLE INC	TECHNOLOGY EQUIPMNT	0100	10764.23	091	TECHNOLOGY SERVICES
0000013352	3/7/2022	DAILY JOURNAL CORPORATION	BID & CUPCAAC ADVERTISEMENT	0100	278.40	073	TECHNOLOGY SERVICES
0000013384	3/10/2022	APPLE INC	TECHNOLOGY SERVICES SUPPORT	0100	4796.00	073	TECHNOLOGY SERVICES
0000013491	3/29/2022	TYPING AGENT LLC	DISTRICT ADDITIONAL LICENSES	0100	193.95	091	TECHNOLOGY SERVICES
0000013506	3/30/2022	SQUIRRELS LLC	SOFTWARE LICENSES	0100	3600.00	091	TECHNOLOGY SERVICES
					19632.58		TECHNOLOGY SERVICES Total
0000013338	3/3/2022	RELIABLE TIRE INC	TRANSPORTATION SUPPLIES	0100	35.10	076	TRANSPORTATION
0000013338	3/3/2022	RELIABLE TIRE INC	TRANSPORTATION SUPPLIES	0100	140.40	076	TRANSPORTATION

0000013339	3/3/2022	BORDER TIRE	TRANSPORTATION SUPPLIES	0100	679.25	076	TRANSPORTATION
0000013339	3/3/2022	BORDER TIRE	TRANSPORTATION SUPPLIES	0100	226.42	076	TRANSPORTATION
0000013340	3/3/2022	MASON'S SAW & LAWNMOWER SERVICE, INC.	TRANSPORTATION SUPPLIES	0100	61.82	076	TRANSPORTATION
0000013340	3/3/2022	MASON'S SAW & LAWNMOWER SERVICE, INC.	TRANSPORTATION SUPPLIES	0100	40.51	076	TRANSPORTATION
0000013341	3/3/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	51.70	076	TRANSPORTATION
0000013341	3/3/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	29.30	076	TRANSPORTATION
0000013341	3/3/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	27.95	076	TRANSPORTATION
0000013381	3/9/2022	BORDER TIRE	TIRES FOR TRANSPORTATION	0100	822.02	076	TRANSPORTATION
0000013402	3/11/2022	PENSKE FORD	TRANSPORTATION REPAIRS	0100	3485.94	076	TRANSPORTATION
0000013444	3/22/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	62.21	076	TRANSPORTATION
0000013444	3/22/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	26.15	076	TRANSPORTATION
0000013444	3/22/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	41.47	076	TRANSPORTATION
0000013444	3/22/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	60.77	076	TRANSPORTATION
0000013470	3/25/2022	DEPARTMENT OF MOTOR VEHICLES	DMV FEES	0100	10.00	076	TRANSPORTATION
0000013471	3/25/2022	MISSION EQUIPMENT & LIFTS	TANSPORTATION SERVICES	0100	1531.12	076	TRANSPORTATION
0000013471	3/25/2022	MISSION EQUIPMENT & LIFTS	TANSPORTATION SERVICES	0100	1531.11	076	TRANSPORTATION
0000013472	3/25/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	18.59	076	TRANSPORTATION
0000013473	3/25/2022	BORDER TIRE	TRANSPORTATION SUPPLIES	0100	861.70	076	TRANSPORTATION
0000013474	3/25/2022	SAN DIEGO FRICTION PRODUCTS	TRANSPORATION SUPPLIES	0100	230.03	076	TRANSPORTATION
0000013485	3/28/2022	ASBURY ENVIRONMENTAL SVCS	WASTE SERVICE - TRANS	0100	55.00	076	TRANSPORTATION
					10028.56		TRANSPORTATION Total
0000013316	3/2/2022	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF - CP	0100	774.83	078	WAREHOUSE
0000013336	3/3/2022	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF CAJON PARK	0100	1136.27	078	WAREHOUSE
0000013407	3/15/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	4334.78	078	WAREHOUSE
0000013409	3/16/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	9201.85	078	WAREHOUSE
0000013409	3/16/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	2262.50	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	101.63	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	201.71	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	177.14	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	177.14	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	87.67	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	113.14	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	116.37	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	90.51	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	1069.83	078	WAREHOUSE
0000013414	3/18/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	154.64	078	WAREHOUSE
0000013415	3/18/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	97.23	078	WAREHOUSE
0000013416	3/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	1542.29	078	WAREHOUSE
0000013416	3/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	212.83	078	WAREHOUSE
0000013416	3/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	699.51	078	WAREHOUSE
0000013416	3/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	234.29	078	WAREHOUSE
0000013416	3/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	515.91	078	WAREHOUSE
0000013416	3/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	155.94	078	WAREHOUSE
0000013416	3/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	391.00	078	WAREHOUSE
0000013417	3/18/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	58.96	078	WAREHOUSE
0000013417	3/18/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	152.25	078	WAREHOUSE
0000013417	3/18/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	151.28	078	WAREHOUSE
0000013417	3/18/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	641.59	078	WAREHOUSE
0000013418	3/18/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	5376.73	078	WAREHOUSE
0000013420	3/18/2022	EVERYTHING MEDICAL	INVENTORY REPLENISHMENT	0100	322.73	078	WAREHOUSE
0000013420	3/18/2022	EVERYTHING MEDICAL	INVENTORY REPLENISHMENT	0100	1610.86	078	WAREHOUSE

0000013421	3/18/2022	MCKESSON MEDICAL-SURGICAL GVT SOL LLC	INVENTORY REPLENISHMENT	0100	140.68 078	WAREHOUSE
0000013422	3/18/2022	KP LLC	INVENTORY REPLENISHMENT	0100	1139.78 078	WAREHOUSE
0000013435	3/21/2022	DELL MARKETING L.P.	INVENTORY REPLENISHMENT	0100	5787.90 078	WAREHOUSE
0000013448	3/22/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	319.63 078	WAREHOUSE
0000013448	3/22/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1014.75 078	WAREHOUSE
0000013448	3/22/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1551.60 078	WAREHOUSE
0000013448	3/22/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	124.90 078	WAREHOUSE
0000013451	3/23/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	213.78 078	WAREHOUSE
0000013452	3/23/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	569.44 078	WAREHOUSE
0000013452	3/23/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	70.86 078	WAREHOUSE
0000013452	3/23/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	774.77 078	WAREHOUSE
0000013452	3/23/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	565.13 078	WAREHOUSE
0000013452	3/23/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	177.92 078	WAREHOUSE
0000013452	3/23/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	184.90 078	WAREHOUSE
					44799.45	WAREHOUSE Total
					940616.41	Grand Total

BACKGROUND:

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
<i>Obsolete Instructional Materials</i>	<ul style="list-style-type: none"> Usable for educational purposes Any value 	<ul style="list-style-type: none"> Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy Sell to any organization that agrees to use the materials for educational purposes 	<ul style="list-style-type: none"> Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent Notify public of intent at least 60 days prior to disposition
	<ul style="list-style-type: none"> Unusable for educational purposes or cannot be disposed of as above Any value 	<ul style="list-style-type: none"> Mutilate so as not to be salable and sold for scrap Destroy beyond any economical means 	<ul style="list-style-type: none"> For destruction, provide at least 30 day prior notice to those requesting notice
<i>All Other Personal Property</i>	<ul style="list-style-type: none"> Value insufficient to defray costs of arranging a sale 	<ul style="list-style-type: none"> Donate to charitable organization deemed appropriate by the Board Dispose of at local dump 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> \$2,500 or less (one or more items) 	<ul style="list-style-type: none"> Sell without advertising 	<ul style="list-style-type: none"> Requires unanimous vote by Board
	<ul style="list-style-type: none"> More than \$2,500 (one or more items) 	<ul style="list-style-type: none"> Advertise for Bids or Conduct Public Auction 	<ul style="list-style-type: none"> Post notices in 3 public places and advertise once a week for 2 weeks in

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> • Accept highest bid or reject all bids • If no qualified bid received, may be sold to any individual or entity
		<ul style="list-style-type: none"> • Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law 	<ul style="list-style-type: none"> • Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling
		<ul style="list-style-type: none"> • Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district 	<ul style="list-style-type: none"> • Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
177	EA	Folding Chairs	CFH	MPR/Kiln Room	Used	\$0
1	EA	Chair Rack	CFH	Kiln Room	Used	\$0
1	EA	Easel	PAX	Closet, Room B	Fair	\$10
2	EA	Metal Bookcases	PAX	Closet, Room B	Fair	\$40
2	EA	File Cabinets	PAX	Closet, Room B	Fair	\$50
49	Gallons	Super Cleaner 60	M&O	Warehouse	Good	\$1,531.25 (\$31.25/gallon)
57	Gallons	NABC Cleaner	M&O	Warehouse	Good	\$473.10 (\$8.30/gallon)

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
Obsolete Instructional Materials	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
Other Personal Property	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools		

RECOMMENDATION:

It is recommended that the Board of Education declare the described items as surplus with an estimated value of \$2,104.35, and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Income estimated at \$2,104.35 less fee to on-line bidding vendor, if used.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal items impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5.
 Prepared by Karl Christensen
 April 20, 2021

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Learning Resources Chick Life Cycle Exploration Set and Supplies	\$301.00	DonorsChoose.org	Pepper Drive School
Funds to Support the Instructional Program	\$50.00 \$100.00	Anonymous Donor/Sempra Employee Giving Network	PRIDE Academy
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$451.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$451.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services (Location of Services)	Date(s) of Service	Amount	Funding
Mad Science	Interactive Science Booths (PRIDE Academy)	04/27/22	\$1,985.00 (not to exceed)	PRIDE Academy
Zovargo	Animal Science Booths (PRIDE Academy)	04/27/22	\$954.00 (not to exceed)	PRIDE Academy
San Diego Center for Vision Care	Vision Therapy (Districtwide)	03/22/22 – 06/30/22	\$170.00/session (not to exceed \$4,080.00)	Special Education
Vocal T.R.A.C.K. Speech & Language Therapy	Independent Speech & Language Evaluations (Districtwide)	03/03/22 – 6/30/22	\$1,650.00 (not to exceed)	Special Education
Bubblemania & Co.	Indoor Bubble Assembly (OST Summer Program)	07/22/22	\$286.00 (not to exceed)	Out of School Time
Mad Science	Fire and Ice Assembly (OST Summer Program)	07/08/22	\$450.00 (not to exceed)	Out of School Time
Wilda Storm	Write Up A Storm Writing Workshop for New Teachers (Educational Services)	08/08/22 – 08/11/22	\$2,500.00/day (not to exceed \$10,000.00)	Curriculum & Assessment

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

Consent Item D.2.7.
 Prepared by Karl Christensen
 April 19, 2022

Approval/Ratification of Agreements for Mileage
 Reimbursement In Lieu of District Transportation

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2021-22 and 2022-23 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Oaks School	12.0	63	\$0.585	\$442.26
Rio Seco School	7.8	124	\$0.585	\$565.81
Rio Seco School	7.6	180	\$0.585	\$800.28
Sycamore Canyon School	12.4	124	\$0.585	\$899.50
Sycamore Canyon School	6.4	153	\$0.585	\$572.83
Sierra School	12.6	104	\$0.585	\$767.24
Sierra School	31.2	86	\$0.585	\$1,569.67
Total:				\$5,617.59

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$5,617.59 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.2.8. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 April 19, 2022

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period February 1, 2022 through February 28, 2022.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 188 transactions totaling \$16,557.26 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220223	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	10.97	Eggs & butter.
				10.97	
20220201	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	19.37	PLT name badge.
20220202	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TST* NOTHING BUNDT CAK	25.00	Board meeting supplies.
20220202	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	104.75	Board meeting supplies.
20220203	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*5X28X7UG3	16.16	Board meeting supplies.
20220203	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	12.10	Board meeting supplies.
20220208	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	FLEXCLIP.COM	119.88	Video creation and editing software.
20220209	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TLF*CANDLELIGHT FLORIS	85.40	Condolences on behalf of the Board.
20220211	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*YZ8H05MS3	14.64	Wireless bluetooth mouse.
20220211	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	25.56	Postage.
20220211	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	WF WAYFAIR3712014736	829.65	Office furniture.
20220216	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	19.37	PLT name Badge.
20220216	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	97.75	Board meeting supplies.
20220217	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*LX7RC0213	32.31	Board meeting supplies.
20220217	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*2T00023X3	26.93	Bluetooth mouse.
20220217	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	11.96	Board meeting supplies.
20220218	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OFFICE DEPOT #846	49.86	Purchase of office supplies.
20220223	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM	(26.93)	Return of meeting supplies.
20220223	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US	(32.31)	Return of meeting supplies.
20220227	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	19.69	Board meeting supplies.
20220227	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	2.36	Postage of Agenda packet.
20220227	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US AMZN.COM/	(16.16)	Refund of miscellaneous supplies.
20220228	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMZN MKTP US*1I6FF0NI2	32.31	Board meeting supplies.
				1,469.65	
20220210	AVILA,EVONN	BUSINESS SERVICES	STERICYCLE AE ONLINE	784.95	Covid Test Site Supplies (biohazard container/disposal).
20220211	AVILA,EVONN	BUSINESS SERVICES	CA SECRETARY OF STATE	25.00	SSD school facilities corporation CA Statement of Information.
				809.95	
20220201	BENEDETTO,LINDSAY	CHET F. HARRITT	AMZN MKTP US*288U67NE3	9.59	PBIS incentives.
20220202	BENEDETTO,LINDSAY	CHET F. HARRITT	AMZN MKTP US*1M21T6RL3	18.31	PBIS incentives.
20220218	BENEDETTO,LINDSAY	CHET F. HARRITT	WALMART.COM AA	190.72	Elective supplies.
20220224	BENEDETTO,LINDSAY	CHET F. HARRITT	WALMART.COM AA	190.72	Elective supplies.
				409.34	
20220201	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*X698Q5R13	38.78	Technology supplies.
20220202	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*KC1BJ1L83	32.30	Reading incentive.
20220206	BONSER,KRISTEN	PRIDE ACADEMY	TARGET 00014852	91.56	P.A.C. (Pride Assisting the Community) pantry supplies.
20220206	BONSER,KRISTEN	PRIDE ACADEMY	TARGET 00014852	75.00	Student incentives.
20220206	BONSER,KRISTEN	PRIDE ACADEMY	TARGET 00014852	75.00	Student incentives.
20220225	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*1B5774U82	8.39	Technology supplies.
20220227	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*1I9O74GL0	50.33	Technology supplies.
				371.36	
20220202	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*377E56DN3	21.52	Clear stretch wrap roll for the ERC.
20220213	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	THINK SOCIAL PUBLISHIN	49.00	Small Talk & Conversations Livestream Event. Rachael Pabis attending.
20220220	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*1I98E7FB1	112.75	Positive Prevention Curriculum supplies.
20220225	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*1I0R58DF1	21.51	Supplies for Special Education.
20220225	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*1I9CN8EC0	6.58	Supplies for Special Education.
20220225	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*1I80I27M2	42.01	Supplies for Special Education.
				253.37	
20220206	BORTS,KATHERINE	HUMAN RESOURCES	SDSU	300.00	SDSU Job Fair.
20220217	BORTS,KATHERINE	HUMAN RESOURCES	SAN DIEGO COUNTY SUPER	100.00	SDCOE Job Fair.
				400.00	
20220202	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMZN MKTP US*128W01C21	20.42	Purchase of book for new PLT staff.
20220225	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	29.98	Online meeting platform.
				50.40	
20220201	DOBBINS,TIMOTHY	CAJON PARK	LOWES #00907*	196.84	Custodian and campus aide supplies.
20220204	DOBBINS,TIMOTHY	CAJON PARK	SMART AND FINAL 929	111.73	Student supplies.
20220208	DOBBINS,TIMOTHY	CAJON PARK	LOWES #00907*	172.18	Custodian supplies.
20220225	DOBBINS,TIMOTHY	CAJON PARK	AMAZON.COM*1B9FM99N2	122.82	Health office supplies.
				603.57	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220202	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*0J0K286G3	34.79	Microphone headset- learning loss.
20220203	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*101QT00M3	9.69	Classroom supplies.
20220203	FORSTER, CHASITY	HILL CREEK	SMART AND FINAL 929	41.96	Student engagement- incentive.
20220206	FORSTER, CHASITY	HILL CREEK	BUILDASIGN.COM	15.49	School campus signage.
20220207	FORSTER, CHASITY	HILL CREEK	DOLLARTREE	8.08	Student engagement- incentives.
20220207	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*UD7JZ7TS3	150.24	Custodial supplies.
20220207	FORSTER, CHASITY	HILL CREEK	WAL-MART #5140	5.10	Student engagement- incentives.
20220209	FORSTER, CHASITY	HILL CREEK	DEVELOPMENTAL STUDIES	120.00	SIPPS materials.
20220211	FORSTER, CHASITY	HILL CREEK	ELISAT.COM	10.80	DVD- classroom lit kit.
20220222	FORSTER, CHASITY	HILL CREEK	SANTEE GROCERY OUTLE	5.97	Student engagement- incentives.
20220222	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*114MS4G31	97.22	Student supplies.
20220222	FORSTER, CHASITY	HILL CREEK	AMAZON.COM*HX0ZE90U3	9.09	Lesson plan books.
20220222	FORSTER, CHASITY	HILL CREEK	TARGET 00014852	6.38	Student engagement- incentives.
20220223	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*111YY24Y0	80.75	Toner.
20220223	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*1119Z2HM1	7.53	Health office supplies.
20220224	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*13NJ2TQ0	45.04	Toner.
20220228	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*1W7DO7ZW1	7.15	Outdoor learning supplies.
20220228	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*115H74AN2	17.19	Outdoor learning space supplies.
				672.47	
20220208	GREEN, CHRISHAUN	OST PROGRAMS	SMART AND FINAL 929	9.98	Staff Appreciation.
20220220	GREEN, CHRISHAUN	OST PROGRAMS	BOOSTCOLLABRATIVE-	30.00	Director's Boost Conference per diem.
20220220	GREEN, CHRISHAUN	OST PROGRAMS	BOOSTCOLLABRATIVE-	540.00	Director's Boost Conference.
20220224	GREEN, CHRISHAUN	OST PROGRAMS	FOOD4LESS #0349	9.59	Snack for YALE.
				589.57	
20220201	HICKS, TYLENE	CHET F. HARRITT	AMAZON.COM*UD1XM84R3	26.58	Lavender copy paper.
20220206	HICKS, TYLENE	CHET F. HARRITT	VISTAPR*VISTAPRINT.COM	127.74	Parent Engagement/Positive Parent Communication Cards.
20220208	HICKS, TYLENE	CHET F. HARRITT	AMAZON.COM*H18PC5NP3	36.05	Adapters/Dongles for Teacher Computers to New Speaker Systems.
20220208	HICKS, TYLENE	CHET F. HARRITT	AMAZON.COM*KG69A9RO3	19.38	Adapters/Dongles for Teacher Computers to New Speaker Systems.
20220218	HICKS, TYLENE	CHET F. HARRITT	TARGET 00003046	191.03	Activity Centers for Jump Rope for Heart (Preschool & K-6th).
				400.78	
20220203	HOHIMER, KAREN	CAJON PARK	BESTBUYCOM806587683413	183.16	Portable speaker.
20220211	HOHIMER, KAREN	CAJON PARK	OTC BRANDS INC	121.71	PBIS incentives.
20220227	HOHIMER, KAREN	CAJON PARK	ALBERTSONS #0704	16.11	Cups.
				320.98	
20220201	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*O63X56N43	560.08	Yard si.gnage (donation from PTA)
20220202	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM*KS00O9UC3	171.24	Elective supplies (donations).
20220206	HOOKS, TED A	PEPPER DRIVE	COMMITTEE FOR CHILDREN	70.04	Posters for Second Step.
20220207	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM*4796F5FX3	130.25	Picture frames.
20220209	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*XR5WY4H53	20.46	Extension cord.
20220228	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*117O949P0	16.15	Storage for mascot costume.
				968.22	
20220206	JOHNSTON, ANDREW	CARLTON OAKS	WWW.BUZZERSYSTEMS.COM	360.00	Jr. High student engagement device.
				360.00	
20220202	LOCKE, SUMMER	SYCAMORE CANYON	AMZN MKTP US*YP76K07C3	41.97	Worm farm.
20220202	LOCKE, SUMMER	SYCAMORE CANYON	AMZN MKTP US*ZX92M9YY3	148.14	Worm compost system.
20220207	LOCKE, SUMMER	SYCAMORE CANYON	AMAZON.COM*DD9R80KR3	280.02	Outdoor/recess supplies.
20220224	LOCKE, SUMMER	SYCAMORE CANYON	AMZN MKTP US*1B94N3KJ2	136.60	STEAM Activities for Recess/After school (Checkers/Chess).
				606.73	
20220202	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	MOSYLE COR* MOSYLE_MAN	9.16	MDM additional licenses.
20220211	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WALMART.COM AA	170.29	Pubs paper stock.
20220213	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*B17QT3W53	172.20	HDMI to VGA adapters.
20220213	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WM SUPERCENTER #2242	35.66	Accidental personal purchase, reimbursing district.
20220214	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*5V2MI0P03	489.86	Display.
20220216	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security system.
20220218	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M51Q77DY3	269.36	Standing desk.
20220220	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*113DB5CG1	816.74	Printers.
20220220	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WM SUPERCENTER #1364	73.22	Accidental personal purchase, reimbursing district.
20220220	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*111RA5C11	89.98	Printer extended warranty.
20220222	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #2253	64.48	Accidental personal purchase, reimbursing district.
				2,215.94	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220201	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	21.25	Online protocols.
20220202	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*3L1663SI3	54.93	Items for SDC class.
20220202	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	191.25	Protocols.
20220202	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	142.50	Protocols.
20220202	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	63.75	Protocols.
20220203	MCGINTY,MIMI	SPECIAL EDUCATION	ALL ABOUT LEARNING	112.05	Books for RSP.
20220203	MCGINTY,MIMI	SPECIAL EDUCATION	LAKESHORE LEARNING MAT	71.61	OT item.
20220203	MCGINTY,MIMI	SPECIAL EDUCATION	HAWTHORNE EDUCATIONAL	60.15	Protocols.
20220204	MCGINTY,MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	59.27	Protocols.
20220206	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*0B6WG5LU3	102.33	Learning loss, sensory room items.
20220206	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*Q74D34903	6.24	OT items.
20220209	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*RU4SZ27E3	32.21	Folders for SDC class.
20220225	MCGINTY,MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	15.00	Online protocols.
				<u>932.54</u>	
20220203	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Majia Gonzalez.
20220203	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Jennifer Gasteiger.
20220203	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Gail Moore.
20220203	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Dawn Fehri.
20220203	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Cecy Brigida.
20220203	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Autumn Graham.
20220203	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Carmelita Gonzalez.
20220204	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*SF4G85R43	26.56	Book: The Success Criteria Playbook.
20220211	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SAN DIEGO COUNTY SUPER	45.00	Early Years Conference - Preschool Staff, Katie Judd.
20220224	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*1B3GR3KR2	65.72	State Preschool supplies.
20220225	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*1I3DN2EZ0	60.30	State Preschool supplies.
				<u>512.58</u>	
20220201	MURPHY,GRETCHEN	CARLTON OAKS	AMZN MKTP US*YA6F17FG3	25.77	School supplies.
				<u>25.77</u>	
20220202	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*MB33U9843	48.90	Campus safety supplies.
20220202	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*F029F80X3	50.82	Classroom supplies.
20220208	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*R34ZY6YF3	22.08	Supplies for HC closet.
20220208	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*VC6NF2YH3	36.62	Art supplies.
20220213	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*EN5JH1JB3	54.00	Sensory items for classrooms.
20220213	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*H76CZ2A03	29.35	Sensory items for classrooms.
20220224	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*1B4X632Y2	48.30	Student incentives and supplies.
20220225	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*1I2ZV4070	21.74	Student engagement- Read Across America Week.
				<u>311.81</u>	
20220201	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*CJ03F4YE3	55.13	Student incentives.
20220201	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*C83FQ47W3	55.97	Student incentives.
20220201	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*652RR9PV3	10.76	PE equipment.
20220203	OGDEN,LINDSAY	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	1.99	Student behaviour management.
20220204	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*JR1VE9ZH3	18.06	Student incentives.
20220204	OGDEN,LINDSAY	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	1.50	Student behaviour management.
20220213	OGDEN,LINDSAY	PRIDE ACADEMY	AMAZON.COM*BZ37J0K83	21.52	Library books.
20220214	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*T24PX5CB3	20.88	Wall decals.
20220215	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*6E4Z71HA3	34.46	Library books.
20220223	OGDEN,LINDSAY	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	1.99	Student behaviour management.
20220224	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1B94K02Y2	18.06	Student incentives.
				<u>240.32</u>	
20220202	PARKER,HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*6T4XV4G43	103.39	Recess equipment.
20220210	PARKER,HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*SO23800N3	15.95	Math game.
20220216	PARKER,HEIDI MARIA	PEPPER DRIVE	SMART AND FINAL 933	24.64	Student incentives.
				<u>143.98</u>	
20220216	PEABODY,LESLIE	TRANSPORTATION	KENGRODYFORDCARLSBADFI	(100.00)	Refund for truck deposit.
20220220	PEABODY,LESLIE	TRANSPORTATION	WAL-MART #1917	10.78	Calendars for Dispatch.
				<u>(89.22)</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220202	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*UZ9P92JJ3 A	68.98	A-frame signs for Traffic Notifications.
20220203	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*IG8FK5ID3	19.36	Tooth containers for Health Office.
20220203	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*WA4JX0B63	51.28	Stick Up for Yourself Book.
20220204	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*Y42BH31G3	25.84	Balloons for Jr. High dance.
20220209	PEZONE,MELYNDA	CARLTON OAKS	AMAZON.COM*RB9TY6Z43 A	67.94	A-frame signs for Traffic Control.
20220209	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*E90548WO3	32.30	iPad tripod.
20220211	PEZONE,MELYNDA	CARLTON OAKS	VISTAPR*VISTAPRINT.COM	163.78	Read Across America Banner.
20220213	PEZONE,MELYNDA	CARLTON OAKS	RAYMOND GEDDES	201.71	Read Across America supplies.
20220213	PEZONE,MELYNDA	CARLTON OAKS	OTC BRANDS INC	121.15	Read Across America supplies.
20220224	PEZONE,MELYNDA	CARLTON OAKS	AMZN MKTP US*115F26JC0	18.31	Protective arm covers for Special Ed staff.
				<u>770.65</u>	
20220223	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	CUE INC	738.00	CUE Conference for Jennifer Rolf and Alicen Boulais.
20220227	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	BOARD AND BREW - SANTE	183.17	Working lunch for NGSS Pilot Professional Development.
				<u>921.17</u>	
20220204	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*B65K42X93	51.71	Self-powered microphone.
20220209	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*VE7V28OY3	43.08	Accessories for robotics kit.
20220210	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*L81UB39V3	94.80	Microphone accessories and 4 port power blocks.
20220217	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*1B6BE82T1	306.69	Computer monitor.
20220218	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*7F7R02NJ3	425.61	Standing desk.
				<u>921.89</u>	
20220225	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*1166Y7PX0	25.84	Orange safety vests for campus aides.
				<u>25.84</u>	
20220201	SALCIDO,DELIA M	OST PROGRAMS	DOLLARTREE	9.43	Classroom art supplies.
20220203	SALCIDO,DELIA M	OST PROGRAMS	MICHAELS STORES 3256	12.91	Classroom art supplies.
20220209	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	9.37	YALE Preschool snacks.
20220209	SALCIDO,DELIA M	OST PROGRAMS	FOOD4LESS #0349	7.00	YALE Preschool snacks.
20220209	SALCIDO,DELIA M	OST PROGRAMS	DOLLARTREE	16.26	Classroom supplies.
20220210	SALCIDO,DELIA M	OST PROGRAMS	SMARTHORIZONS	67.00	Online training.
20220211	SALCIDO,DELIA M	OST PROGRAMS	TEACHERSPAYTEACHERS.CO	3.00	Classroom supplies.
20220216	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	21.24	YALE Preschool snacks.
20220218	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	93.32	YALE snacks.
				<u>239.53</u>	
20220208	SIMPSON,DEBRA	RIO SECO	AMZN MKTP US*WM4L16NC3	211.37	Earbuds for testing.
20220208	SIMPSON,DEBRA	RIO SECO	FITNESS FINDERS INC	69.30	Fitness Finders.
20220220	SIMPSON,DEBRA	RIO SECO	LOWES #01661*	72.00	Outdoor learning area.
20220220	SIMPSON,DEBRA	RIO SECO	LOWES #01661*	67.71	Outdoor learning area.
				<u>420.38</u>	
20220213	SOUTHCOTT,STEPHANIE	CARLTON HILLS	VONS #1897	49.53	School Counselor Week supplies.
				<u>49.53</u>	
20220206	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*GP03M9R83	26.17	iPad 6th Gen case for AAC device.
20220216	STARKEY,MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*1583H4SC3	44.58	Two cases for AAC Devices - Special Education.
				<u>70.75</u>	
20220208	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	LIFETIME	115.32	Bench slats.
20220218	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SOUTHWEST AIRLINES	187.96	CASH training.
20220227	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	ROOFLINE SUPPLY AND DE	243.16	Adhesives.
				<u>546.44</u>	
				<u>16,557.26</u>	

Consent Item D.2.9.
 Prepared by Karl Christensen
 April 19, 2022

Approval of Uniform Complaint Quarterly Report
 Required by the Williams Settlement

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district’s governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report January 1, 2022 through March 31, 2022			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending March 31, 2022 and authorize administration to submit the report to SDCOE.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.9.

BACKGROUND:

At the March 15, 2022 meeting, the Board of Education authorized distributing a request for proposal (RFP) to install cameras on District busses. The RFP was distributed on March 16, 2022 and no responses were received by the April 1, 2022 deadline for submittals.

Administration recommends incorporating bus cameras into the Security Camera and Access Control Lock RFP, as described in the Discussion and Action item regarding this topic on this Board agenda.

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to discontinue the RFP process for bus cameras in order to consider other options.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.10.

Consent Item D.3.1.

Approval of Services Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program

Prepared by Dr. Stephanie Pierce
April 19, 2022

BACKGROUND:

The Santee School District has contracted with San Joaquin County Office of Education (SJCOE) to administer and submit claims under the Local Education Agency (LEA) billing option program since 2016 using their MedAsist Program in conjunction with SEIS, our electronic database for special education services. This has allowed for a larger number of Medi-Cal billable claims, which has resulted in increased revenue. Approval of this agreement will continue these services into the 2022-2023 school year.

SJCOE will submit monthly invoices for their fees that are equal to approximately 12% of the value of paid claims submitted on behalf of LEA.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with SJCOE for the LEA billing option program for the period of July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

The revenue projection for the LEA Medi-Cal bill program for 2022-23 is \$110,000 with fees of \$13,200.

STUDENT ACHIEVEMENT:

Support services may provide a greater potential for student success.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Individual Service Agreement with
Sierra School of San Diego for Nonpublic
School Services

Prepared by Dr. Stephanie Pierce
April 19, 2022

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. Two students with disabilities require enrollment at Sierra School of San Diego for the remainder of the 2021-22 school year to address the student's unique needs. One student is currently attending another NPS, Children's Workshop. In order to secure her placement for high school, Sierra School of San Diego recommended the student transition now.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Master Contract with Sierra School of San Diego for two students for the period of July 1, 2021, through June 30, 2022. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
Specialized Education of California Inc. dba Sierra School of San Diego	1 student	47 days including ESY	\$208.04	\$9,777.88
Specialized Education of California Inc. dba Sierra School of San Diego	1 student	55 days including ESY Parent Counseling	\$208.04 -	\$11,442.20 \$83.00
Total				\$21,303.08

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Consent Item D.3.3.

Approval of Memorandum of Understanding with Auburn University for Clinical Practicum of Speech-Language Pathology Students

Prepared by Dr. Stephanie Pierce
April 19, 2022

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers, and interns. Santee School District has received a Memorandum of Understanding with Auburn University for clinical practicum of Speech-Language Pathology Students. The terms of the agreement shall commence on April 19, 2022 and continue through April 19, 2027.

RECOMMENDATION:

Administration recommends that the proposed Memorandum of Understanding with Auburn University for clinical practicum of Speech-Language Pathology students.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the district.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

Auburn University, Auburn Alabama and Santee School District

AGREEMENT OF CLINICAL INTERNSHIP/OFF-CAMPUS EXPERIENCE

This is an agreement between the **Auburn University Department of Speech, Language, and Hearing Sciences**, Auburn, Alabama (University) and **Santee School District (SSD)** to collaborate in a program for graduate students majoring in Speech-Language Pathology to complete a supervised clinical practicum with the Santee School District. This agreement is continuous, subject to termination by either party with a semester's (15-week term) notification. The nature of the agreement is such that notice of termination may be considered appropriate if it is in writing and effective at least a semester from the date of notice, unless mutually satisfactory arrangements can be made involving a shorter period. The agreement shall be renewed every 5 years.

General Policies and Understandings

1. Students assigned to SSD for a speech-language clinical practicum will be expected to conform to all regulations of Auburn University and adhere to all standards of professional conduct and clinical behaviors and procedures which SSD requires of practicing speech-language pathologists.
2. Any questions of concern related to student performance or placement are to be resolved by appropriate personnel assigned by SSD and the External Placement Coordinator at Auburn University Speech and Hearing Clinic.
3. The program shall cooperatively be reviewed each year with the purpose of improving the speech-language pathology clinical practicum experience.
4. The students completing an internship will typically be placed full-time (approximately 40 hours per week) for 15 weeks during the spring semester beginning in January and ending in April. Other times/semesters may be used with mutual agreement.
5. Part-time practicum students will typically be placed on a two to three day per week schedule.
6. Speech-language pathology student shall undergo background screenings as required by SSD. This may include fingerprinting, background check, and drug screening. The cost of these, if any, will be borne by the site or the student.

Responsibilities of Off Campus Practicum Supervisor

1. A contact person from the Auburn University Department **Speech, Language, and Hearing Sciences** will contact the assigned supervisor during the student's clinical practicum period as needed to discuss student's progress. Contacts will be made in person or via telephone, Zoom or e-mail.
The University representative will require the following information:
 - a. Report from the supervisor on student progress in terms of completion of paperwork for which the student has been responsible (session plans, progress notes, evaluation reports, etc.)
 - b. Discussion with the University contact person regarding student's strengths and weakness, and breadth of experience obtained at this site.
 - c. Discussion with the student on his/her perceived strengths and weaknesses, and breadth of experience obtained at this site.
2. The site supervisor shall contact the University contact person if the student demonstrates extraordinary weakness or adjustment problems. Action appropriate to the specific situation may then be discussed and implemented; early notification is critical.
3. The clinical practicum supervisor is the immediate supervisor of the student. The clinical practicum supervisor assigns the student duties and responsibilities in the specific clinical setting.
4. The clinical practicum supervisor must follow ASHA standards in regard to supervision of students in training. Specifically, the supervisor shall:
 - a. Observe the student at least 25% of student's total contact with each client/patient and evaluations session.
 - b. Supervisor shall have 9 months of experience post receiving CCC.
 - c. Supervisor shall have 2 hours of continuing education in Supervision
 - d. Follow observations with evaluative feedback and suggestions for improvement, preferably in writing. Some type of documentation, whether qualitative or quantitative, shall be maintained concerning contact between the supervisor and the student.
 - e. Supervise students in accordance with the ASHA Code of Ethics
 - f. Supervisor shall be certified by the American-Speech-Language-Hearing Association and be state licensed (if applicable).
5. The clinical practicum supervisor verifies and signs the student's clinical hours.
6. Supervisor must include direct observation, guidance, and feedback to permit the students to monitor, evaluate and improve performance and to develop clinical competence.

7. The clinical practicum supervisor shall complete the Mid-term and Final evaluation on CALIPSO by given dates. The grade of satisfactory or unsatisfactory remains the discretion of university personnel; however, the input submitted by the clinical practicum supervisor is valuable in this decision-making process. Timely receipt of this information is crucial for the student to receive a grade for this clinical practicum.

Responsibility of Auburn University External Placement Coordinator

1. Serve as a liaison between Auburn University and the Santee School District Speech-Language Pathology Supervisor.
2. Inform university student that they shall be responsible for following rules and regulations of the site, including client confidentiality.
3. Inform the student that they are required to keep confidential from third parties all information which relates to or identifies a particular patient, including, but not limited to name, address, medical treatment or condition, financial status, or any other personal information which is deemed to be confidential in accordance with applicable state and federal law and standards of professional ethics. Furthermore, students will be informed that all patient records shall remain the property of the clinical practicum site. Retention and release shall be in accordance with applicable regulations, policies and procedures. Access and use of patient information is restricted to only what is necessary to provide the services.
4. Remove, reassign, or otherwise address the problems of any student whose work is judged by the supervisor to be unsatisfactory.
5. Provide an internship guide for site supervisors outlining expectations. To provide SLHS 7920 Internship Course Objectives.
6. Inform the student that they shall not be considered employees or agents of Auburn University or the site.

Responsibility of the Student

1. The clinical practicum placement is considered a professional position. This means that the student is to work according to the facility's schedule, not the schedule of the University. Absences are to be minimal, but when necessary, the student is to follow the established procedures of the placement facility.
2. The number of work hours is flexible. The student is expected to work 40 hours per week, but no less than a minimum of 30 hours per week (to account for occasional absences due to illness, job interviews etc) for clinical practicum placement. The clinical practicum placement conforms to the 15-week semester system. Other times/semesters may be used with mutual agreement.

3. The student is expected to participate fully in the responsibilities of the professional staff (i.e., paperwork, conferences, meetings, etc.) in addition to direct client contact.
4. The student is always expected to behave in a professional manner. This includes with other professionals, relationships with clients and their families, and in matters of personal appearance and conduct.
5. The student is responsible for keeping track of all clinical contact hours. The student must ensure that all hours are signed by an ASHA certified and state licensed supervisor.
6. The student is responsible for writing a site assessment describing the experience, including types of disorders served, quality of supervision, and the site's strengths and weakness.

Insurance

Auburn University will require each student student to maintain professional liability insurance covering them, with limits of One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) aggregate per policy year for any claims arising from any act or omission of any student. Certificates of such insurance shall be provided to the site. Such coverage shall be in effect for the entire duration of this Agreement.

General Provisions

1. Neither the site nor Auburn University will discriminate against any person because of race, color, religion, sexual orientation, gender, or national origin, or discriminate against any student applicant with a disability as defined by the Americans with Disabilities Act.
2. This agreement represents collaboration between two independent contractors. Each student is placed with the site to receive clinical experiences as part of the academic curriculum; duties performed by an student are not performed as an employee of the site or the University, but rather in fulfillment of the academic requirements of the educational experience and are performed under the supervision of a certified supervisor employed by the site.
1. Amendments to this agreement may be made at any time, provided, however, that any amendments, modifications, or alterations shall be made only in writing and shall become effective only upon the written approval of both the site and University. Further, this Agreement may not be assigned by either party without prior written approval of the other party.

2. No waiver or breach of any term or provision of this Agreement shall be construed to be, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing and signed by the party waiving the breach.
3. If any provision of the Agreement shall be held void or unenforceable, the remaining provisions of the Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.
4. Each party to this Agreement represents and warrants that it has full power and authority to enter into this Agreement and to carry out the transactions contemplated hereby applicable to it; and it has taken all action necessary to authorize the execution, delivery and performance of this Agreement, and this Agreement has been duly executed and delivered to such party.

Representative of Santee School District

Representative of Auburn University

Date

Date

Expiration Date: _____

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Rust, Angela	Long-Term LOA		Personal	Approve	08-17-22 to 06-14-23
2. Tracy, Summer	Long-Term LOA		Personal	Approve	08-17-22 to 06-14-23
3. Verdugo, Casey	Carlton Hills		Personal	Approve	08-17-22 to 06-14-23

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Bowling, Elizabeth	Rio Seco	IV-26	Retirement	06-08-22
2. Chadwick, Carrie	Carlton Hills	VI-17	Retirement	07-22-22
3. O'Hanlon, Joy	Rio Seco	IV-26	Retirement	06-09-22
4. Richards, June	Rio Seco	VI-30	Retirement	06-08-22
5. Schulze, Cynthia	Carlton Oaks	VI-16	Resignation	06-08-22
6. Simpson, Debra	Carlton Hills	V-06	Retirement	06-30-22

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date
1. Larson, Steven	Carlton Hills	IV-01	03-16-22

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Barnes, Genesis	Carlton Hills	Instructional Assistant Special Education II 21 A / 6.0 hrs #30015672	\$0.00	\$2,226.90	04-25-22
2. Carr, Deborah	Carlton Hills	Early Childhood Group Leader I 19.5 A / 5.75 hrs #10325074	\$0.00	\$1,984.75	03-28-22

3. Carrillo, Jessica	Out of School Time Programs	Out of School Time Coordinator MGT01 / 8.0 hrs #30016359	\$0.00	\$6,206.17	03-31-22
4. Hernandez, Reina	Child Nutrition Services	Food Service Worker I-A 20 A / 3.0 hrs #10326339	\$0.00	\$1,060.15	04-19-22
5. Holstein, Allison	PRIDE Academy	Student Attendance Clerk 22 A / 3.75 hrs #30019728	\$0.00	\$1,461.84	04-18-22
6. Jack, Janette	Pepper Drive	Campus Aide 16.5 C / 2.0 hrs #10327463	\$0.00	\$657.37	03-01-22
7. Jaquez, Mia	Sycamore Canyon	Instructional Assistant Special Education II 21 A / 3.5 hrs #10327144	\$0.00	\$1,299.03	03-24-22
8. Morrison, Anne	Pepper Drive	Food Service Worker I-A 20 A / 2.0 hrs #30019625	\$0.00	\$706.77	03-17-22
9. Ornelas, Darian	Maintenance and Operations	Grounds Maintenance Worker I 23.5 A / 8.0 hrs #30017758	\$0.00	\$3,357.47	03-29-22
10. Wright, Elisha	Sycamore Canyon	Instructional Assistant Special Education II 21 A / 6.0 hrs #10327179	\$0.00	\$2,226.90	03-17-22

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Ahumada, Victoria	Transportation	Driver/Office Assistant 25.5 E / 7.0 hrs #10326237 to <i>Dispatcher/Driver</i> 25.5 E / 8.0 hrs #30019856	\$3,938.78	\$4,501.47	03-10-22
2. Galvez, Sofia	PRIDE Academy to <i>Carlton Hills</i>	Out of School Time Group Leader 19.5 A / 3.75 hrs #10325040 to <i>Instructional Assistant Special Education II</i> 21 A / 6.0 hrs #30019727	\$1,194.77	\$2,226.90	03-22-22
3. Impastato, Janine	Carlton Hills to <i>Sycamore Canyon</i>	Instructional Assistant Special Education II 21 C / 6.0 hrs #30017127 to <i>Instructional Assistant Special Education II</i> 21 C / 6.0 hrs #30019788	\$2,455.70	\$2,455.70	03-21-22
4. Johnson-Watson, April	Sycamore Canyon	Early Childhood Assistant II 18 B / 3.75 hrs #30017790 to <i>Early Childhood Group Leader I</i> 19.5 B / 5.75 hrs #30011613	\$1,261.95	\$2,084.42	03-29-22

5. Karosa, Natalie	Sycamore Canyon to <i>Chet F. Harritt/Sycamore Canyon</i>	Instructional Assistant Special Education II 21 A / 6.0 hrs #30012210 to <i>Instructional Assistant Special Education I 20 B / 5.0 hrs #30013361</i>	\$2,226.90	\$1,855.75	04-18-22
6. McCullough, Leigh Ann	Carlton Hills	Instructional Assistant Special Education II 21 E / 6.0 hrs #30003285 to <i>Instructional Assistant Special Education II 21 E / 6.0 hrs #30019773</i>	\$2,706.60	\$2,706.60	03-29-22
7. Mottola, Edith	Child Nutrition Services to <i>Chet F. Harritt</i>	Food Service Worker I-A 20 E / 2.5 hrs #10326339 to <i>Food Service Worker I-A 20 E / 2.25 hrs #10326317</i>	\$1,495.18	\$1,121.59	04-18-22
8. Roschefski, Jaden	PRIDE Academy	Out of School Time Group Leader 19.5 D / 3.5 hrs #10325025 to <i>Out of School Time Group Leader 19.5 D / 5.0 hrs #10325066</i>	\$1,399.13	\$1,998.75	03-21-22
9. Schwartz, Julie	Transportation	Bus Attendant 19 E / 5.0 hrs #30010108 to <i>Bus Driver I 25 A / 6.0 hrs #10326217</i>	\$2,210.13	\$2,923.13	03-24-22

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Barkhimer, Deborah	Sycamore Canyon	Instructional Assistant Special Education I	Resignation	04-29-22
2. Galvez, Sofia	PRIDE Academy	Campus Aide	Resignation	03-22-22
3. Gibson, Catherine	Special Education	Licensed Vocational Nurse	Retirement	07-22-22
4. Ogle, Heather	Rio Seco	Project Safe Assistant	Resignation	03-01-22
5. Petrich, Marina	Special Education	Occupational Therapist	Resignation	06-16-22
6. Roessler, Nannette	Rio Seco	Project Safe Assistant	Resignation	03-18-22
7. Schwendinger, Heidi	Rio Seco	Instructional Assistant Special Education II	Resignation	04-14-22

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Fusco, Marisa	Pepper Drive	Food Service Worker I-A	04-01-22
2. Rodriguez, Cynthia	Rio Seco	Campus Aide	03-24-22

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by Tim Larson
April 19, 2022

Approval of Medi-Cal Administrative
Activities (SMAA) Agreement with
Orange County Department of
Education

BACKGROUND:

This support services agreement for the Medi-Cal Administrative Activities (SMAA) Program is renewable on an annual basis. The Orange County Department of Education serves as the Local Education Consortium (LEC) agent for the southern region. The District is required to work with a LEC for the SMAA program. The term for this agreement is July 1, 2022 through June 30, 2023.

RECOMMENDATION:

It is recommended the Board of Education approve the agreement with the Orange County Department of Education for SMAA program support services.

FISCAL IMPACT:

The fee will be 6.5% of quarterly claims. To date, 2021-22 MAA reimbursements received total \$38,000. If 2022-2023 claims were the same, the cost would be \$2,470.

STUDENT ACHIEVEMENT IMPACT:

The MAA program revenues will be deposited into the general fund and will be used to support the instructional program as indicated.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

2 SANTEE ELEMENTARY SCHOOL DISTRICT
3 SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)
4 PARTICIPATION AGREEMENT

5 This AGREEMENT is hereby entered into this 1st day of July, 2022,
6 by and between the Orange County Superintendent of Schools, 200 Kalmus
7 Drive, Costa Mesa, California 92626, Region 9 Local Educational
8 Consortium (LEC), hereinafter referred to as SUPERINTENDENT, and the
9 Santee Elementary School District, 9625 Cuyamaca Street, Santee, CA
10 92071, hereinafter referred to as DISTRICT. SUPERINTENDENT and
11 DISTRICT shall be collectively referred to as the Parties.

12 WITNESSETH:

13 WHEREAS, SUPERINTENDENT has entered into an Agreement with the
14 California State Department of Health Care Services, hereinafter
15 referred to as STATE, which is incorporated herein by this reference,
16 to serve as the Local Educational Consortium (LEC) for the Region 9
17 in accordance with the California Welfare and Institutions Code
18 Section 14132.47(c) (1); and

19 WHEREAS, SUPERINTENDENT has been designated by the STATE to
20 represent school districts and county offices located in Region 9,
21 hereinafter referred to as LEA (Local Education Agency) to administer
22 School-Based Medi-Cal Administrative Activities (SMAA) described as
23 Administrative Claiming process in the California Welfare and
24 Institutions Code Section 14132.47(c) (1); and

25 WHEREAS, the goal of the School-Based Medi-Cal Administrative
Activities (SMAA) Program is to improve the availability and
accessibility of Medi-Cal services to Medi-Cal eligible and

1 potentially eligible individuals, and their families where
2 appropriate, served by the SUPERINTENDENT and participating LEA'S; and

3 WHEREAS, DISTRICT is providing School-Based Medi-Cal
4 Administrative Activities and wishes to participate in the School-
5 Based Medi-Cal Administrative Activities Program.

6 NOW, THEREFORE, the Parties hereby agree as follows:

7 1.0 TERM. The term of this AGREEMENT shall be for a period of one
8 (1) year commencing on July 1, 2022, and ending on June 30, 2023,
9 subject to termination as set forth in this AGREEMENT.

10 2.0 RESPONSIBILITIES OF SUPERINTENDENT.

11 a. Responsibilities of SUPERINTENDENT and DISTRICT will be
12 amended as necessary to comply with all Federal, state
13 and SUPERINTENDENT'S program requirements.

14 b. "Certify" to the STATE:

15 1. The amount of DISTRICT'S general funds or any other
16 funds allowed under Federal law and regulation
17 expended are allowable "Program activities".

18 2. The availability and expenditure of one hundred
19 percent (100%) of the non-Federal cost of performing
20 Program activities.

21 3. That DISTRICT expenditures represent costs that are
22 eligible for Federal financial participation for
23 that fiscal year.

24 c. Act as liaison between STATE and DISTRICT and as mandated
25 by STATE, attend STATE trainings.

- 1 d. As mandated, provide a software platform through a third
2 party vendor, through which the DISTRICT shall utilize
3 the Random Moment Time Survey (RMTS) process. Although
4 the SUPERINTENDENT will make every reasonable effort to
5 facilitate the use of the software platform, the
6 SUPERINTENDENT is not responsible for problems resulting
7 from software platform or system errors.
- 8 e. Represent DISTRICT'S issues, concerns, and questions at
9 scheduled statewide LEC Advisory Committee meetings,
10 STATE meetings, and SMAA Program work groups.
- 11 f. Conduct Region 9 LEC DISTRICT SMAA Coordinator meetings
12 and trainings and provide STATE approved training
13 materials and updates to DISTRICT.
- 14 g. On behalf of STATE, provide SMAA and RMTS program
15 technical assistance.
- 16 h. Code all RMTS moments and make available to the DISTRICT
17 its RMTS results. Coding is based on the presumption that
18 the responses received from the DISTRICT are accurate and
19 all necessary documentation exists to support it. The LEC
20 shall not be responsible for monitoring, reviewing or
21 verifying documentation for any coded moment.
- 22 i. Review and submit the Random Moment Time Survey (RMTS)
23 quarterly invoices and related supporting documentation
24 to the STATE on behalf of the DISTRICT and convey to the
25 DISTRICT by warrant all funds received on behalf of
DISTRICT from the STATE less any amount due the

1 SUPERINTENDENT as defined in Section 5.0 of this
2 AGREEMENT. No funds will be conveyed to DISTRICT for
3 invoices that have been disallowed by the STATE or any
4 federal agency.

5 j. Work with DISTRICT to resolve any outstanding matters that
6 prevent SUPERINTENDENT'S certification of claim.

7 k. Monitor SMAA and RMTS compliance of DISTRICT with all
8 Federal, STATE, and SUPERINTENDENT'S Program
9 requirements.

10 l. Designate an employee to act as liaison to DISTRICT
11 regarding issues relating to this AGREEMENT.

12 m. Offer the DISTRICT the option of the LEC preparing the
13 RMTS quarterly invoice for a mutually agreed to additional
14 fee (See Appendix "C").

15 n. Assist the DISTRICT with the calculation of the LEA Medi-
16 cal Eligibility Rate or "Data Match percentage" from
17 student data submitted by the DISTRICT.

18 o. Provide DISTRICT access to STATE SMAA Appeal Process upon
19 request and appeal DISTRICT decision or action through
20 the STATE SMAA Appeal Process as necessary.

21 3.0 RESPONSIBILITIES OF DISTRICT.

22 a. Responsibilities of SUPERINTENDENT and DISTRICT will be
23 amended as necessary to comply with all Federal, STATE
24 and SUPERINTENDENT'S program requirements.

25 b. Comply fully with all Title XIX Federal, STATE, and
SUPERINTENDENT'S Program requirements.

- 1 c. RMTS software platform may be accessed only by employees
2 of the DISTRICT for RMTS purposes. DISTRICT agrees to
3 comply with the confidentiality and other requirements
4 associated with use of the RMTS software platform.
5 DISTRICT shall be responsible for any unauthorized use
6 and understands that the DISTRICT may be held liable.
- 7 d. Quarterly assess SMAA claiming potential within the
8 DISTRICT and determine which staff perform SMAA activities
9 and what direct charges, if applicable, will be claimed.
10 The DISTRICT will determine which staff participate in
11 the quarterly Random Moment Time Survey (RMTS).
- 12 e. Certify to the SUPERINTENDENT and STATE:
- 13 1. The amount of DISTRICT'S general funds or any other
14 funds allowed under Federal law and regulations expended
15 on the allowable "Program activities".
 - 16 2. The availability and expenditure, from allowable non-
17 Federal funding sources, of one hundred percent (100%)
18 of the cost of performing Program activities.
 - 19 3. Expenditures represent costs that are eligible for
20 Federal financial participation for that fiscal year.
- 21 f. If subcontracting for certain administrative activities,
22 provide SUPERINTENDENT with a copy of the DISTRICT'S
23 contract with vendor. DISTRICT may include vendor's
24 allowable costs on its invoice, to the extent that same
25 tasks are not performed by the SUPERINTENDENT and with

1 the understanding that the total annual vendor fees cannot
2 exceed fifteen percent (15%).

3 g. Ensure that DISTRICT'S designated SMAA Coordinator
4 attends quarterly Region 9 LEC SMAA Coordinators trainings
5 and meetings.

6 h. Adhere to timelines established by the STATE and
7 SUPERINTENDENT for completion of Program documentation
8 (e.g., Program invoices, Random Moment Time Survey (RMTS)
9 Rosters, Coding reports, etc.). Respond in a timely
10 manner to all STATE and SUPERINTENDENT requests for
11 information and documentation.

12 i. Respond to SUPERINTENDENT reviews with information and
13 corrected documents upon request and work with
14 SUPERINTENDENT to resolve any outstanding matters.

15 j. Appeal SUPERINTENDENT'S decision through the STATE SMAA
16 LEA Appeal Process if necessary.

17 k. Complete quarterly Random Moment Time Survey (RMTS), as
18 required by the Centers for Medicare and Medicaid Services
19 (CMS), to determine the amount of paid time spent on
20 Program claimable activities.

21 l. DISTRICT will maintain a minimum response rate of eighty-
22 five percent (85%) of the moments assigned per time study
23 quarter. If DISTRICT is unable to maintain the required
24 response rate, DISTRICT will have sanctions applied
25 according to the School-Based Medi-Cal Administrative
Activities (SMAA) Manual.

1 m. Develop and maintain at the DISTRICT an Audit File to
2 include at a minimum the following:

- 3 • Training materials.
- 4 • Random Moment Time Survey (RMTS) Time Survey
5 Participant (TSP) Roster Reports and other
6 documentation, including validation of time
7 survey participant attendance.
- 8 • Time certification and supporting documentation
9 for direct charge staff.
- 10 • Job Descriptions.
- 11 • Medi-Cal Percentage documentation.
- 12 • Invoice documents and supporting documentation.
- 13 • Contracts/MOU.
- 14 • Organizational Charts.
- 15 • School Calendar.
- 16 • Resource Directories and outreach materials.
- 17 • Program review documentation.

18 n. Prepare and certify School-Based MAA invoices to the LEC
19 in conformance with STATE requirements and timelines
20 providing SUPERINTENDENT with copies of SMAA invoice
21 supporting documentation upon request.

22 o. DISTRICT agrees to maintain and preserve, documentation
23 for a period of not less than five years after termination
24 of Agreement and final payment from Department of Health
25 Care Services (DHCS) to SUPERINTENDENT, to permit
Department of Health Care Services (DHCS) or any duly
authorized representative, to have access to examine or
audit any pertinent books, documents, papers and records
related to this AGREEMENT and to allow interviews of any
employee who might reasonably have information related to
such records.

1 p. If DISTRICT'S AGREEMENT is in excess of Ten thousand
2 dollars (\$10,000.00), DISTRICT shall agree and comply with
3 the following terms and conditions:

4 1. Maintain books, records, documents, and other
5 evidence, accounting procedures and practices,
6 sufficient to properly reflect all direct and
7 indirect costs of whatever nature claimed to
8 have been incurred in the performance of this
9 AGREEMENT, including any matching costs and
10 expenses. The foregoing constitutes "records"
11 for the purpose of this provision.

12 2. DISTRICT'S facility or office or such part
13 thereof as may be engaged in the performance of
14 this AGREEMENT and its records shall be subject
15 at all reasonable times to inspection, audit,
16 and reproduction.

17 3. The Department of Health Care Services (DHCS),
18 the Department of General Services, the Bureau
19 of State Audits, or their designated
20 representatives including the Comptroller
21 General of the United States shall have the
22 right to review and to copy any records and
23 supporting documentation pertaining to the
24 performance of this AGREEMENT. DISTRICT agrees
25 to allow the auditor(s) access to such records
during normal business hours and to allow

1 interviews of any employees who might reasonably
2 have information related to such records.
3 Further, DISTRICT agrees to include a similar
4 right of the STATE to audit records and
5 interview staff related to performance of this
6 AGREEMENT.

7 4. Preserve and make available its records (1) for
8 a period of five (5) years from the date of final
9 payment under this AGREEMENT, and (2) for such
10 longer period, if any, as required by applicable
11 statute, by any other provision of this
12 AGREEMENT, or by subparagraphs (a) or (b) below:

13 (a) If this AGREEMENT is completely or partially
14 terminated, the records relating to the
15 work terminated shall be preserved and
16 made available for a period of five (5)
17 years from the date of resulting final
18 settlement.

19 (b) If any litigation, claim, negotiation,
20 audit, or other action involving the
21 records has been started before the
22 expiration of the five-year period, the
23 records shall be retained until completion
24 of the action and resolution of all issues
25 which arise from it, or until the end of

1 the regular five-year period, whichever is
2 later.

3 5. DISTRICT shall comply with the above
4 requirements and be aware of the penalties for
5 violations of fraud and for obstruction of
6 investigation as set forth in Public Contract
7 Code §10115.10, if applicable.

8 6. DISTRICT, may at its discretion, following
9 receipt of final payment under this AGREEMENT,
10 reduce its accounts, books and records related
11 to this AGREEMENT to microfilm, computer disk,
12 CD ROM, DVD, or their data storage medium. Upon
13 request by an authorized representative to
14 inspect, audit or obtain copies of said records,
15 DISTRICT must supply or make available
16 applicable devices, hardware, and/or software
17 necessary to view, copy and/or print said
18 records. Applicable devices may include, but
19 are not limited to microfilm readers and
20 microfilm printers, etc.

21 q. The STATE, through any authorized representatives, has
22 the right at all reasonable times to inspect or otherwise
23 evaluate the work performed or being performed hereunder
24 and the premises in which it is being performed. If any
25 inspection or evaluation is made of the premises of
DISTRICT, DISTRICT shall provide all reasonable

1 facilities and assistance for the safety and convenience
2 of the authorized representative in the performance of
3 their duties. All inspections and evaluations shall be
4 performed in such a manner as will not unduly delay the
5 work.

6 r. In the event an invoice is revised or is disallowed by
7 the STATE, agree to reimburse SUPERINTENDENT within thirty
8 (30) days of receipt of an invoice from SUPERINTENDENT
9 evidencing SUPERINTENDENT'S payment to the STATE for
10 DISTRICT'S revised or disallowed invoice.

11 s. Ensure no duplicative billings.

12 t. Hold SUPERINTENDENT harmless from any Federal
13 disallowance of SMAA claim payments made to DISTRICT by
14 the STATE.

15 u. Designate an employee to act as a liaison with
16 SUPERINTENDENT to provide DISTRICT specific information
17 relative to SMAA Program administration and fiscal issues.

18 v. Provide SUPERINTENDET with student data files required
19 for the calculation of the LEA Medi-Cal Eligibility Rate
20 or "Data Match percentage".

21 w. Complete and return with the fully executed AGREEMENT,
22 SUPERINTENDENT'S School-Based Medi-Cal Administrative
23 Activities (SMAA) District Information 2022-2023 form,
24 Appendix "A", the School-Based Medi-Cal Administrative
25 Activities (SMAA) LEC Fee Information 2022-2023 form,
Appendix "C", Certification Regarding Lobbying form,

1 Appendix "D", and Data Use Agreement, Appendix "E",
2 attached hereto and incorporated by reference herein.

3 4.0 DATA USE AGREEMENT. The Parties agrees to secure data and
4 documents that reside in the California Department of Health Care
5 Services (DHCS) Medi-Cal system of records, or with its agents, to
6 ensure the integrity, security, and confidentiality of such data and
7 documents, and to permit only appropriate disclosure and use as may
8 be permitted by law as specified in School-Based Medi-Cal
9 Administrative Activities (SMAA) Agreement for Disclosure and Use of
10 Medi-Cal Data 2022-2023 (DATA USE AGREEMENT), Appendix "E", attached
11 hereto and incorporated by reference herein. The DATA USE AGREEMENT
12 must be signed by the Custodian of Records on behalf of the DISTRICT.

13 5.0 DISTRICT CLAIM REIMBURSEMENT. Upon satisfactory compliance of
14 DISTRICT'S responsibilities outlined in Section 3.0 of this AGREEMENT
15 and after SUPERINTENDENT has received reimbursement from the STATE for
16 DISTRICT'S quarterly SMAA claim(s), SUPERINTENDENT shall convey to
17 DISTRICT by warrant, all funds received on behalf of DISTRICT from the
18 STATE less any amount due the SUPERINTENDENT and STATE as determined
19 in Section 5.0 below. No funds will be conveyed to DISTRICT for
20 invoices that have been revised or disallowed by the STATE or Federal.
21 Payment to DISTRICT shall be made within forty-five (45) days of
22 receipt and reconciliation of STATE funds by SUPERINTENDENT.

23 6.0 FEE SCHEDULE.

- 24 a. RMTS Software Platform Fee. DISTRICT will be responsible
25 for DISTRICT'S share of the RMTS Software Platform Fee,
 which is based on the DISTRICT'S actual cost of utilizing

1 the RMTS Software Platform through a third party
2 administrator selected by the Region 9 LEC for the Random
3 Moment Time Survey. SUPERINTENDENT will bill DISTRICT for
4 DISTRICT'S share of the software platform fees as
5 described in the School-Based Medi-Cal Administrative
6 Activities (SMAA) RMTS Fee Information 2022-2023 form,
7 Appendix "B", attached hereto and incorporated by
8 reference herein.

9 b. SUPERINTENDENT'S LEC Fees.

- 10 1. After SUPERINTENDENT has received reimbursement
11 from the STATE for DISTRICT'S quarterly SMAA
12 claim(s), SUPERINTENDENT will transfer to
13 DISTRICT an amount equal to the Federal share
14 of cost received as reimbursement for DISTRICT'S
15 SMAA claim submitted by DISTRICT, less four and
16 one-half percent (4.5%) fee per quarterly claim
17 which will be used to support SUPERINTENDENT'S
18 SMAA administration. The four and one-half
19 percent (4.5%) fee may be amended as necessary
20 to support compliance with all Federal, STATE
21 and SUPERINTENDENT'S program requirements. LEC
22 fee will include DISTRICT'S share of the STATE
23 Participation Fee, which is based on the STATE'S
24 cost for administering the SMAA claiming
25 process.

1 2. Optional Services. If the DISTRICT selects the
2 option of having the LEC prepare the RMTS
3 quarterly invoice, an additional two percent
4 (2.0%) will be added to the LEC Fee percentage
5 mentioned in 5.b.1 above, but billed separately.
6 SUPERINTENDENT will provide Optional Services
7 upon written request of DISTRICT (See Appendix
8 "C").

9 c. The obligations of SUPERINTENDENT and DISTRICT under this
10 AGREEMENT are contingent upon the availability of funds
11 furnished by the United States Government and the State
12 of California. In the event that such funding is
13 terminated or reduced, this AGREEMENT may be terminated,
14 and SUPERINTENDENT'S and DISTRICT'S fiscal obligations
15 hereunder shall be limited to a pro-rated amount of
16 funding actually received by the SUPERINTENDENT and
17 DISTRICT from the United States Government and the State
18 of California under this AGREEMENT. SUPERINTENDENT shall
19 provide DISTRICT written notification of such
20 termination. Notice shall be deemed given when received
21 by the DISTRICT or no later than three (3) days after the
22 day of mailing, whichever is sooner.

23 7.0 FEDERAL CLAIMING.

24 a. TITLE 31 - Money and Finance, Subtitle V - General
25 Assistance Administration, Chapter 75 - Requirements for
 Single Audits, Section 7502 requires each pass through

1 entity provide the sub-recipient program names and any
2 identifying numbers from which such assistance is derived.
3 The Catalog of Federal Domestic Assistance (CFDA) number
4 for this Federal program is 93.778, Medical Assistance
5 Program (Medi-Cal).

6 b. A "Vendor" means a dealer, distributor, merchant, or other
7 seller providing goods or services that are required for
8 the conduct of a Federal program. These goods or services
9 may be for an organization's own use or for the use of
10 beneficiaries of the Federal program. Additional guidance
11 on distinguishing between a sub-recipient and a vendor is
12 provided in OMB Circular A-133.

13 8.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
14 this AGREEMENT, shall be and act as an independent contractor.
15 SUPERINTENDENT understands and agrees that he/she and all of his/her
16 employees shall not be considered officers, employees or agents of the
17 DISTRICT, and are not entitled to benefits of any kind or nature
18 normally provided employees of the DISTRICT and/or to which DISTRICT'S
19 employees are normally entitled, including, but not limited to, State
20 Unemployment Compensation or Workers' Compensation. SUPERINTENDENT
21 assumes full responsibility for the acts and/or omissions of his/her
22 employees or agents as they relate to the services to be provided
23 under this AGREEMENT. SUPERINTENDENT shall assume full responsibility
24 for payment of all Federal, STATE and local taxes or contributions,
25 including unemployment insurance, social security and income taxes
with respect to SUPERINTENDENT'S employees.

1 9.0 COPYRIGHT. DISTRICT understands and agrees that all forms, plans,
2 and related instructional materials developed by SUPERINTENDENT or
3 DISTRICT under this AGREEMENT shall become the exclusive property of
4 the Department of Health Care Services. The Department of Health Care
5 Services shall have all right, title and interest in said matters,
6 including the right to secure and maintain the copyright, trademark
7 and/or patent all forms and related instructional materials developed
8 under this AGREEMENT.

9 10.0 HOLD HARMLESS.

10 a. SUPERINTENDENT hereby agrees to indemnify, defend, and
11 hold harmless DISTRICT, its Governing Board, and its
12 officers, agents, and employees from liability and claims
13 of liability for bodily injury, personal injury, sickness,
14 disease, or death of any person or persons, or damage to
15 any property, real, personal, tangible or intangible,
16 arising out of the negligent acts or omissions of
17 employees, agents or officers of SUPERINTENDENT or the
18 Orange County Board of Education during the term of this
19 AGREEMENT.

20 b. DISTRICT hereby agrees to indemnify, defend, and hold
21 harmless SUPERINTENDENT, the Orange County Board of
22 Education, and its officers, agents, and employees from
23 liability and claims of liability for bodily injury,
24 personal injury, sickness, disease, or death of any person
25 or persons, or damage to any property, real, personal,
tangible or intangible, arising out of the negligent acts

1 or omissions of employees, agents or officers of DISTRICT
2 during the term of this AGREEMENT.

3 11.0 CONFIDENTIALITY.

4 a. SUPERINTENDENT and DISTRICT shall maintain
5 confidentiality of their respective records and
6 information, governing the confidentiality of client or
7 student information for Medi-Cal clients served under this
8 AGREEMENT. Applicable laws include, but are not limited
9 to, 42 U.S.C. Section 1396a(a)7, 42 CFR Section 431.300,
10 Welfare and Institutions Code, Section 14100.2 and 22
11 California Code of Regulations Section 51009 and all
12 applicable Federal and/or STATE laws or regulations as
13 each may now exist or be hereafter amended. The
14 confidentiality obligations contained in this section
15 shall survive termination of this AGREEMENT.

16 b. DISTRICT understands and agrees to take all reasonable
17 steps to avoid unauthorized disclosure of any of
18 SUPERINTENDENT'S agents' proprietary data provided for
19 purposes of this AGREEMENT hereinafter defined as data
20 file specifications, related instructions, management
21 reports, training materials, plans or other information
22 relating to the performance of SUPERINTENDENT'S agents
23 services hereunder, disclosed by SUPERINTENDENT to
24 DISTRICT pursuant to this AGREEMENT. DISTRICT shall not
25 during or after the term of this AGREEMENT, permit the
copying, duplication, or use of any of SUPERINTENDENT'S

1 agents' proprietary data by or to any person other than
2 authorized employees, agents or representatives of
3 DISTRICT.

4 12.0 ACCURACY OF INFORMATION. DISTRICT shall make reasonable effort
5 to assure that the information supplied to SUPERINTENDENT hereunder
6 shall be true, complete, and accurate in all respects. DISTRICT shall
7 assume sole responsibility for the truth, completeness and accuracy
8 of all information supplied to SUPERINTENDENT and agrees that
9 SUPERINTENDENT shall have no responsibility or liability for the
10 truth, completeness or accuracy of any information submitted by
11 DISTRICT hereunder. SUPERINTENDENT reserves the right to not certify
12 SMAA invoice(s) that do not comply with STATE and Federal SMAA
13 requirements.

14 13.0 LIMITATION OF LIABILITY. SUPERINTENDENT shall not be liable for
15 damages or losses to DISTRICT employees, agents, independent
16 contractors or students relating to lost medical services or lost data
17 under this AGREEMENT. SUPERINTENDENT shall not be liable for any sums
18 DISTRICT does not obtain in reimbursement from the STATE, or for any
19 incidental, indirect, special or consequential damages to DISTRICT
20 arising from the denial of any request for reimbursement from the
21 STATE.

22 14.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this
23 AGREEMENT shall not be assigned by the DISTRICT without prior written
24 approval of SUPERINTENDENT.

25 15.0 COMPLIANCE WITH APPLICABLE LAWS. The services completed herein
must meet the approval of the DISTRICT and shall be subject to the

1 DISTRICT'S general right of inspection to secure the satisfactory
2 completion thereof. SUPERINTENDENT and DISTRICT agree to comply with
3 all Federal, STATE and local laws, rules, regulations and ordinances
4 that are now or may in the future become applicable to SUPERINTENDENT
5 or DISTRICT'S, equipment and personnel engaged in operations covered
6 by this AGREEMENT or accruing out of the performance of such
7 operations.

8 16.0 LOBBYING RESTRICTIONS AND DISCLOSURE CERTIFICATION. DISTRICT
9 shall complete and return with the fully executed AGREEMENT the
10 Certification Regarding Lobbying form, Appendix "D", attached hereto
11 and incorporated by reference herein, that the DISTRICT has not made,
12 and will not make, any payment prohibited by Item 1 of the
13 Certification Regarding Lobbying form.

14 17.0 DEBARMENT AND SUSPENSION CERTIFICATION. By signing this
15 AGREEMENT, DISTRICT certifies to the best of its knowledge and belief,
16 that it:

- 17 a. Is not presently debarred, suspended, proposed for
18 debarment, declared ineligible, or voluntarily excluded
19 by any federal department or agency;
- 20 b. Has not within a three-year period preceding this
21 AGREEMENT been convicted of or had a civil judgement
22 rendered against them for commission of fraud or a
23 criminal offense in connection with obtaining, attempting
24 to obtain, or performing a public (Federal, STATE or
25 local) transaction or contract under a public transaction;
violation of Federal or STATE antitrust statutes or

1 commission of embezzlement, theft, forgery, bribery,
2 falsification or destruction of records, making false
3 statements, or receiving stolen property.

4 c. Is not presently indicted for or otherwise criminally or
5 civilly charged by a government entity (Federal, STATE or
6 local) with commission of any of the offenses enumerated
7 in Section 16.0(b) herein; and

8 d. Has not within a three-year period preceding this
9 AGREEMENT had one or more public transactions (Federal,
10 STATE or local) terminated for cause or default.

11 e. The terms and definitions herein have the meanings set
12 out in the Definitions and Coverage sections of the rules
13 implementing Federal Executive Order 12549.

14 f. If DISTRICT is unable to certify to any of the statements
15 in this certification, DISTRICT shall submit an
16 explanation to SUPERINTENDENT.

17 g. If DISTRICT knowingly violates this certification, in
18 addition to other remedies available to the Federal
19 Government, the Department of Health Care Services (DHCS)
20 may terminate this AGREEMENT for cause or default.

21 18.0 ALTERNATIVE FORMAT. Under Federal and State law, including the
22 Americans with Disabilities Act, discrimination against qualified
23 members of the public participating in public programs based on
24 disability is prohibited. A person is a qualified member of the public
25 if they are an appropriate person with whom a public agency should or
would communicate. The rights of persons with disabilities must be

1 protected to ensure meaningful and equal access to public services,
2 including but not limited to Medi-Cal and other programs by the STATE.
3 SUPERINTENDENT and DISTRICT are required to provide auxiliary aids and
4 services, free of charge, to ensure all qualified persons with speech,
5 hearing, and/or vision disabilities can effectively communicate and
6 participate in public programs, services, and/or activities.
7 SUPERINTENDENT and DISTRICT must also provide auxiliary aids and
8 services to a family member, friend, or associate of the program
9 participant if said individual is identified as the beneficiary's
10 authorized representative, or it is someone with whom it is appropriate
11 to communicate (e.g., a disabled parent of a beneficiary). If requested,
12 the alternative format must be provided within two months of the
13 request. All subsequent documentation provided to that individual must
14 be in the requested alternative format. A plan to provide alternative
15 format requests should be developed and maintained in the DISTRICT's
16 audit records.

17 19.0 HIPAA. DISTRICT agrees to inform all students and faculty of the
18 importance of complying with all relevant State and Federal
19 confidentiality laws, including the Health Insurance Portability and
20 Accountability Act of 1996 (HIPAA) to the extent applicable. In
21 addition, DISTRICT agrees to provide students and faculty with training
22 in the requirements of the privacy and security provisions of HIPAA
23 and to advise them of the importance of complying with Facility's
24 policies and procedures relative to HIPAA.

25 20.0 NON-DISCRIMINATION. In the performance of this AGREEMENT,
SUPERINTENDENT and DISTRICT agree that they shall not engage nor employ

1 any unlawful discriminatory practices in employment of personnel or in
2 any other respect on the basis of sex, race, color, ethnicity, national
3 origin, ancestry, religion, age, marital status, medical condition,
4 sexual orientation, physical or mental disability or any other
5 protected group in accordance with the requirements of all applicable
6 Federal or STATE law.

7 21.0 TOBACCO USE POLICY. In the interest of public health,
8 SUPERINTENDENT provides a tobacco-free environment. Smoking or the use
9 of any tobacco products are prohibited in buildings and vehicles, and
10 on any property owned, leased or contracted for by the SUPERINTENDENT
11 pursuant to SUPERINTENDENT' Policy 400.15. Failure to abide with
12 conditions of this policy could result in the termination of this
13 AGREEMENT.

14 22.0 TERMINATION. SUPERINTENDENT or DISTRICT may, at any time, with
15 or without cause, terminate this AGREEMENT with the giving of thirty
16 (30) days prior written notice to the other party. However, once
17 SUPERINTENDENT has submitted a RMTS Roster Report to the Department
18 of Health Care Services (DHCS), according to the School-Based Medi-
19 Cal Administrative Activities (SMAA) Manual, DISTRICT may not
20 terminate until the next quarter survey period.

21 23.0 NOTICE. All notices or demands to be given under this AGREEMENT
22 by either party to the other shall be in writing and given either by:
23 (a) personal service or (b) by U.S. Mail, mailed either by registered
24 or certified mail, return receipt requested, with postage prepaid.
25 Service shall be considered given when received if personally served
or if mailed on the third day after deposit in any U.S. Post Office.

1 The address to which notices or demands may be given by either party
2 may be changed by written notice given in accordance with the notice
3 provisions of this section. As of the date of this AGREEMENT, the
4 addresses of the parties are as follows:

5 DISTRICT: Santee Elementary School District
6 9625 Cuyamaca Street
7 Santee, CA 92071
8 Attn: _____

9 SUPERINTENDENT: Orange County Superintendent of Schools
10 200 Kalmus Drive
11 Costa Mesa, California 92626
12 Attn: Patricia McCaughey

13 24.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek
14 redress for violation of, or to insist upon, the strict performance
15 of any term or condition of this AGREEMENT shall not be deemed a waiver
16 by that party of such term or condition, or prevent a subsequent
17 similar act from again constituting a violation of such term or
18 condition.

19 25.0 SEVERABILITY. If any term, condition or provision of this
20 AGREEMENT is held by a court of competent jurisdiction to be invalid,
21 void, or unenforceable, the remaining provisions will nevertheless
22 continue in full force and effect, and shall not be affected, impaired
23 or invalidated in any way.

24 26.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall
25 be governed by the laws of the State of California with venue in Orange
County, California.

26 27.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
attached hereto constitute the entire agreement among the Parties to
it and supersedes any prior or contemporaneous understanding or

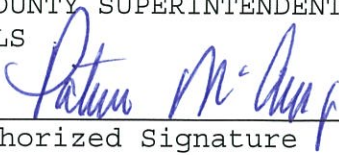
1 agreement with respect to the services contemplated, and may be amended
2 only by a written amendment executed by both Parties to the AGREEMENT.

3 IN WITNESS WHEREOF, the Parties hereto set their hands.

4 DISTRICT: SANTEE ELEMENTARY
5 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

6 BY: _____
Authorized Signature

BY: 
Authorized Signature

7 PRINTED NAME: _____

PRINTED NAME: Patricia McCaughey

8 TITLE: _____

TITLE: Administrator

9 DATE: _____

DATE: March 14, 2022

10

11 Santee ElemSD-SMAA(10000871) 2022-2023
12 Zip 6

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BACKGROUND:

Santee School District has several Club Live Chapters that provide opportunities for students in 6-8th grades to participate in leadership designed to prevent tobacco and drug use and improve their leadership skills. The advisors for these chapters are supported with Tobacco Use Prevention and Education (TUPE) grant funds. The California Friday Night Live Partnership offered additional mini-grants in 2020-21 to Club Live Advisors to work with students to develop youth led projects that address smoking and vaping awareness campaigns.

During the 2020-21 school year, Carrie Thompson, LCSW and chapter advisor completed with her Club Live chapter one of these tobacco prevention campaigns.

The components of the program were:

1. Implementation of one substantial, comprehensive tobacco advocacy project over the course of the project term.
2. Work with SDCOE Staff to develop a project proposal detailing project goals and strategies to be used to reach youth.
3. Complete project and submit all necessary information to submit reports.

The mini-grant was awarded to support the club live program with Carrie Thompson as the advisor. Formerly, these funds were held at SDCOE and used to reimburse additional expenses for Club Live. SDCOE is requesting that the attached services agreement C-21221032 moving funds of up to \$2,750 to Santee School District for supporting the Sycamore Canyon Club Live Chapter be executed. The funds may be used for supplies, field trips and food needed to improve the experience for students in Club Live.

RECOMMENDATION:

Administration recommends that the Board of Education ratify the attached services agreement C-21221032 moving funds of up to \$2,750 to Santee School District for supporting the Sycamore Canyon Club Live Chapter.

This recommendation supports the following District goal(s):

- Provides a safe and engaging environment that promotes creativity, innovation and personalized learning

FISCAL IMPACT:

This program provides \$2,750 to pay for additional resources that support students in leadership and drug prevention.

STUDENT ACHIEVEMENT:

By providing support for students, these students will be better prepared to learn in the classroom.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

Services Agreement

This Agreement, for the provision of services is entered into this 16th day of February 2022, by and between the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (hereinafter referred to as "SDCOE") and **Sycamore Canyon School** (hereinafter referred to as "Contractor") who agrees to provide the following services to the SDCOE:

1. Scope of Services.

Contractor shall provide services as described in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

In the event of a conflict in or inconsistency between the terms of this agreement and Exhibit A, the Agreement shall prevail. Unless specifically stated otherwise, the order of precedence for the purpose of determining any conflict or inconsistency between the terms of this agreement and any other documents shall be as follows 1) Any amendment to this agreement, 2) this agreement, 3) Exhibit(s) to this agreement, 4) Other associated documents named in the agreement.

2. Term of Agreement.

This Agreement shall be effective from the period commencing July 1, 2020, and ending June 30, 2021, unless sooner terminated by SDCOE as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, Contractor shall return to SDCOE any and all equipment, documents or materials and all copies made thereof which Contractor received from SDCOE or produced for SDCOE for the purposes of this Agreement.

3. Termination.

This Agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon thirty (30) days' written notice to Contractor. During said thirty-day period shall perform all consulting services in accordance with this Agreement.

This Agreement may also be terminated by either party for cause in the event of a material breach of this Agreement, misrepresentation in connection with the formation of this Agreement or the performance of services, or the failure to perform services. Termination for cause shall be effected by delivery of written notice by the non-breaching party. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

4. Compensation and Reimbursement.

The SDCOE will compensate Contractor [at a rate of \$2,750.00 for completing all project requirements, not to exceed a total of TWO THOUSAND SEVEN HUNDRED AND FIFTY DOLLARS (\$2,750.00)]. Contractor understands and agrees that there shall be no payment in instances where services are not provided. All payments are made based upon a net 30 basis from receipt and approval of submitted invoice. The SDCOE reserves the right to prorate any compensation based upon the services actually performed.

Invoices must include the SDCOE assigned agreement number stipulated on the first page of this Agreement. Contractor will invoice SDCOE monthly for services that have been completed in the previous month.

Contractor may be reimbursed for reasonable and necessary expenses in accordance with SDCOE reimbursement policies provided such expenses are pre-approved as listed in Exhibit A or by the SDCOE

contract designee via written amendment to this agreement. Expense reimbursement requests require receipts and will not be reimbursed without accompanying receipts.

Contractor is solely responsible for the payment of any applicable federal or state taxes incurred under this Agreement.

SDCOE shall pay for services rendered pursuant to this Agreement. No payment shall be made for any extra, further, or additional services without a duly executed amendment. In no event shall Contractor submit an invoice for an amount in excess of the maximum amount of compensation provided above either for a task or the entire Agreement, unless this Agreement is modified prior to the submission of such an invoice by a properly executed amendment.

5. Confidential Relationship.

SDCOE may from time to time communicate to Contractor certain information to enable Contractor to effectively perform the services. Contractor shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. Contractor shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of Contractor, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of Contractor without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to Contractor by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Contractor shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, Contractor shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

6. Public Records Act.

Contractor acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that Contractor may submit information that Contractor considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). Contractor acknowledges that the SDCOE may submit to Contractor information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.

7. Ownership of Documents.

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by Contractor upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; Contractor's name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the Contractor will remain the exclusive property of the Contractor.

8. Fund Availability

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of Contractor. In the event the funds are not available by operation of law or budget determination, SDCOE shall have the exclusive right to withhold funding.

9. Data Privacy and Protection

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service(s) provided by Contractor pursuant to this Agreement will cease to be retained by the Contractor at the conclusion of this Agreement and will, in fact, be removed from the Contractor's records.

The Contractor will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The Contractor certifies it uses and adheres to the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The Contractor will notify the SDCOE within 24 hours of the Contractor discovering an unauthorized access or disclosure of SDCOE data.

The Contractor and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.

10. No Assignments.

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

11. Audit.

Contractor agrees to maintain and preserve, until three (3) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

12. Independent Contractor.

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Contractor is acting as an independent contractor and not as an officer, agent, or employee of the SDCOE. Except as SDCOE may specify in writing, Contractor shall have no authority express or implied, to act on behalf of SDCOE in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, to bind SDCOE to any obligation whatsoever.

13. Licenses, Permits, Etc.

Contractor represents and declares to SDCOE that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Contractor represents and warrants to SDCOE that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for Contractor to practice its profession.

14. Contractor's Insurance.

The Contractor shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the SDCOE from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability

Bodily Injury and	\$1,000,000
Comprehensive form - Property Damage	Amount
Products/Completed	
Operations	

Auto Liability

Bodily Injury and	\$100,000/\$300,000
Comprehensive form - Property Damage	Amount
Owned, Non-owned	
Hired Combined	

The Contractor shall file, with the SDCOE, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

15. Workers' Compensation.

The Contractor shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of

Insurance may be provided, providing for such, or Contractor shall sign and file on company letterhead stationery with the SDCOE the following certificate:

“I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement.”

16. Tuberculosis Clearance.

Contractor shall certify in writing that Contractor’s employees, volunteers, and subcontractors receive clearance for TB. In such cases where Contractor does not have in-person contact with students, contractor shall not be required to obtain TB clearance.

17. Pupil Safety/School Safety Act.

Contractor shall comply with all provisions of Education Code section 45125.1 et seq., as applicable to the determination below. The SDCOE has completed the “Pupil Safety Provisions” below certifying the level of contact that Contractor is expected to have with SDCOE’S pupils.

The SDCOE has determined that greater than limited contact (including electronic contact) with pupils may occur under the terms of this Agreement. Fingerprinting and certification will be required of the Contractor. No work may take place until the requirements of Education Code section 45125.1 have been met.

X The SDCOE has determined that limited contact with pupils may occur under the terms of this Agreement. In lieu of fingerprinting, a SDCOE employee will provide supervision at all times when the Contractor has contact with pupils.

The SDCOE has determined that there will be no contact with pupils under the terms of this Agreement.

The above determination is made by Mara Madrigal Weiss, Executive Director

Signature _____ Date _____
(SDCOE Program Manager/Director)

18. Indemnification.

To the fullest extent allowable by law, Contractor agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor’s or its agents’, employees’, contractors’, subcontractors’, or invitees’ performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such Contractor’s or its agents’, employees’, contractors’, subcontractors’, or invitees’ performance or obligations under this Agreement. Contractor’s obligations under this Section apply whether or not there is concurrent negligence on SDCOE’s part, but to the extent required by law, excluding liability due to SDCOE’s conduct. SDCOE shall have the right to select its legal counsel at Contractor’s expense, subject to Contractor’s approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

19. Tobacco-Free Facility.

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

20. Notices.

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Mara Madrigal Weiss, Executive Director
6401 Linda Vista Rd
San Diego, CA 92111
858/298-2068
mmadrigal@sdcoe.net

With copy to: Chief Business Officer and
SDCOE Legal Services
6401 Linda Vista Rd
San Diego, CA 92111

Contractor: Sycamore Canyon School
Carrie Thompson
10201 Settle Rd.
Santee, CA 92071
619-956-5414
carrie.thompson@santeesd.net

21. Amendment.

No oral or other agreements or understandings shall be effective to modify or alter the written terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the Contractor.

22. Governing Law/Venue.

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

23. Mediation.

In the event of any dispute, claim, question, or agreement or disagreement arising from or relating to this Agreement or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith, recognize their mutual interests, and attempt to reach a just and equitable solution satisfactory to both parties. If the parties are unable to resolve the issue(s) within a period of thirty (30) days, then upon notice of either party to the other, all disputes, claims, questions, or disagreements shall be resolved through mediation. The parties will select a mediator by their mutual agreement, within 30 days. If there can be no such agreement, each party will submit a list of five mediator choices to the other, rank ordered by preference. The mediator will then be selected based on a further discussion, unless an individual is on both lists and then that person would have preference. Each party shall bear its own costs, including without limitation one half of the cost of the fees and costs of mediation.

24. Compliance with Law.

The Contractor shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination COVID requirements as stated in Exhibit B to this agreement.

To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractor(s) shall comply with all applicable rules and regulations to which SDCOE is bound by the terms of such fiscal assistance program.

25. Debarment, Suspension or Ineligibility Clause.

By signing this Agreement, the Contractor certifies that the Contractor, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements, or receiving stolen property. Contractor certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

26. Authorization to Perform Services.

Contractor is not authorized to perform services or incur costs under this agreement until executed by both the Contractor and approved by signature of the SDCOE Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

27. Employment with Public Agency and Retirees.

Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction, the California Public Employees Retirement System (PERS) or the State Teachers Retirement System (STRS) to be eligible for enrolment as an employee of SDCOE, Contractor shall indemnify, defend, and hold harmless SDCOE for the payment of any employee and/or employer contributions for such retirement benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as payment for any penalties and interest on such contributions, which would otherwise be the responsibility of SDCOE.

28. Conflict of Interests.

Contractor may serve other clients, but none whose activities or whose business, regardless of location, would place the Contractor in a "conflict of interest" as the term is defined in the Political Reform Act, codified at California Government Code Section 81000 et seq. Contractor shall not employ any SDCOE official in the work performed pursuant to this Agreement. No officer or employee of SDCOE shall have any financial interest in this Agreement that would violate California Government Code Sections 1029 et seq. Contractor warrants that it is not now, nor has it been in the previous twelve (12) months, an

employee, agent, appointee, or official of SDCOE. Contractor understands that if this Agreement is or was made in violation of Government Code 1090 et seq. the entire Agreement is void and Contractor will not be entitled to any reimbursement of expenses, and Contractor will be required to reimburse SDCOE for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code 1090 and, if applicable, will be disqualified from holding public office in the State of California.

29. Counterparts.

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

30. Severability.

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

31. Entire Agreement.

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

Sycamore Canyon School

By (Authorized Signature)


By (Authorized Signature)

Michael Simonson
Name (Type or Print)

Tylene Hicks
Name (Type or Print)

Deputy Superintendent, Chief Business Officer
Title

Principal
Title

Date

03/01/22
Date

**EXHIBIT A
SPECIAL PROVISIONS**

A. Scope of Services.

CONTRACTOR will deliver:

1. Implementation of one substantial, comprehensive tobacco advocacy project over the course of the project term.
2. Provide support to SDCOE staff to develop one project proposal detailing project goals and strategies to be used to reach youth.
3. Provide SDCOE staff with necessary information to submit reports.

EXHIBIT B
COVID-19 Vaccination & Testing Requirements

The San Diego County Office of Education (“SDCOE”) is a public agency that has a duty to implement health and safety protocols to address COVID-19 in accordance with all state and local regulations.

As a Contractor/Vendor for SDCOE, you are responsible for ensuring that your agents and employees are complying with applicable state, county and SDCOE guidelines whenever services are performed on all SDCOE operated facilities. Accordingly, SDCOE has implemented a COVID-19 vaccination verification and testing requirements for all vendors and contractors.

1. Contractor/Vendor must comply with and enforce the following requirements effective October 15, 2021:
 - a. All employees, volunteers and/or agents of Contractor/Vendor must provide proof of full vaccination. Such proof of vaccination must indicate that there has been at least 14 days between the last dose and the date of services.
 - b. Any employee, volunteer and/or agent who is not fully vaccinated against COVID-19 must undergo testing and test negative for COVID-19 on a weekly basis. The COVID-19 test must be a PCR or antigen test.
 - c. The Contractor/Vendor shall verify the vaccination status for each of its own workers by manually reviewing a paper or digital copy of the worker’s COVID-19 vaccine record card or testing results in accordance with the Vaccine Record Guidelines & Standards from the California Department of Public Health. As a Contractor/Vendor, if you fail to receive the requisite documentation or digital proof of vaccination or testing from your employees, volunteers and/or agents, then such persons shall be considered untested or unvaccinated and ineligible to perform services on SDCOE facilities for any length of time due to non-compliance with the requirements outlined above.
 - d. The Contractor/Vendor shall advise each employee, volunteer and/or agent of the Contractor/Vendor of the SDCOE testing and vaccination policy and the requirement that a face mask must be worn at all times while at an SDCOE operated facility.
2. It is the responsibility of the Contractor/Vendor to ensure there is no interruption of service to SDCOE if the Contractor/Vendor and any employee, volunteer and/or agent of the Contractor/Vendor fails to adhere to the guidelines contained herein.
3. The Contractor/Vendor hereby certifies that all employees, volunteers and/or agents of Contractor/Vendor have been provided with a copy of this policy and warrants that employees, volunteers and/or agents of the Contractor/Vendor who perform services at SDCOE facilities have received proof of vaccination or have acquired proof of a negative Covid-19 test within 72 hours of the commencement of work, and will further comply with the testing requirements as outlined in the State Public Health Office Order of August 11, 2021, or as later amended or enacted.
4. Failure by the Contractor/Vendor to comply with the terms of this Addendum or any applicable county or state health order, may result in termination of the agreement to provide services.
5. This Addendum is hereby incorporated into the Agreement as though fully set forth. No other terms or conditions of the Agreement are changed, and in the event of a conflict the terms of This Exhibit B shall prevail.

BACKGROUND:

From time to time, the Santee School District contracts with individuals to provide various types of general services. Some services are on an as-needed basis billed at an hourly or daily rate, while other services are billed by the job.

RECOMMENDATION:

It is recommended that the Board of Education approve the following short-term services agreement:

Vendor Name	Description of Services	Dates (s) of Service	Amount	Funding
Marcia Ginn-Tofflemire	Principal on Special Assignment	04/26/2022 – 05/13/2022	\$10,318.56 (not to exceed)	General Fund

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the Short-Term Services Agreement is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Consent Item D.4.5.
Prepared by Tim Larson
April 19, 2022

Approval of Shared Classroom
Teaching Assignments for the 2022 –
2023 School Year

BACKGROUND:

The following employees request shared classroom teaching assignments for the 2022-2023 school year pursuant to Article XIV, of the Successor Agreement between Santee School District and Santee Teachers Association:

Employees	School Site
Lori Powell 50% Alison Azzarella 50%	Cajon Park
Kristy Costa 50% Sherri Oliver 50%	Carlton Oaks
Sarah Harlow 50% Larissa Evans 50%	Carlton Oaks
Kristin Haley 50% Molly Maloy 50%	Hill Creek
Haley Cydell 50% Kim Sellers 50%	Pepper Drive

RECOMMENDATION:

It is recommended that the Board of Education approve the shared classroom teaching assignments for the 2022 – 2023 school year.

FISCAL IMPACT:

Shared contracts may minimize the annual cost to the general fund by reducing full-time employees currently paid on the high end of the salary schedule.

STUDENT ACHIEVEMENT IMPACT:

There can be many benefits to having two teachers in a classroom who consistently plan instruction for students.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
April 19, 2022

Official Dedication of Grass Field at Cajon
Park School

BACKGROUND:

Board Policy 7310, Naming of Facility, allows the Governing Board to name a school or individual facility in recognition of individuals, living or deceased, who have made outstanding contributions to the county or community.

In her tenure, she served as Teacher, Junior High Coordinator, Student Council and GATE Advisor, Vice Principal, and Principal. Marcia Ginn-Tofflemire retired in June 2011 from Santee School District, after 39 years. Since her retirement, Marcia has been instrumental with administrative support at the school sites, when needed.

In 2011, the grass field at Cajon Park School was dedicated after Mrs. Ginn-Tofflemire by the school staff.

Tonight, the Board will officially dedicate the grass field at Cajon Park School as Marcia Ginn-Tofflemire Field. This dedication will include the installation of an official plaque at the school's field in her honor.

RECOMMENDATION:

It is recommended that the Board of Education dedicate the grass field at Cajon Park School as Marcia Ginn-Tofflemire Field and install a plaque at the location in her honor.

FISCAL IMPACT:

The cost of the dedication plaque will not exceed \$1,000.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.
Prepared by Dr. Kristin Baranski
April 19, 2022

Approval of Revised Assistant
Superintendent Job Descriptions

BACKGROUND:

Experienced, high-quality leadership in all three major areas of District operations, Business Services, Educational Services, and Human Resources is important for the short-term and long-term operations and overall success of the District.

With the upcoming retirement of Assistant Superintendents of Educational Services and Business Services, the Assistant Superintendent job descriptions were reviewed, and it was noted that the job descriptions had not been revised in over 10 years and required updating to reflect current needs.

The revised job descriptions for Assistant Superintendent of Educational Services, Business Services, and Human Resources/Pupil Services are being brought forth for approval.

RECOMMENDATION:

It is recommended that the Board of Education approve the revised Assistant Superintendent job descriptions.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

Effective leadership assures a quality education for students.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.2.



Position Title	Assistant Superintendent, Business Services	Department	Business Services
Direct Report	Superintendent	Approval/Revision Date	
Classification	N/A	Pay Type	Salary (contract)

Job Summary/Definition
<p>Under the direction and supervision of the Superintendent, the Assistant Superintendent shall be responsible for all programs and personnel involved in the business operations of the District including accounting, budget management, facilities planning, food services, maintenance and operations, procurement, risk management, transportation, and warehousing. The Assistant Superintendent shall be responsible for the development, revision and implementation of Board Policies and Administrative Regulations as they pertain to the business operations of the District. Special emphasis shall be on assisting the Superintendent substantially and effectively in the task of providing leadership in developing, achieving and maintaining the best possible support services and programs to achieve the District’s vision, mission, and goals.</p>

Examples of Duties/Responsibilities
<ol style="list-style-type: none"> 1. Serve as a member of the Superintendent’s Cabinet; review Board agenda items; prepare and review materials and reports for the Board. 2. Assures that all business operations are conducted in a legal and professional manner. 3. Analyzes, plans, organizes, and administers the district’s business operations including accounting, budget management, facilities planning, food services, maintenance and operations, procurement, risk management, transportation, and warehousing. 4. Develops short and long-range plans and effectively organizes and administers district support operations. 5. Develops and implements financial plans of action that assure compliance with district regulations and procedures, State and Federal law, and relevant accounting and fiscal standards. 6. Prepares and presents business related materials for meetings of the Board of Education, staff, and various community educational partners. 7. Works with architects and engineers to develop district new construction and modernization plans. 8. Develops and implements a comprehensive plan for the maintenance and renewal of district facilities. 9. Responsible for recommendation and planning of voter and non-voter approved debt to meet District facilities and programmatic needs. 10. Manages the investment of district funds in a prudent manner to ensure principal preservation and maximum returns in conformity with applicable laws and regulations. 11. Administers the district’s asset management program. 12. Oversees purchasing and ensures that quotes, bids and RFPs are prepared and released according to State Statutes and District Policy. 13. Authorizes purchase orders, vouchers, warrants, and contracts as allowed by Board Policy and State Statutes. 14. Ensures that all business-related contracts are fulfilled. 15. Monitors and notifies Board and Administration of insurance liability, damage to district property, and claims against the District. 16. Maintains confidentiality and unquestionable integrity. 17. Maintains fair and impartial procedures for the distribution of approved funds following the guidelines set forth by the policies of the district. 18. Works collaboratively with the Assistant Superintendent, Ed to develop and monitor the District’s Local Control Accountability Plan (LCAP) and restricted program expenditure plans 19. Participates in negotiations with employee organizations, as appropriate, and advises the Board, Superintendent, and District negotiating team on the fiscal implications of proposals contemplated or introduced in negotiations with employee organizations. 20. Performs other related duties as assigned.



Qualifications Guide

Knowledge of:

- Bidding procedures, transportation planning, maintenance and operations, food service operations.
- Strong computer, communication, and interpersonal skills.
- Current research and theory in specific field.
- School district/site budgeting processes and procedures.
- Principles and practices of accounting.
- Applicable sections of federal and state laws.
- School district funding mechanisms including TRANS, COPS, GO Bonds, etc.
- Current human relations management processes and procedures.

Ability to:

- Establish and maintain effective working relationships with staff and the school community.
- Speak clearly and concisely both in oral and written communication consistent with the duties of this position.
- Interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Learn and utilize new software programs as systems are implemented and upgraded.
- Apply knowledge of current research and theory in specific field.
- Perform duties in full compliance with all Board and Superintendent expectations, district requirements and Board policies.

Training/Education and Experience

- Master’s Degree in Public Administration, Business Administration, Management, or other related field. Additional graduate study beyond the degree is highly desirable.
- Progressively responsible experience in public school business administration and finances or comparable experience as a CBO and/or Director of Finance in a related field.
- Considerable knowledge of school district administration, school law, finance, accounting, facilities, procurement, planning, operational principles, and techniques.
- *Highly desirable:* Certification as a school district Chief Business Officer

Licenses:

Possession of a valid and appropriate California Driver’s License

Working Conditions/Physical Requirements:

WORKING CONDITIONS: The employee typically works in an office setting, occasionally may be required to visit school sites performing both indoor and outdoor related work. The noise level in the work environment is usually quiet. The employee continuously is interacting with the public and staff.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to walk and use fingers, tools, or controls. The employee is occasionally required to stand and reach with hands and arms. Specific vision abilities required by this job include close vision, color vision, and depth perception. Occasionally the employee will lift up to 30 lbs. such as to lift files and paper.

Board Adopted:	May 18, 1993
Revised:	June 1, 2004; July 20, 2010;



Position Title	Assistant Superintendent, Educational Services	Department	Educational Services
Direct Report	Superintendent	Approval/Revision Date	
Classification	N/A	Pay Type	Salary (contract)

Job Summary/Definition
Under the direction and supervision of the Superintendent, the Assistant Superintendent, Educational Services shall be responsible for directing, supervising, coordinating, and evaluating district level programs and personnel involved in curriculum development, instructional process and procedures, specially funded programs, government projects, instructional technology, student assessment, special education, school-community services to youth and research. The Assistant Superintendent shall also be responsible for the assurance of legal compliance in all aspects of the district's educational services.

Examples of Duties/Responsibilities
<ol style="list-style-type: none"> 1. Serve as a member of the Superintendent's Cabinet; review Board agenda items; prepare and review materials and reports for the Board. 2. Provides vision and direction of Educational Services for the district – Pre-K through 8. 3. Plan, organize, and direct the overall activities and operations of the Educational Services department. 4. Determines and communicates to the Superintendent the curriculum and instructional requirements and needs of the district. 5. Develops and ensures implementing of Board policies and administrative procedures. 6. Supervise state and federal programs including Title I/II and Title III Limited English Proficient and Local Control funding formulas and supplemental/concentration grant funds; assure compliance with and serve as a district liaison to, federal and state funded programs. 7. Conducts site and classroom visitations routinely analyze and seek continuous improvement of professional learning practices and their impact on student learning and teaching effectiveness. 8. Maintains updated knowledge of significant trends in education, legislation and regulations impacting the District including and not limited to best practices, educational technology, learning theories, mandates and legal updates. 9. Works with District administrators to appropriately lead District staff, assigning functions, delegating effectively, and determining accountability structures in support of student academic achievement and growth. 10. Works with the Director of Technology and Director of Instructional Technology to routinely analyze and seek improvement in instructional technology as a catalyst for improving learning. 11. Develops and implements professional learning related to curriculum and instructional standards and practices. 12. Develops, implements, maintains, and evaluates the quality of curriculum and instructional services, categorical programs, special education, and staff development. 13. Responsible for articulation with high school (9-12) educational services and instructional content. 14. Coordinates district pupil resources with both governmental and non-governmental community resources. 15. Interprets and articulates the programs, philosophy, and policies of the district to staff, students, and the community. 16. Works collaboratively with the Assistant Superintendent, Business Services to develop and monitor the District's Local Control Accountability Plan (LCAP) and restricted program expenditure plans. 17. Develops assessment, achievement and program evaluation reports for the Superintendent and the Board of Education. 18. Engage staff members in transparent and open dialogue about district matters and to build leadership capacity throughout the organization. 19. Develops and implements organizational plans and processes to accomplish strategic goals. 20. Maintains a regular presence in district schools and activities, seeking to engage staff members regarding the culture and climate of the schools. 21. Develop and sustain positive, productive relationships with our respective labor groups. 22. Participates in negotiations with employee organizations, as appropriate. 23. Performs other related duties as assigned.



Qualifications Guide

Knowledge of:

- Curriculum and current instructional practices.
- Sound approaches to problem solving.
- Current research and theory in specific field.
- Planning, organization and direction of the overall activities and operations of the Educational Services department.
- Applicable sections of the State Education Code, Federal Program Monitoring, and other applicable laws.
- Educational technology, student information services, data and assessment programs.
- Principles, practices, methods, and terminology used in the Districts Educational Services program administration

Ability to:

- Establish and maintain effective working relationships with staff and the school community.
- Speak clearly and concisely both in oral and written communication consistent with the duties of this position.
- Effectively prepare written and oral reports.
- Formulate and develop educational systems, policies, standards, and procedures in compliance with a federal, State, and local laws, rules, and regulations.
- Design and implement professional development and trainings programs.
- Interpret and administer statutes, regulations, and policies.
- Perform duties in full compliance with all Board and Superintendent expectations, district requirements and Board policies.
- Demonstrate an ability to work well with and maintain the respect and trust of individuals and groups and demonstrates a sense of fairness and good judgment in decision making.

Training/Education and Experience

- Master’s Degree in Educational Administration, or another related field.
- Minimum of four years successful experience as a classroom teacher at the K-8 level.
- Successful experience as an elementary and/or secondary principal, or experience in principal supervision.
- *Highly Desirable:* Doctorate with strong emphasis in curriculum and instruction, program development and evaluation.

Licenses:

Appropriate California teaching credential authorizing service in grades K-8; Appropriate California Administrative Services Credential
 Possession of a valid and appropriate California Driver’s License

Working Conditions/Physical Requirements:

WORKING CONDITIONS: The employee typically works in an office setting, occasionally may be required to visit school sites performing both indoor and outdoor related work. The noise level in the work environment is usually quiet. The employee continuously is interacting with the public and staff.

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to walk and use fingers, tools, or controls. The employee is occasionally required to stand and reach with hands and arms. Specific vision abilities required by this job include close vision, color vision, and depth perception. Occasionally the employee will lift up to 30 lbs. such as to lift files and paper.

Board Adopted:	October 6, 1987
Revised:	July 18, 2000;



Position Title	Assistant Superintendent, Human Resources & Pupil Services	Department	Human Resources
Direct Report	Superintendent	Approval/Revision Date	
Classification	N/A	Pay Type	Salary (contract)

Job Summary/Definition
Under the direction and supervision of the Superintendent, the Assistant Superintendent, Human Resources and Pupil Services is responsible for the operation and administration of services related to certificated and classified personnel, contract management and administering procedures pertaining to employer/employee relations, supervision and implementation of various health services including the Santee Community Collaborative, safe school services, pupil services; child welfare and attendance, and other duties as assigned by the District Superintendent.

Examples of Duties/Responsibilities
<ol style="list-style-type: none"> 1. Serve as a member of the Superintendent’s Cabinet; review Board agenda items; prepare and review materials and reports for the Board. 2. Administers the Human Resources, including all aspects of recruiting, selecting, placing, transferring and promoting certificated and classified personnel, except those positions supervised by the Superintendent. 3. Ensures the District’s compliance with applicable employment laws. Directs and participates in development of personnel policies and regulations. 4. Responsible for all aspects of employee contract management for the certificated and classified bargaining units, including collective bargaining proposals and negotiations; development of contractual agreements; interpretation and clarification of employee agreements, rules policies and procedures; development of job descriptions, classification and reclassification considerations; employee grievances; communication with management and bargaining unit employees. 5. Assists in developing and implementing Board policies and administrative procedures. 6. Serves as the District’s chief negotiator and contract administrator with its collective bargaining units. 7. Researches and develops collective bargaining strategies. Analyzes and evaluates the applicability of contractual language and provisions. Formulates, proposes, revises and updates contracts, including interpretations and side letters of agreement. 8. Directs and interprets the provisions of negotiated labor contracts and the intent of contractual language. Provides direction to management and staff on contractual matters such as grievances, disciplinary and other adverse actions and performance appraisals. 9. Plans, develops and directs the District’s performance management systems and processes.. 10. Plans, develops, directs and monitors Human Resources services and systems for proactive recruitment and selection, diversity and equal employment opportunity, employee benefits, policies and procedures and employee information systems. 11. Plans, develops, directs and monitors the District’s disability management system; including medical leaves, FMLA/CFRA/PDL, Workers’ Compensation, reasonable accommodations and unemployment programs. 12. Develops, directs and monitors the District employee attendance system; including substitute and short-term employees. 13. Responsible for the development and maintenance of employee records and personnel files. 14. Directs and enforces fair and legally compliant employment practices by developing, overseeing and conducting investigations, mediating disputes and grievances and otherwise responding to complaints and issues around the standards of personal conduct. 15. Maintains up-to-date knowledge and skills related to emerging trends and best Human Resources practices. 16. Facilitates and coordinates collaboration and partnerships with community agencies, organizations, and educational institutions in support of District priorities and results. 17. Supervises the district child welfare and attendance service, including pupil records, attendance, and disciplinary control. 18. Provides a vision for the direction of pupil services, such as discipline issues and instructional support services for at-risk students. 19. Acts as a liaison between the district and other public agencies regarding those issues related to areas of



- responsibility. Such agencies include the County Health and Human Services Department, the Department of Social Services, the County Department of Education, the State Department of Education, the federal government and other school districts throughout the county and state.
20. Provides leadership in assisting with the establishment of new programs and developing improved understanding of existing at-risk student programs.
 21. Monitors current social, physical, and mental health, and safe school services for operational effectiveness and makes changes or recommendations for improvement.
 22. Performs other related duties as assigned.

Qualifications Guide

- Knowledge of:**
- Principles, practices and techniques of Human Resources management.
 - Sound approaches to problem solving.
 - Planning, organization and direction of the overall activities and operations of the Human Resources department.
 - Applicable sections of the State Education Code and other applicable laws.
 - Human relations skills to conduct complex labor negotiations.
 - Principles, practices, methods and terminology used in the Districts Human Resources program administration.

- Ability to:**
- Establish and maintain effective working relationships with staff and the school community.
 - Speak clearly and concisely both in oral and written communication consistent with the duties of this position.
 - Plan, organize and direct the work of others.
 - Effectively prepare written and oral reports.
 - Formulate and develop Human Resources systems, policies, standards and procedures in compliance with federal, State and local laws, rules and regulations.
 - Interpret and administer statutes, regulations and policies.
 - Perform duties in full compliance with all Board and Superintendent expectations, district requirements and Board policies.

Training/Education and Experience

- Master’s Degree in Educational Administration, Organizational Management, Human Resources, or other related field.
- Prior administrative or supervisory experience.
- *Highly Desirable:* Doctorate with strong emphasis in Human Resources related field.

Licenses:

Appropriate California Administrative Services credential
 Possession of a valid and appropriate California Driver’s License
Highly Desirable: Appropriate teaching credential authorizing services in grades K-8

Working Conditions/Physical Requirements:

WORKING CONDITIONS: The employee typically works in an office setting, occasionally may be required to visit school sites performing both indoor and outdoor related work. The noise level in the work environment is usually quiet. The employee continuously is interacting with the public and staff.



Santee School District

Job Description

PHYSICAL DEMANDS: While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee frequently is required to walk and use fingers, tools, or controls. The employee is occasionally required to stand and reach with hands and arms. Specific vision abilities required by this job include close vision, color vision, and depth perception. Occasionally the employee will lift up to 30 lbs. such as to lift files and paper.

Board Adopted:	July 1, 1995
Revised:	October 4, 2005; July 20, 2010;

Discussion and/or Action Item E.1.3.
Prepared by Dr. Kristin Baranski
April 19, 2022

Approval of Agreement with Leadership
Associates to Conduct Assistant
Superintendent Recruitment and
Recruitment Timeline

BACKGROUND:

With the upcoming retirement of Assistant Superintendents of Educational Services and Business Services, the Superintendent met with Leadership Associates to review and discuss a proposal for recruitment services and a timeline.

Tonight, the Board and Superintendent will review the agreement and the recommended, tentative timeline as noted below.

July 1, 2022:	Leadership Associates Begins Search
October - November 2022:	Interviews Conducted
December 6, 2022:	Finalists Recommended for Board of Education Approval
February 1, 2023:	Appointees Begin in Santee School District

RECOMMENDATION:

It is recommended that the Board of Education approve the Agreement with Leadership Associates and recruitment timeline.

FISCAL IMPACT:

The fiscal impact is \$24,000 for the recruitment process of Assistant Superintendents of Business Services and Educational Services.

STUDENT ACHIEVEMENT IMPACT:

Effective leadership assures a quality education for students.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.3.



LEADERSHIP ASSOCIATES SERVICES AGREEMENT

LEADERSHIP ASSOCIATES
www.leadershipassociates.org
449 W. Foothill Blvd., #427
Glendora, CA 91741
(916) 520-4951

AGREEMENT FOR CONSULTANT SERVICES

THIS AGREEMENT is made this **19th day of April 2022** between LEADERSHIP ASSOCIATES, hereinafter called the Contractor, and **SANTEE SCHOOL DISTRICT**, hereinafter called the District.

The Contractor agrees to perform services for the District as follows:

The Contractor will conduct an Executive Search for two positions: 1) Assistant Superintendent, Business Services, and 2) Assistant Superintendent, Educational Services, as shown in the attached Summary of Services.

The District agrees to pay the Contractor **TWENTY-FOUR THOUSAND DOLLARS (\$12,000 per position)** for services provided. Payment is to take place in two increments: **(1) \$6,000 per position** thirty days after contract approval, and **(2), \$6,000 per position** upon selection of a finalist. The Contractor will submit invoices to the District for each of the payment increments. Payments are due within 30 days of receipt of invoice.

Remittance payable/forwarded to: Leadership Associates
Attn: Betty Hall
449 W. Foothill Blvd., #427
Glendora, CA 91741

The Contractor is to perform the above services beginning July 1, 2022.

Contractor agrees to hold harmless and indemnify the District, its officers, agents, and employees with respect to all damages, costs, expenses or claims, in law or in equity, arising or asserted because of injuries to or death of person or damage to, destruction, loss, or theft of property arising out of faulty performance of the services to be performed by Contractor hereunder.

It is expressly understood and agreed to by both parties hereto that the Contractor, while engaged in carrying out and complying with any of the terms and conditions of this contract, is an independent contractor and is not an officer, agent, or employee of the aforesaid District. Either party may terminate this agreement by providing the other party with ten (10) days written notice. Upon such termination, fees will be determined on a pro rata basis.

Leadership Associates does not participate in a California public pension system. Leadership Associates and the District understand that the work/services provided should not be considered creditable toward the STRS earnings limit as the work is not normally performed by employees of the District and requires less than 24 months (496 business days). REF. CA Education Code § 26135.7 (2014)

CONTRACTOR:
LEADERSHIP ASSOCIATES
Taxpayer ID#: 68-0383653

DISTRICT:
SANTEE SCHOOL DISTRICT

By: /s/ Sandra Sanchez Thorstenson

By: _____

Name: Sandra Sanchez Thorstenson

Name: Dr. Kristin Baranski

Title: Lead Consultant

Title: Superintendent

Date: April 19, 2022

Date: April 19, 2022



FEE AND SUMMARY OF SERVICES

SANTEE SCHOOL DISTRICT EXECUTIVE SEARCH

POSITIONS (2):

- 1. Assistant Superintendent, Business Services**
- 2. Assistant Superintendent, Educational Services**

TOTAL FEE TO CONDUCT SEARCH: \$24,000 (\$12,000 per position)

This fee includes:

- All meetings with the Superintendent and designated staff as needed
- Publishing and announcement of position description
- Acceptance of applications and responding to all inquiries regarding position
- Advertisement and consultant expenses
- Recruitment of candidates and extensive background checks
- Supporting the Superintendent for the interviews, including draft questions and final selection of candidate
- Contacting candidates that did not get an interview
- Acting as an advisor to the Superintendent
- Assist with placement of an interim as needed

Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Karl Christensen
April 19, 2022

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period February 1, 2022 through February 28, 2022 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$25,878,197; cash receipts of \$5,409,493; and disbursements of \$6,559,820 are reflected for the period of February 1, through February 28, 2022 resulting in an ending cash balance of \$24,727,870 as of February 28, 2022.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Monthly Financial Report - February

1

CASH REPORT FOR FEBRUARY

	Actual	Projected*	Difference
Beginning Cash Balance as of February 1, 2022	\$25,878,197	\$25,878,197	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid	2,393,943	2,660,281	\$ (266,338)
Property Taxes	397,236	427,774	\$ (30,538)
B. Federal Income			
Federal Funding	1,521,376	123,390	\$ 1,397,986
C. State Income			
Other State Funding	282,229	970,595	\$ (688,366)
D. Local Income			
Other Local Income	124,768	186,611	\$ (61,843)
Spec Ed	689,177	571,592	\$ 117,585
Interest	764	-	\$ 764
E. Due to/Due from other funds	-	37,273	\$ (37,273)
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$5,409,493	\$4,977,516	\$ 431,977
Beginning Balance Plus Income	\$31,287,690	\$30,855,713	\$ 431,977
DISBURSEMENTS			
G. Commercial Warrants	\$ 502,277	\$ 1,374,827	\$ (872,550)
H. Salary and Benefits	6,001,736	5,375,840	\$ 625,896
I. Other Outgo	55,807	152,760	\$ (96,953)
J. Interfund Transfers Out	-	3,367,839	\$ (3,367,839)
K. Budget Adjustments	-	-	\$ -
TOTAL DISBURSEMENTS	\$6,559,820	\$10,271,266	\$ (3,711,446)
Ending Cash Balance as of February 28, 2022	\$24,727,870	\$20,584,447	\$ 4,143,423

* Based on Cash Flow Projection at Second Interim FY 2021-22

**Budget Revisions
Through February 28, 2022
2021-22 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	21,024,472	2,548,151	23,572,622
Estimated Income	51,453,207	37,192,547	88,645,754
Estimated Expenditures	50,459,910	36,525,085	86,984,995
Change in Fund Balance	993,297	667,462	1,660,759
Projected Ending Fund Balance	22,017,769	3,215,613	25,233,381
Less: Restricted Program Carryovers	-	3,215,613	3,215,613
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	122,017	-	122,017
Less: Assigned Vacation Carryover	474,800	-	474,800
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,609,550	-	2,609,550
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	18,415,533	-	18,415,533
Fund 17 Projected End of Year Balance	-	-	-
Projected Reserves	<u>21,025,083</u>	<u>-</u>	<u>21,025,083</u>
	<u>February</u>	<u>January</u>	
Projected Reserve % 2021-22¹	24.17%	24.17%	
Projected Reserve % 2022-23²	16.72%	16.72%	
Projected Reserve % 2023-24²	10.37%	10.37%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2nd Interim- January 2022²

BACKGROUND:

At the October 5, 2021 meeting, the Board of Education discussed various facility-related needs and use of the remaining proceeds from the sale of the Santee School Site. At that meeting, it was determined that first priority for use of the land sale proceeds would be for installation of security cameras and access control locks at all schools. The District expects that these systems will help accomplish the following goals:

1. Reduce school violence
2. Deter theft and crime
3. Improve student and staff safety
4. Promote positivity
5. Reduce bullying

At the March 15, 2022 meeting, the Board authorized distributing a request for proposal (RFP) to install cameras on District busses. There were no responses received by the April 1, 2022 deadline for submittals.

Staff has been researching options and preparing request for proposal (RFP) documents to distribute soon. This research indicates that major security component manufacturers, such as Motorola Avigilon, Bosh Security, Cisco Meraki, and Verkada, are transitioning from single component systems to integrated security solutions. Furthermore, many manufacturers are now marketing their systems as SaaS (Software as a Service) by hosting it in the cloud and eliminating the need for on-premises computing equipment. Although there is an ongoing cost associated with SaaS, there are several advantages including:

1. No upfront cost for computing equipment (servers, data storage, switch)
2. System lifespan is not limited to physical equipment depreciation
3. Capability to expand the system without the need to add more resources (servers, storage, components)
4. Minimize time-intensive maintenance
5. No need for hardware and software management and maintenance
6. Firmware and software updates are deployed Over-the-Air (OTA)
7. Equipment damage replacement and upgrade are usually covered in the contract
8. Adaptive to latest advances in technology

An integrated security system involves bundling various security components, such as video surveillance, access control, and environmental sensors, into a unified solution. This integration also leverages use of the organization's Active Directory or personnel management database.

Some benefits of an Integrated Security Camera/Access Control System include:

1. Instant Visual Proof – the ability to have immediate access to visual footage when events happen at any door
2. Event and Video – recording of events and video footage are synchronized in storage
3. Enhanced Visibility – the ability to know who was at the door, and how they access the door
4. Proactive Insights – the ability to provide monitoring, reporting, and insights to help enhance security
5. Ease of Access – Simplify adding, changing, or removing users' access permission

Based on this research, Administration recommends combining the bus/van cameras, campus security cameras, and access control locks into one (1) RFP in order to standardize the equipment and software interfaces, and take advantage of industry trends.

The last step in the preparation process is to finalize the specifications and scope for the equipment and software systems to be incorporated in the RFP. Administration will present a list of recommended specifications for Board discussion.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

To be determined.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Discussion and/or Action Item E.2.3.
 Prepared by Karl Christensen
 April 19, 2022

Purchase of Hydrojetter and Vacuum Trailer

BACKGROUND:

At the Board of Education Budget Workshop on March 1, 2022, Administration presented an idea for purchasing plumbing equipment with Routine Restricted Maintenance Account (RRMA) funds to allow testing and repairing of piping by District staff rather than contracting out for this service when it is needed. As an example, below are the costs incurred over the last five (5) years for hydrojetting service by outside vendors:

Vendor	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22 YTD	Total
Ability Plumbing	-	-	12,354.25	-	4,445.67	5,547.03	22,346.95
Advanced Plumbing	15,078.00	1,727.00	120,804.00	17,501.00	-	37,485.00	192,595.00
USA Jetting	-	-	-	-	-	-	-
Total	15,078.00	1,727.00	133,158.25	17,501.00	4,445.67	43,032.03	214,941.95

Annual
 Average: 42,988.39

A hydrojetter is used to clear clogs in piping while a vacuum trailer allows quick removal of dirt and mud to expose underground piping for assessment and repair.

The delivery lead-time for the hydrojetter and vacuum trailer is 6 to 8 months. Administration is seeking authorization to issue a Purchase Order for these two pieces of equipment this year (2021-22). The expense would not be incurred until 2022-23 when the equipment is received.

RECOMMENDATION:

It is recommended that the Board of Education authorize the purchase of a hydrojetter and vacuum trailer for assessing, repairing, and unclogging piping.

This recommendation supports the following District goal(s):

✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Approximately \$70,000 for the hydrojetter and \$70,000 for the vacuum trailer for a total estimated cost of \$140,000 to be paid from Routine Restricted Maintenance Account funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

Discussion and/Action Item E.3.1. Approval of 2022-23 Contract with Afterschool Unlimited for ASSET 2.0 Series and Professional Development Services

Prepared by Dr. Stephanie Pierce
April 19, 2022

BACKGROUND:

Developing the best Out-of-School Time staff is critical in creating high quality expanded learning programs. Professional development is a prerequisite for creating safe and support environments for youth in Out-of-School Time programs. ASSET® aligns their professional developing techniques with California Afterschool Quality Standards to help after school leaders create better experiences for students to build a powerful foundation for an extraordinary life. ASSET® uses a trauma-informed framework and collection of positive engagement tools specifically designed to increase social and emotional learning opportunities for before, after, and out-of-school settings. ASSET® includes a series of sequential seminars and workshops on trauma-awareness, positive engagement strategies, professionalism, trauma-informed procedures, and social and emotional learning techniques. The ASSET® 2.0 series prepares classified staff to work with foster youth, socio-economic disadvantaged students, homeless, students with disabilities and English Learners.

Afterschool Unlimited Services shall include:

- i. Professional Development in ASSETS for all OST staff
- ii. Professional Leadership Events for all leadership at each OST site
- iii. Professional Development Labs for continuous coaching for all OST staff.
- iv. Cooperative Series - Annual access to virtual ASSET 2.0 training for newly hired OST staff
- v. Qualitive and Quantitate Date Collection - Data from participants throughout the ASSET® 2.0 series. Data includes but is not limited to qualitative feedback from participants, attendance tracking, designated poll responses, learning gains, and staff recruitment/retention insights.

The term of this agreement shall be for summer 2022 and the 2022-23 school year, ending June 30, 2023.

RECOMMENDATION:

It is recommended that the Board of Education approve the contract with Afterschool Unlimited for ASSET 2.0 and professional development services.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The total cost for the professional development shall be \$51,000 from the Expanded Learning Opportunities budget.

STUDENT ACHIEVEMENT:

Creating a coherent system of high-quality enrichment programs leads to improving student outcomes as evidenced through research.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Discussion and/or Action Item E.4.1.
Prepared by Tim Larson
April 19, 2022

Approval of Teacher Induction
Program Agreement with San Diego
County Office of Education for 2022 -
2025

BACKGROUND:

This agreement is to continue a working relationship with the County Office of Education to set forth conditions to support the District's Beginning Teacher Support and Assessment (BTSA) Induction Program. Among other obligations, SDCOE and the District agree to:

- Maintain commission-approved status
- Provide FACT (Formative Assessment for California Teachers) training for new support providers
- Support District leads to facilitate FACT verification
- Provide compensation for a District lead position based on supporting six (6) or more participating teachers
- Ensure all support providers understand their responsibilities
- Provide release time for participating teachers to complete the two required classroom observations

This agreement will be in effect from July 1, 2022 through June 30, 2025.

RECOMMENDATION:

It is recommended that the Board of Education approve the teacher induction program agreement with SDCOE.

FISCAL IMPACT:

There annual cost will depend on the use of the program.

STUDENT ACHIEVEMENT IMPACT:

This agreement will support new teachers to successfully complete program requirements for a clear credential.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Services Agreement

This Agreement, for the provision of services is entered into this 19th day of MARCH 2022, by and between the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (hereinafter referred to as "SDCOE") and SANTEE SCHOOL DISTRICT (hereinafter referred to as "Contractor") who agrees to provide the following services to the SDCOE:

1. Scope of Services.

Contractor shall provide services as described in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

In the event of a conflict in or inconsistency between the terms of this agreement and Exhibit A, the Agreement shall prevail. Unless specifically stated otherwise, the order of precedence for the purpose of determining any conflict or inconsistency between the terms of this agreement and any other documents shall be as follows 1) Any amendment to this agreement, 2) this agreement, 3) Exhibit(s) to this agreement, 4) Other associated documents named in the agreement.

2. Term of Agreement.

This Agreement shall be effective from the period commencing [July 1, 2022] and ending [June 30, 2025], unless sooner terminated by SDCOE as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, Contractor shall return to SDCOE any and all equipment, documents or materials and all copies made thereof which Contractor received from SDCOE or produced for SDCOE for the purposes of this Agreement.

3. Termination.

This Agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon thirty (30) days' written notice to Contractor. During said thirty-day period shall perform all consulting services in accordance with this Agreement.

This Agreement may also be terminated by either party for cause in the event of a material breach of this Agreement, misrepresentation in connection with the formation of this Agreement or the performance of services, or the failure to perform services. Termination for cause shall be effected by delivery of written notice by the non-breaching party. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

4. Compensation and Reimbursement.

Contractor will compensate SDCOE at the rates found in Exhibit A.

5. Confidential Relationship.

SDCOE may from time to time communicate to Contractor certain information to enable Contractor to effectively perform the services. Contractor shall treat all such information as confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. Contractor shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of Contractor, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of Contractor without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to

Contractor by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Contractor shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, Contractor shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

6. Public Records Act.

Contractor acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that Contractor may submit information that Contractor considers confidential, proprietary, or trade secret information pursuant to the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). Contractor acknowledges that the SDCOE may submit to Contractor information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.

7. Ownership of Documents.

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by Contractor upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; Contractor's name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the Contractor will remain the exclusive property of the Contractor.

8. Fund Availability

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of Contractor. In the event the funds are not available by operation of law or budget determination, SDCOE shall have the exclusive right to withhold funding.

9. Data Privacy and Protection

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service(s) provided by Contractor pursuant to this Agreement will cease to be retained by the Contractor at the conclusion of this Agreement and will, in fact, be removed from the Contractor's records.

The Contractor will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The Contractor certifies it uses and adheres to the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The Contractor will notify the SDCOE within 24 hours of the Contractor discovering an unauthorized access or disclosure of SDCOE data.

The Contractor and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.

10. No Assignments.

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

11. Audit.

Contractor agrees to maintain and preserve, until three (3) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

12. Independent Contractor.

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Contractor is acting as an independent contractor and not as an officer, agent, or employee of the SDCOE. Except as SDCOE may specify in writing, Contractor shall have no authority express or implied, to act on behalf of SDCOE in any capacity whatsoever as an agent. Contractor shall have no authority, express or implied, to bind SDCOE to any obligation whatsoever.

13. Licenses, Permits, Etc.

Contractor represents and declares to SDCOE that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Contractor represents and warrants to SDCOE that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for Contractor to practice its profession.

14. NOT USED

15. NOT USED

16. Tuberculosis Clearance.

Contractor shall certify in writing that Contractor's employees, volunteers, and subcontractors receive clearance for TB. In such cases where Contractor does not have in-person contact with students, contractor shall not be required to obtain TB clearance.

17. NOT USED

18. Indemnification.

To the fullest extent allowable by law, Contractor agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Contractor, that arise out of, pertain to, or relate to Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such Contractor's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Contractor's obligations under this Section apply whether or not there is concurrent negligence on SDCOE's part, but to the extent required by law, excluding liability due to SDCOE's conduct. SDCOE shall have the right to select its legal counsel at Contractor's expense, subject to Contractor's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Contractor or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

19. Tobacco-Free Facility.

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

20. Notices.

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Sheiveh Jones, Executive Director
6401 Linda Vista Rd
San Diego, CA 92111
858-295-8806
snjones@sdcoe.net

With copy to: Chief Business Officer and
SDCOE Legal Services
6401 Linda Vista Rd
San Diego, CA 92111

Contractor: Tim Larson, Assistant Superintendent, Human Resources & Pupil Services
9625 Cuyamaca Street
Santee, CA 92071
619-258-2309
tim.larson@santeesd.net

21. Amendment.

No oral or other agreements or understandings shall be effective to modify or alter the written terms of this Agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the Contractor.

22. Governing Law/Venue.

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

23. Mediation.

In the event of any dispute, claim, question, or agreement or disagreement arising from or relating to this Agreement or breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith, recognize their mutual interests, and attempt to reach a just and equitable solution satisfactory to both parties. If the parties are unable to resolve the issue(s) within a period of thirty (30) days, then upon notice of either party to the other, all disputes, claims, questions, or disagreements shall be resolved through mediation. The parties will select a mediator by their mutual agreement, within 30 days. If there can be no such agreement, each party will submit a list of five mediator choices to the other, rank ordered by preference. The mediator will then be selected based on a further discussion, unless an individual is on both lists and then that person would have preference. Each party shall bear its own costs, including without limitation one half of the cost of the fees and costs of mediation.

24. Compliance with Law.

The Contractor shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination COVID requirements as stated in Exhibit B to this agreement.

To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Contractor and any subcontractor(s) shall comply with all applicable rules and regulations to which SDCOE is bound by the terms of such fiscal assistance program.

25. Debarment, Suspension or Ineligibility Clause.

By signing this Agreement, the Contractor certifies that the Contractor, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements, or receiving stolen property. Contractor certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

26. Authorization to Perform Services.

Contractor is not authorized to perform services or incur costs under this agreement until executed by both the Contractor and approved by signature of the SDCOE Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

27. Employment with Public Agency and Retirees.

Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction, the California Public Employees Retirement System (PERS) or the State Teachers Retirement System (STRS) to be eligible for enrolment as an employee of SDCOE, Contractor shall indemnify, defend, and hold harmless SDCOE for the payment of any employee and/or employer contributions for such retirement benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as payment for any penalties and interest on such contributions, which would otherwise be the responsibility of SDCOE.

28. Conflict of Interests.

Contractor may serve other clients, but none whose activities or whose business, regardless of location, would place the Contractor in a "conflict of interest" as the term is defined in the Political Reform Act, codified at California Government Code Section 81000 et seq. Contractor shall not employ any SDCOE official in the work performed pursuant to this Agreement. No officer or employee of SDCOE shall have any financial interest in this Agreement that would violate California Government Code Sections 1029 et seq. Contractor warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of SDCOE. Contractor understands that if this Agreement is or was made in violation of Government Code 1090 et seq. the entire Agreement is void and Contractor will not be entitled to any reimbursement of expenses, and Contractor will be required to reimburse SDCOE for any sums paid to the Contractor. Contractor understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code 1090 and, if applicable, will be disqualified from holding public office in the State of California.

29. Counterparts.

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

30. Severability.

If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

31. Entire Agreement.

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT
OF SCHOOLS**

CONTRACTOR

By (Authorized Signature)

By (Authorized Signature)

Michael Simonson

Name (Type or Print)

Tim Larson

Name (Type or Print)

Deputy Superintendent, Chief Business Officer

Title

Assistant Superintendent, Human Resources & Pupil Services

Title

Date

Date

EXHIBIT A SPECIAL PROVISIONS

A. Scope of Services.

1. **PURPOSE & SCOPE.** SDCOE will provide teacher induction support to DISTRICT preliminary and level 1 credential holders. The purpose of the proposed partnership is to provide a Commission-approved program that will allow preliminary and level 1 credential holders to meet the renewal requirements listed on the California preliminary and level 1 credential.

A. DISTRICT RESPONSIBILITIES UNDER THIS MOU:

1. Identify teacher candidates according to program eligibility criteria. Notify the program of new teacher candidates eligible for induction by October 1 of each participating school year.
2. Follow SDCOE approved mentor selection and mentor-candidate pairing process understanding that the best pairing is by school/grade level/content and must take place within 30 days of enrollment.
3. Provide release time for mentors, according to district needs, to observe teacher candidates as required by program completion requirements. Observations can be in person or virtual.
4. Provide release time for teacher candidates, according to district needs, to complete the peer observation as required by program completion requirements. Observations can be in person or virtual.
5. Understand that the Teacher Candidates Individual Learning Plans (ILP) are designed and implemented solely for the professional growth and development of the Teacher Candidates and not for evaluation for employment purposes.
6. Participate in the evaluation of the SDCOE teacher induction program upon request.
7. Identify a district administrator to attend advisory committee meetings and participate in required accreditation activities.
8. Identify a district lead as the liaison between the district and the SDCOE teacher induction program, if there are six or more teacher candidates enrolled. If the district is unable to provide a district lead, SDCOE will provide a lead to facilitate the Teacher Induction program for the district.
 1. The District Lead will:
 - a. Provide advice and assistance to both mentors and teacher candidates.
 - b. Coordinate mentor/teacher candidate pairing, verify the SDCOE pairing list, and notify SDCOE of any changes.
 - c. Assist teacher candidates and mentors in using the learning management system (LMS) and accessing all assignments.
 - d. Input and monitor grades in LMS for all teacher candidates within the district, charter, private or non-public school. Grades are to be posted within 1 week of the SDCOE due date.
 - e. Plan and facilitate verification meetings throughout the year.

- f. Attend all monthly district lead meetings throughout the year. *If unable to attend, district lead must view recordings.*
- g. Establish district, charter, private or non-public school due dates for all assignments prior to verification meetings.
- h. Communicate with program leadership as questions and needs arise.
- i. Notify program leadership if concerns arise about a teacher candidate or mentor. This concern includes potential non-completion of the program.
- j. Communicate with mentors consistently via e-mails, phone calls, meetings, etc.
- k. Facilitate end-of-year colloquium(s) in April or May.

1. SDCOE RESPONSIBILITIES UNDER THIS AGREEMENT.

- 1. Maintain Commission-approved accreditation status with the Commission on Teacher Credentialing by establishing, maintaining, and submitting accurate records required as part of the accreditation process.
- 2. Provide “Mentor Skill-Building” training for new mentors.
- 3. Maintain and monitor the LMS for mentors and teacher candidates.
- 4. Support district leads to facilitate verification and other meetings for mentors and teacher candidates.
- 5. Recommend only those candidates who successfully complete program requirements for a clear credential.
- 6. Maintain communication with district leads through regularly scheduled district lead meetings.
- 7. Maintain communication with districts through regularly scheduled district lead advisory meetings and newsletters.
- 8. Provide compensation for a district lead position based on supporting 6 or more teacher candidates based on a sliding scale.

1. COMPENSATION. The total Contract cost shall be invoiced to responsible party based on the option selected below:

- Invoice district \$1000 per teacher candidate per year; district will compensate mentors.
- Invoice district \$2500 per teacher candidate per year; SDCOE will hire district-selected Mentors as hourly limited-term employees pending completion of SDCOE’s employment process and pay up to \$1500 per teacher candidate supported per year. SDCOE hiring process requires in-person submission of the USCIS Form I-9.
- Invoice teacher \$1000 per year; district will compensate mentors.
- Invoice teacher \$2500 per year; SDCOE will hire district-selected mentors as hourly limited-term employees pending completion of the employment process and pay up to

\$1500 per teacher candidate support per year. SDCOE hiring process requires in-person submission of the USCIS Form I-9.

DISTRICT agrees to pay SDCOE the amount due for services provided to DISTRICT under the terms of this Agreement within 30 days of receipt of Invoice.

Note: District/teacher will be invoiced the full amount for any drops after November 1 of the current school year.

TERM OF AGREEMENT. The Term of Contract shall begin July 1, 2022 and shall end on June 30, 2025.

EXHIBIT B COVID-19 Vaccination & Testing Requirements

The San Diego County Office of Education (“SDCOE”) is a public agency that has a duty to implement health and safety protocols to address COVID-19 in accordance with all state and local regulations.

As a Contractor/Vendor for SDCOE, you are responsible for ensuring that your agents and employees are complying with applicable state, county and SDCOE guidelines whenever services are performed on all SDCOE operated facilities. Accordingly, SDCOE has implemented a COVID-19 vaccination verification and testing requirements for all vendors and contractors.

1. Contractor/Vendor must comply with and enforce the following requirements effective October 15, 2021:
 - a. All employees, volunteers and/or agents of Contractor/Vendor must provide proof of full vaccination. Such proof of vaccination must indicate that there has been at least 14 days between the last dose and the date of services.
 - b. Any employee, volunteer and/or agent who is not fully vaccinated against COVID-19 must undergo testing and test negative for COVID-19 on a weekly basis. The COVID-19 test must be a PCR or antigen test.
 - c. The Contractor/Vendor shall verify the vaccination status for each of its own workers by manually reviewing a paper or digital copy of the worker’s COVID-19 vaccine record card or testing results in accordance with the Vaccine Record Guidelines & Standards from the California Department of Public Health. As a Contractor/Vendor, if you fail to receive the requisite documentation or digital proof of vaccination or testing from your employees, volunteers and/or agents, then such persons shall be considered untested or unvaccinated and ineligible to perform services on SDCOE facilities for any length of time due to non-compliance with the requirements outlined above.
 - d. The Contractor/Vendor shall advise each employee, volunteer and/or agent of the Contractor/Vendor of the SDCOE testing and vaccination policy and the requirement that a face mask must be worn at all times while at an SDCOE operated facility.
2. It is the responsibility of the Contractor/Vendor to ensure there is no interruption of service to SDCOE if the Contractor/Vendor and any employee, volunteer and/or agent of the Contractor/Vendor fails to adhere to the guidelines contained herein.
3. The Contractor/Vendor hereby certifies that all employees, volunteers and/or agents of Contractor/Vendor have been provided with a copy of this policy and warrants that employees, volunteers and/or agents of the Contractor/Vendor who perform services at SDCOE facilities have received proof of vaccination or have acquired proof of a negative Covid-19 test within 72 hours of the commencement of work, and will further comply with the testing requirements as outlined in the State Public Health Office Order of August 11, 2021, or as later amended or enacted.
4. Failure by the Contractor/Vendor to comply with the terms of this Addendum or any applicable county or state health order, may result in termination of the agreement to provide services.
5. This Addendum is hereby incorporated into the Agreement as though fully set forth. No other terms or conditions of the Agreement are changed, and in the event of a conflict the terms of This Exhibit B shall prevail.

Discussion and/or Action Item E.4.2.
Prepared by Tim Larson
April 19, 2022

Adoption of Resolution No. 2022-14,
Declaring May 11, 2022 as Santee
School District's Day of the Teacher

BACKGROUND:

Certificated employees, whom we fondly refer to as teachers, provide instruction to students and create a learning environment supported by warmth, empathy, and understanding. Every day our certificated staff uphold the Mission of Santee School District to provide an extraordinary education in an inspiring environment with caring people. Therefore, these employees deserve recognition for their dedication, tenacity, and creativity in the delivery of instruction to best meet the needs of all learners.

RECOMMENDATION:

It is recommended that the Board of Education recognize certificated employees by declaring May 11, 2022 as Santee School District's "Day of the Teacher."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Teachers are the foundation of student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

SANTEE SCHOOL DISTRICT

Resolution # 2022-14

Resolution of the Santee School District Board of Education Declaring May 11, 2022 as the Day of the Teacher in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, education is dependent in large part on the talent and commitment of teachers;

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction;

WHEREAS, teachers are a source of caring, concern, understanding, empathy and warmth;

WHEREAS, teachers deserve widespread recognition and gratitude for their performance;

WHEREAS, teachers in the Santee School District exemplify all of these qualities;

WHEREAS, teachers in the Santee School District educate and motivate students who have not succeeded in other educational settings or have special needs that require unique skills and compassion; and

WHEREAS, teachers at the Santee School District have made a crucial difference in the lives of all students:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent declare May 11, 2022 as the “Day of the Teacher” in Santee School District; and

BE IT FURTHER RESOLVED that the Santee School District Board of Education and County Superintendent of Schools encourage the community of Santee to recognize and honor Santee School District teachers on this day.

PASSED AND ADOPTED this 19th day of April, 2022 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 19th day of April, 2022 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated April 19, 2022

Ken Fox
Clerk, Board of Education

Discussion and/or Action Item E.4.3.
Prepared by Tim Larson
April 19, 2022

Adoption of Resolution No. 2022-15,
Declaring May 15 – 21, 2022 as
Santee School District's Classified
School Employees Week

BACKGROUND:

Classified employees serve, assist, and provide support to children and fellow employees of the Santee School District. Every day, classified employees support and uphold the Mission of Santee School District to provide an extraordinary education in an inspiring environment with caring people. Therefore, classified employees deserve recognition and public celebration of their caring deeds and contributions.

RECOMMENDATION:

It is recommended that the Board of Education recognize classified employees and commend all classified employees for their service by declaring May 15 – 21, 2022 as Santee School District's "Classified School Employees Week."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Classified employees provide support to staff and students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.3.

SANTEE SCHOOL DISTRICT

Resolution # 2022-15

Resolution of the Santee School District Board of Education Declaring May 15 - 21, 2022 as Classified School Employees Week in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, classified school employees assist the Santee School District in its commitment to provide quality educational programs and services to the children of the Santee community;

WHEREAS, classified school employees, individually and collectively, set an exemplary standard of performance and commitment;

WHEREAS, classified school employees provide knowledge, skills and expertise that are relied upon throughout the organization; and

WHEREAS, classified school employees deserve rightful recognition and public celebration of their caring, their deeds, and their incalculable contributions to the children of the Santee School District:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent hereby express their gratitude and commend all classified employees for their service to the Santee School District by declaring the week of May 15 – 21, 2022 as “Classified School Employees Week” in Santee School District.

PASSED AND ADOPTED this 19th day of April, 2022 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 19th day of April, 2022 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated April 19, 2022

Ken Fox
Clerk, Board of Education

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1. First Reading: Revised Board Policies (BP):
Prepared by Dr. Kristin Baranski - BP 3350 – Travel Expenses
April 19, 2022

BACKGROUND:

The attached revised Board Policy(ies) and/or Board Bylaws were updated to conform with recommended California School Board Association’s (CSBA) language.

BP 3350 – Travel Expenses

Policy updated to clarify the criteria and process for reimbursable travel expenses in accordance with CSBA recommended policy guidelines.

RECOMMENDATION:

Revised Board Policy 3350 – Travel Expenses, is being presented for a first reading. Action, if any, is at the discretion of the Board of education.

FISCAL IMPACT:

There is no fiscal impact to the District by revising BP 3350, however, the revisions to BP 3350 clarifies which travel expenses are reimbursable by the District.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

TRAVEL EXPENSES

The Governing Board recognizes that district employees may incur expenses in the course of performing their assigned duties and responsibilities. To ensure the prudent use of public funds, the Superintendent or designee shall establish rules to keep such expenses to a minimum while affording employees a reasonable level of safety and convenience.

The Governing Board shall authorize payment for actual and necessary travel expenses incurred by any employee performing authorized services for the district, whether within or outside district boundaries. (Education Code 44032)

The Superintendent or designee shall establish procedures for the approval of travel requests and the submission and verification of expense claims. He/she also shall establish reimbursement rates in accordance with law and Board policy.

An employee shall obtain approval from the Superintendent or designee prior to traveling. The Superintendent or designee may approve travel requests in accordance with the adopted budget and upon determining that the travel is authorized or assigned by the employee's supervisor, is necessary to attend a conference or other staff development opportunity that will enhance employee performance, and/or is otherwise necessary to the performance of the employee's duties. Travel expenses not previously budgeted may be approved on a case-by-case basis by the Superintendent or designee if he/she determines that the travel is essential and that resources may be obtained or redirected for this purpose.

Except for travel in San Diego County for which there are no costs for lodging, air fare, or train fare and can, therefore, be ratified, all travel for which reimbursement will be claimed shall be approved in advance by the Board.

All out-of-state travel for which reimbursement will be claimed shall be approved in advance by the Board.

Reimbursable travel expenses may include, but are not limited to, costs of transportation, parking fees, bridge or road tolls, lodging when district business reasonably requires an overnight stay, registration fees for seminars and conferences, telephone and other communication expenses incurred on district business, and other necessary incidental expenses.

The district shall not reimburse personal travel expenses including, but not limited to, ~~tips or gratuities~~, alcohol, entertainment, laundry, expenses of any family member who is accompanying the employee on district-related business, personal use of an automobile, and personal losses or traffic violation fees incurred while on district business.

Except as otherwise provided, reimbursement of travel expenses shall be based on actual expenses as documented by receipts.

Authorized employees shall be reimbursed for the use of their own private vehicles in the performance of assigned duties, on either a mileage or monthly basis as determined by the

Superintendent or designee. (Education Code 44033)

The mileage allowance provided by the district for employees' use of their private vehicles shall be equal to the rate established by the Internal Revenue Service.

Vehicles should be shared whenever possible to minimize travel costs. No employee shall be entitled to reimbursement for automobile travel when he/she is transported free of charge or by another employee who is entitled to the expense reimbursement.

The Superintendent or designee shall establish a per diem allowance for meal costs incurred while traveling on district business based on the location and hours of travel. The per diem allowance shall not exceed the standard meal allowance for business-related travel prescribed for federal income tax purposes.

Any expense that exceeds the maximum rate of reimbursement established by the district shall be reimbursed only with the approval of the Superintendent or designee.

All expense reimbursement claims shall be submitted on a district form, within 10 working days following return from travel when possible. The form shall be accompanied by receipts and any explanation necessary to document that the expenses meet district criteria for reimbursement.

The Superintendent or designee shall approve expense claims only upon verifying that all necessary documentation is provided and that all expenses are appropriate and related to district business. If an expense claim is disallowed due to lack of documentation or inappropriate expenses, the employee may be personally responsible for any improper costs incurred.

When approved by the Superintendent or designee, an employee may be issued a district credit card for use while on district business. Receipts documenting the expenses incurred on a district credit card shall be submitted promptly following return from travel. Under no circumstances shall personal expenses be charged on a district credit card, even if the employee intends to subsequently reimburse the district for the personal charges.

When necessary, the Superintendent or designee may approve a cash advance, not to exceed the estimated out-of-pocket reimbursable expenses, to an employee authorized to travel on district business. Within 10 working days following return from travel, the employee shall submit a final accounting with all necessary supporting documentation. He/she shall refund to the district any amount of cash advance exceeding the actual approved reimbursable expenses.

Legal Reference:

EDUCATION CODE

42634 Itemization of expenses

44016 Travel expense to employment interview

44032 Travel expenses

44033 Automobile allowance

44802 Student teacher's travel expenses

Management Resources:

INTERNAL REVENUE SERVICE PUBLICATIONS

Per Diem Rates (For Travel Within the Continental United States), Publication 1542

WEB SITES

Internal Revenue Service: <http://www.irs.gov>

U.S. General Services Administration, Per Diem Rates: <http://www.gsa.gov/perdiem>

Policy adopted: March 3, 2009

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February 18, 2020

SANTEE SCHOOL DISTRICT

Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. ORGANIZATIONAL BUSINESS

Item I. BOARD COMMUNICATION

Item J. CLOSED SESSION

Item K. RECONVENE TO PUBLIC SESSION

Item L. ADJOURNMENT

Agenda Items G, H, I, J, K, and L.